

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING - September 7, 2016

This regular meeting of the Woodville Township Trustees was held on September 7, 2016. Those in attendance: Trustees: Chairman Bill Hammer, Paul Heineman, Ken Green --- Fiscal Officer Lori Kepus --- Zoning Inspector Steve Michaelis --- Road Supervisor Jim Busdiecker --- Assistant Fire Chief Dave Miller and Captain of Fire Joe Kopp. Fire Chief Bill Andrews was on vacation.

Chairman Hammer called the meeting to order at 7:00 p.m.

Trustee Green made a motion to approve the minutes from the August 17, 2016 regular meeting. Trustee Hammer seconded. All answered yes to roll call. Motion passed. Trustee Heineman made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed.

EMS – It was reported that the light on the squad's license plate has burned out. Chief has ordered a new bulb. The EMS's annual state inspection will be held in a couple of weeks.

ZONING – Zoning Inspector Steve Michaelis presented the Trustees with a \$50 check for the payment of a home based business permit application from 360 Lawn Mowing, TR 16, Woodville, owned by Dustin Schmidt. The application will be reviewed by the Township's Zoning Commission at their next regular meeting at 7 p.m. September 14 at the fire station.

Mr. Michaelis stated that he met with a potential home-based business owner, Joe Alexander of Alexander Plumbing on TR 62, Gibsonburg. Steve said that this business is more of a home office as there are no employees and Mr. Alexander does not store his equipment on the property so no permit is needed.

John Steinmetz, TR 14, Woodville, is going to rebuild his barn that was destroyed by a fire on August 25. He told Steve that he is rebuilding with the same foot print as the old garage. It will be the same style and size of building. Trustee Green made a motion to waive the zoning permit fee for this situation. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

The Trustees stated that this concept should be written into the Township Zoning Rules & Regulations. When a structure is destroyed by fire and the owner intends to rebuild using the same size and type of building, the zoning permit fee should automatically be waived.

CEMETERY – The prisoners with the Sandusky County Sheriff's Work Program were at the cemeteries one day last week.

ROADS – Trustee Hammer stated that he received an email from Carlos at the Sandusky County Engineers who stated that Mrs. Rupke on TR 93 is very happy with the ditch relocation project, but wanted to know if the township could clear out her area that has overgrown with brush. Carlos stated that she has been very cooperative with this project, and he would like to see the township help her out. The Trustees asked Jim Busdiecker to clear the area, but reiterated that this mowing job is only a one-time courtesy. Jim stated that he will mow it down with the boom mower.

Road Supervisor Busdiecker reported that Harris Township is also planning to repave TR 93 from the township line to Portage River South Road. Now all of TR 93 North will be newly paved.

Trustee Hammer made a motion to add TR 56 North to the paving schedule this month by Gerken Paving at an estimated cost of \$42,750 (asphalt is \$65/ton). At least \$30,000 of the project will be taken out of the Permissive License Tax Fund, and the remaining balance will be taken out of the Road & Bridge Fund. Trustee Green seconded. All answered yes to roll call. Motion passed.

Kepus noted that the Permissive License Tax Fund began collecting \$5 per license plate from township residents in 2013. The purpose of collecting this additional revenue was to try to allow the township to repave township roads more expeditiously. After 3 years, the Township has collected \$28,663 and is realizing the first benefit of this new funding by repaving an additional road – TR 56 ahead of schedule.

Road Supervisor Busdiecker stated that the Village of Woodville borrowed the Township's road mower to mow the sewer plant on Portage River South Road and some areas of Trailmarker Park.

The Sandusky County Township Association's Township Road Committee has rescheduled their September 6 meeting to 6:30 p.m. Thursday, September 22 at the Sandusky Township Building in Fremont. Trustee Hammer will attend.

Trustee Green made a motion to increase the township's 2016 permanent appropriations by adding the Ohio Public Works Commission (OPWC) Fund to the Township budget in the amount of \$77,830.00 and to have Fiscal Officer Lori Kepus request an amended certificate from the county auditor reflecting the increase, and to allow the Fiscal Officer to create new Appropriation and Revenue Funds and Accounts to appropriately allocate the receipt and expenditure of the OPWC Issue II road repaving project. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

The Trustees also signed Purchase Orders for the TR 93 road repaving project in the amount of \$103,170.00 made payable to Gerken Paving and \$77,830.00 to OPWC to reflect the receipt and disbursement of the Issue II grant money. The total project cost is \$181,000.00.

FIRE DEPARTMENT – Assistant Fire Chief Dave Miller stated that the fire station was hit by lightning on August 28. The communication room and the station's internet seemed to take the hit. Fire-fighter Matt Reardon replaced the internet router at a cost of \$399 and P&R Communications sent a quote of \$431 to replace the MARCS radio base. New Ethernet cable was installed by Chief Andrews. It was also stated that the computer in the communication room would need a new network card that would cost approximately \$20. Matt also said that the fire department's new entrance sign had suffered damage and he was working with the Thinksign company to try to get it working again. No one has noticed any other damage at this time. The Trustees decided not file an insurance claim if the repair costs remain around \$1,000.

The fire department had three major fires in the last two weeks: August 25 – a garage fire at Bill Busdiecker's on Borcharding Road and a garage fire at John Steinmetz's on TR 14 just a few hours later – and on August 30 – a shed / garbage fire at Steve Nagy's rental house on SR 51 in Gibsonburg.

More departmental activities:

- The fire department received second place at the annual LifeFlight golf outing on August 27.
- The fire department received first place at the first annual Elmore Labor Day Fireworks Celebration Kickball tournament.
- Chief Andrews handed out two more smoke detectors to area residents and installed them also.
- The intake valve on X-3 needs changed, and they are getting an estimate from Findlay Fire.
- The department will participate in ceremonies at the Gibsonburg Public Memorial on September 11.
- The United Methodist Church in Woodville will hold a "Blessing of the Badges" for all police and fire-fighters with a dinner and ceremony beginning at 6 pm on September 13.
- The department will participate in a meth class in Fremont sponsored by the Sandusky County EMA on September 24.
- The department will participate in a confined space training at Martin Marietta on September 26.
- The department's first pancake and sausage breakfast of the season will be held at the station on Sunday, October 9. The breakfasts continue on the 2nd Sunday of each month through March!

FISCAL OFFICER – Fiscal Officer Lori Kepus presented the Trustees with the Township's balanced bank reconciliation for the month of August and the Township's updated Fund, Revenue, and Appropriation Status reports.

Kepus stated that the Township received their assessment amount for the petitioned Toussaint Creek clean-up project to remove jog jams and leaning and dead trees. Woodville Township's total assessment is \$1,517.85.

Parcels/roads affected in Woodville Township: Woodville Cemetery on Lime Road (TR 903), Rodeloff Road (TR 139), Hagedorn Road (TR 34), Younker Road (TR 159), Witty Road (TR 167), Rife Road (TR 163), Dutch Road (TR 28), Trapp Road (TR 165), and Emch Road (TR 16).

The project was first petitioned by Wood County because a lot of flooding was occurring and there was standing water that was damaging farm crops. It was also taking a long time for the creek to dry out. They formed a joint board of Soil and Water Conservation Districts between Wood, Ottawa, and Sandusky Counties.

The board walked the 34 mile stretch of the creek from Sugar Ridge Road near Bowling Green to Benton Carroll Salem Road near Oak Harbor. They identified more than 200 log jams and about 6,000 dead trees. The total cost of the clean-up is estimated at \$900,000. The creek covers more than 47,000 acres and has almost 5,000 parcels affected. The project will be paid through assessments to the owners whose property drains into the Toussaint Creek. The project will go out for bid this fall by the commissions of each of these counties and construction will commence soon thereafter.

At 8:48 p.m., with no further business, Trustee Heineman moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.