

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING - September 6, 2017

This regular meeting of the Woodville Township Trustees was held on September 6, 2017. Those in attendance: Trustees: Chairman Bill Hammer, Paul Heineman, Ken Green, Fiscal Officer Lori Kepus, Road Supervisor Jim Busdiecker, Zoning Inspector Steve Michaelis, Fire Chief Bill Andrews, and Assistant Fire Chief Dave Miller.

Trustee Hammer called the meeting to order at 7:00 p.m.

Trustee Heineman made a motion to approve the minutes from the August 16, 2017 regular meeting. Trustee Green seconded. All answered yes to roll call. Motion passed. Trustee Green made a motion to approve the warrants. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

EMS – No report.

ZONING – Zoning Inspector Steve Michaelis reported that he received a phone call from Dan Hernandez' contractor who inquired how he should proceed to keep Mr. Hernandez' home in compliance with the Township's Zoning Resolution. Mr. Hernandez received a zoning variance two years ago to put a temporary home on his property, but one of the conditions of approval was that the new home be placed on a permanent foundation within two years. Construction of the permanent foundation should begin soon.

The Township Zoning Commission will hold their next regular meeting at 7 p.m. September 13 at the fire station.

CEMETERY – Township workers continue mowing. The county engineer's office will soon hydro-seed the spots where the 47 trees were removed and six grave sites when they are in the area working on the Sugar Creek ditch.

Kepus presented pictures of signs regarding animals at the cemetery. Trustee Hammer made a motion to purchase five 12" x 18" signs in an amount not to exceed \$200 from Dog Poop Signs.com or Compliance Signs.com. Trustee Green seconded. All answered yes to roll call. Motion passed. The signs will state that all pets must be on a leash and please clean up after your pet.

ROADS – Road Supervisor Jim Busdiecker reported that the boom mower is not working, but he was able to get it back into the garage. He stated it is either a cable or transmission problem, and he will look at it later this week.

Jim said that truck 550 is going on 86,000 miles and needs new tires. He presented three quotes: \$235 each for Continentals, \$301 each for Michelin, and \$135 each for Imports. He reported that the Imports have a more aggressive tread and are better in the snow. He will need to get the rims painted at an additional cost of \$35 each. Trustee Green made a motion to purchase four Import tires and have the rims painted at a cost not to exceed \$1,200. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

FIRE DEPARTMENT – Chief Bill Andrews reported on the following:

- Members of the department continue to weigh the pros and cons of different models of turnout gear.
- The fire department needs a new laser printer.
- He will be on vacation September 10 – 16.
- The hand light broke on X-4.
- Hose testing almost done.
- There will be a 107' aerial ladder truck on display at the station tomorrow evening.

Fiscal Officer Kepus provided copies of the truck maintenance invoices from 2014-2017 for the upcoming ISO evaluation. It was discovered that three of the four fire trucks have not had a preventative maintenance check since 2015. Chief agreed to get back on a regular maintenance schedule after he returns from vacation.

The Trustees signed a check tonight to pay the Owen's Community College consortium fee in the amount of \$500 for one year's tuition. This will allow any member of the fire department to take any fire/rescue class offered through the consortium program.

The Trustees discussed sealing the parking lot at the fire station. The parking lot was repaved two years ago and still needs to be seal coated. Busdiecker reported that the only quote he received was from Morlock Asphalt (Portage, OH) in the amount of \$2,700. He spoke with Zack Smith Seal Coating, but they said they could not beat Morlock's price. Trustee Green made a motion to have the parking lot sealed with 2 coats of SealMaster coal tar sealer by Morlock Asphalt in an amount not exceeding \$3,000. Trustee Hammer seconded. All answered yes to roll call. Motion passed. This contract also includes restriping the parking lines and markings as they presently are.

ISO Evaluation - The fire department is getting ready for a visit by an evaluator from the Insurance Services Office (ISO) on September 18. ISO is a private company that routinely visits fire departments every 10 years to provide a rating of the fire/rescue services they provide. When ISO comes in to evaluate a fire department, all they are doing is checking to make sure the department is providing sufficient and adequate service for the people they protect. ISO evaluators use National Fire Protection Association (NFPA) guidelines to determine the quality of the service the fire department is providing to the community. Based on a scoring system ISO gives fire departments a numeric score with Class 1 being the best fire department the community could possibly have,

Currently, the Village of Woodville is rated a 5 and Woodville Township is rated an 8B which is due to the fact that they are not in close proximity to a fire hydrant. Chief Andrews stated that when the new auto-aid contract is finalized in February, 2018, it should help with this situation. Currently all of the area 911 committees are finalizing a plan to initiate an auto-aid program where the closest department will be automatically toned out on all structure fires, not just the department that has a mutual aid contract with the township. This includes the fire departments from Allen-Clay (Genoa), Troy Township and Pemberville, Harris-Elmore, and Madison Township-Gibsonburg. The closest department will bring their tankers and set up portable tanks thus creating a water shuttle system to put more water on the fire at a faster rate.

ISO uses a system called the Fire Suppression Rating Schedule (FSRS). The program evaluates these key areas of fire protection:

- **Emergency communications** (10%) — 911 telephone systems, adequacy of telephone lines, operator supervision and staffing, and the dispatching hardware and software systems in the area.
- **Water supply** (40%) — the condition and maintenance of fire hydrants, the existence of alternative sources of water, and a careful evaluation of the amount of available water (in volume and pressure) compared with the amount needed to suppress fires (pumping capacity).

- **Fire department** (50%) — the adequacy of equipment, sufficient staffing available, evaluation of the fire-fighter's training, their response time to a fire, the existence of automatic aid, and the geographic distribution of fire companies.

The rating has the potential to decrease the liability in your homeowner's insurance premiums, but it varies with each insurance company.

OPEN BURNING - Chief Andrews said he received a call on August 21 from Tom Cikotte, the local representative from the Ohio EPA's Division of Air Pollution Control, stating that a farmer wanted to burn the waste demolition debris from his barn. Chief Andrews granted permission for him to burn various materials provided that the materials were mainly wood and in an excavated hole to help safely burn the material, and he would let the county know there was a controlled burn going on for a few days. Mr. Cikotte stated that this permission caused a violation of the open burn law. Mr. Cikotte received the complaint on August 15 alleging that open burning was being conducted on the property of Robert Schroeder, TR 93. It was stated that the barn burning started on August 10. Mr. Cikotte came out to investigate the situation on August 17 which resulted in a warning letter being sent to the township stating that no further illegal burning shall occur.

Chief Andrews stated that he is on the EPA's "watch list" now and that every time someone wants to open burn in the Village of Woodville or Woodville Township, the individual should contact the Ohio EPA directly, not the fire department at 419-373-3137.

There are a few exceptions to open burning in restricted areas, but before someone burns, they should check the requirements in the Ohio Revised Code first or look on the EPA's website. According to the website: Ohio law limits what and where you can open burn. Some fires are allowed if there is less than 1,000 feet from where you want to burn and a neighboring inhabitable structure. You may have a fire for cooking, warmth, pleasure, ceremonial or similar purposes without notification and/or permission from the Ohio EPA as long as: • you burn only clean, dry, seasoned firewood; • the fire is no larger than 3 feet in diameter and 2 feet high; and • the fire is not used for waste disposal. Larger ceremonial fires are allowed with the following guidelines: • you use only clean, dry, seasoned firewood; • the fire is no larger than 5 feet in diameter and 5 feet high; • the fire burns no longer than 3 hours; and • the fire is not used for waste disposal. Someone must be present at all times whenever an open burn is occurring.

FISCAL OFFICER – Kepus presented the Trustees with the Township's balanced bank reconciliation for the month of August and the updated Fund, Revenue, and Appropriation Status reports.

At 8:24 p.m., with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.