

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – September 1, 2021

This regular meeting of the Woodville Township Trustees was held on September 1, 2021. Those in attendance: Trustees: Chairman Ken Green, Paul Runion, and Bill Hammer, Fiscal Officer Lori Kepus, Road Supervisor Jim Busdiecker, Zoning Inspector Steve Michaelis (left at 7:52 pm), Fire Chief Bill Andrews, Assistant Fire Chief Dave Miller (left at 7:35 pm), and Township Resident Bob Schroeder.

Trustee Chairman Ken Green called the meeting to order at 7:00 pm. This meeting was held observing the COVID-19 pandemic precautions including social distancing.

EMS – LS19 is having mechanical issues once again and is back at Madison Motors. The county has provided a backup squad for our use. The county is continually having to pay repair bills. The Trustees discussed purchasing a new squad. LS19 is a 2007 International Horton ambulance. The Trustees stated they wish to continue ownership of their own squad. They are going to ask the county prosecutor if it would be legal to piggyback on the county's contract for the purchase of a new squad.

FIRE DEPARTMENT – Trustee Runion made a motion to adopt **Resolution 2021-07** to award the bid and enter into contract with the Sutphen Corporation in Dublin, Ohio for the purchase of a 1,500 GPM, 1,000-gallon Sutphen pumper truck with Monarch custom cab and chassis in the amount of \$637,795. Trustee Hammer seconded. All answered yes to roll call. Motion passed. The county prosecutor has approved the contract language. The Trustees agreed to make a down payment of 75% of the purchase upfront (\$478,346.25) to take advantage of a discount of (\$4,384.84) for a total purchase price of \$633,410.16.

Fire Chief Bill Andrews reported on the following:

- Chelsea Blue was accepted into probationary membership by the department. Chelsea is a graduate of the Penta Vocational School's Firefighter Program and holds the FF1 certification.
- Seth Parkhurst has made some repairs to the trucks to save us money. He mounted the monitor for a backup camera in X-3, and repaired a mud flap on X-5.
- X-2 is back in service.
- Ladder testing was done Tuesday by TUV Rheinland / Non-Destructive Testing. X-4 ladders passed, X-2 ladders are missing rivets, and we need to find someone to replace the rivets. W.W. Williams can't do it.
- We will be at the Fireworks in Elmore Sunday evening with a truck and crew.
- Pancake Breakfasts will be here soon. We've started to ramp up for them.
- The Sandusky County Firemen's Association meeting is here at the station on September 22.
- The American Red Cross Bloodmobile collected 22 pints at their August 21 bloodmobile with 2 – 1st time donors. The next bloodmobile is September 10.

The Village of Woodville submitted an estimate of costs to put a Storz fitting on all the hydrants that do not have one. The fire department would like to see a couple done now especially by the water tower. The fittings are for truck fill/mutual aid work. There are eventually 76 hydrants in the village that need this fitting. After further discussion, Trustee Hammer made a motion to replace 6 Storz fittings at this time at a cost of \$1,200 from Kuhlman with the cost to be split between the township and village. Trustee Runion seconded. All answered yes to roll call. Motion passed.

The Trustees are terribly disappointed with the service the Township has received from Poggemeyer Design Group, Bowling Green. The Township signed a contract with them back in March to engineer an infrastructure project at the fire station, and there has been no action on this even with repeated attempts by the Trustees to get this moving along.

CEMETERY – Jim Busdiecker reported that workers are busy mowing. We have a cremation burial on September 10.

ROAD DEPARTMENT- Road Supervisor Jim Busdiecker reported that workers repaired a 9' x 100' area on TR 121 this week. The paver worked great. We used 20 ton of asphalt. We also widened the corner with the leftover asphalt. They did a really nice job. This area was in the Issue II contract for M&B to repair so Township workers were able to save the Township quite a bit of money.

Trustee Hammer attended a preconstruction meeting at the engineer's office in Fremont yesterday with M&B Asphalt. M&B plans to begin milling TR 121 and TR 48 on September 8 and plans to have the paving completed by September 14.

The county engineer has also sent a request to Bergmans for a preconstruction meeting to begin paving on the Township's TR 139 and the County's CR 44.

The bermer we purchased from ODOT got fitted to the 503 Sterling dump truck. It's ready to be run now.

Townsend Township borrowed our boom mower.

We've been working on getting the traffic signs installed from the ODOT sign grant. We are a little more than half done.

Bob Schroeder, TR 93, stated he was concerned that there are four new signs in his yard. Busdiecker stated the signs were from the ODOT safety sign grant and there was no cost to the township. We had a study done that located the correct spot to legally place each sign. We had to follow that plan. Bob was also concerned about the intersection on TR 42 and a concern about some trees on TR 93 and US Route 20.

The Trustees discussed putting a new well out at the road garage. There is 1 well on the recently purchased Johnson property. It doesn't have a well casing so every time it rains surface water runs in it and the well could easily become contaminated with ground water. There is 1 well at the road maintenance garage. You can't drink the water. It's sandy and cloudy. Workers can't run power tools with the gritty water. It plugs up the filter and then you don't have any water at all until you clean the filter.

One quote has been received from Holman Drilling, Risingsun, Ohio, in the amount of \$10,900 for a 6" water well, approximately 150' deep with a constant pressure pump and to abandon 2 existing wells. The Trustees asked Busdiecker to also secure a quote from Kimball Well Drilling, Genoa.

The Trustees further discussed participation in the **ODOT Township Stimulus Program**. The program offers a grant that will pay 100% of the eligible costs up to the funding limit of \$250,000 for roadway and culvert projects (less than 10 feet). The Trustees previously discussed paving TR 14, and have decided to also include an application to pave the half of TR 165 that was not paved last year due to limited funds. Kepus will write the application.

ZONING – Zoning Inspector Steve Michaelis reported on the following:

- Jacky Skaggs, TR 93, I haven't heard back from him yet.
- Louise Linke, CR 2, I am meeting with her on September 7.
- The Township's Zoning Commission will meet for their regularly scheduled meeting September 8 at the fire station.
- I'll be out of town for the September 15 trustee meeting.

FISCAL OFFICER – Kepus presented the Trustees with the Township's **balanced bank reconciliation** for the month of August, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the August financial report.

August Revenue Received	\$	495,945.98
August Expenses Paid	\$	293,293.78
Balance of all Funds as of 8/31/2021	\$	2,972,392.10

Lori Kepus reported that all requested items have been packed up and sent to the auditor for the 2019-2020 state audit. The audit will cost \$2,870.

Kepus reported that the Township received their first distribution from the American Recovery Plan. The Trustees unanimously agreed to authorize Kepus to create a revenue and expenditure Fund #2273 Coronavirus Local Fiscal Recovery (ARP) to appropriately record transaction and increase appropriations accordingly. The Trustees also authorized Kepus to create Fund #4401- Public Works Commission Project Issue II to appropriately record these transactions and increase appropriations accordingly. The Issue II project is expected to be completed later this month. Kepus has requested a new amended certificate from the county auditor to reflect these increases in revenue.

Trustee Hammer made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the Trustee's August 18, 2021 regular meeting minutes. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

At 8:47 pm, with no further business, Trustee Hammer moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.