

## THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – September 6, 2023

Chairman Bill Hammer called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

### Attendance:

Trustees: Bill Hammer, Ken Green, and Paul Runion  
Fiscal Officer: Lori Kepus  
Fire Chief: Tim Schnitker  
Assistant Fire Chief: Dave Miller  
Road Supervisor: Jim Busdiecker  
Zoning Inspector: Steve Michaelis

EMS – No report.

FIRE DEPARTMENT – Fire Chief Tim Schnitker gave an update on activities of the fire department:

- R-1 has an Air Conditioner Leak, waiting on parts to schedule repair. While they had it for diagnostics, they damaged one of the steps. They are getting the parts to repair that at the same time. (Updated: Still waiting, Estimate is \$4,163.89)
- New members Christopher Lewis and Jacob Handy are scheduled to start their 36 Hour Fire Class the end of this month at Vanguard.
- I sent a letter to every member considered to be an active firefighter regarding participation. It is self-explanatory and I had Trustee Paul Runion review it before I sent it out as oversight. I believe it has already had an impact and I have received some feedback. One of the items I am considering is members who live out in the township and if there is a possible compromise on them coming to the station first when a call comes in. I believe there is some room for adjustment but want to proceed cautiously. I believe at this time it will have to be a case-by-case exception and the biggest hurdles may be PPE and Communications.
- September 11 – ISO inspection
- September 15 – pump tests in Gibsonburg
- September 29 – hose testing
- October 2 - new date for the final truck inspection

Dave Miller presented the final bill for the **new X-2, a Sutphen Custom 1,000-gallon Pumper Truck with a Monarch Custom Cab and Chassis.**

\$ 637,795.00	– Initial Bid
+ 18,762.96	- Change order April, 2022 Change order was made
\$ 656,557.96	– Total after changes
- 4,384.84	- Sutphen Discount for early pay
<b>\$ 652,173.12</b>	<b>– Total Cost of the Truck</b>
- 478,346.96	– 75% down payment was made on October, 2021
\$173,826.16	- Balance due upon final inspection on October 2, 2023

ZONING – Zoning Inspector Steve Michaelis presented the following approved permits:

#15 – Adam Czaja, 549 Borcharding Road, Woodville, for a 50' x 60' accessory building for storage. The \$50 permit fee was paid.

#16 – David and Amanda Reimer, 1162 Water Street, Woodville, for a 54' x 40' addition to their pole barn. The \$50 permit fee was paid.

#17 – Bill and Tracy Hammer, 6489 TR 121, Woodville, for a 106' x 88' new home construction and a 50' x 70' barn for storage. The \$100 permit fee was paid.

#18 – Gregg and Sarah Schwartz, 1654 W. Main Street, Woodville, for a 30' x 60' accessory building for animal and equipment storage. The \$50 permit fee was paid.

ROAD DEPARTMENT – Road Supervisor Jim Busdiecker reported on the following:

Jim was finally able to get through to the Territorial Supervisor, Bill Parson, at BrightSpeed (Century Link) regarding a damaged fiber cable line on TR 14 when the line was accidentally cut during a road construction project in October, 2022. Jim was told that in the past, phone companies have forgiven the fines, but nowadays they have to contract the repair work out and fines are not forgiven. The total cost is \$780.55. A check was issued tonight and sent to their adjustment company – JNR Adjustment.

It was reported that a culvert had collapsed on the Skaggs property, 3669 CR 93, Woodville, and water is not draining properly and flooding the neighbor's property. The Trustees asked that a certified letter be sent to Jacky and June Skaggs, 3669 CR 93, Woodville, to repair their culvert as it is impeding the natural flow of the water. If they do not repair it, the township will have it repaired and bill the costs to their property tax duplicate as a lien on the property.

A quote was received from M&B Asphalt to repair a 50' x 18' section of road on TR 93 between TR 123 and TR 115 in the amount of \$9,400. Busdiecker stated this is too much so township workers will repair the section with the township's paver.

Trustee Green made a motion to purchase an unused Skid Steer Rock Grapple Bucket up to \$1,200 from RES Auction Services. Trustee Runion seconded. All answered yes to roll call. Motion passed. The bucket will be used for brush and rocks.

The Sandusky County Engineer's Office plans to mill, scratch, and pave the Dorothy Keil (Cherry Street) Bridge over the Portage River in Woodville tomorrow. The bridge will be closed during the repair.

The County has contracted with Mastermind LLC, Columbus, to drive and 3D map all of the county and township roads. They will also identify locations of culverts and crossovers, and bridges. The final product will be similar to the street view on Google Earth. The white vehicle that will be mapping is marked "Mapster" and has a camera installed on the roof.

It was reported that Michelle Del Toro, 2347 CR 42, Gibsonburg was sent a noxious weed letter, but has since sold the property and the new owner has mowed the weeds that were out of control on the property.

**CEMETERY** – Trustee Green made a motion to trade in the 2022 John Deere Z930Ms and purchase two 2023 John Deere Z930Ms Commercial Ztrak 60" mowers under the state contract for a total of \$3,000.00 through AgPro, Gibsonburg (Bay Tractor). Trustee Runion seconded. All answered yes to roll call. Motion passed.

There was one burial and one cremation this week.

The grass is finally starting to grow again.

**FISCAL OFFICER** – Lori Kepus presented the Trustees with the Township's **balanced bank reconciliation** for the month of August, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the August financial report.

August Revenue Received	\$ 426,075.53
August Expenses Paid	\$ 51,714.24
Balance of all Funds as of 8/31/2023	<b>\$ 2,740,807.83</b>

Trustee Green made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the August 16, 2023 meeting minutes. Trustee Green seconded. All answered yes to roll call. Motion passed.

At 8:19 pm, with no further business, Trustee Green moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.