

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING - September 20, 2017

This regular meeting of the Woodville Township Trustees was held on September 20, 2017. Those in attendance: Trustees: Chairman Bill Hammer, Paul Heineman, Ken Green, Fiscal Officer Lori Kepus, Road Supervisor Jim Busdiecker, Zoning Inspector Steve Michaelis (left at 7:47 pm), Fire Chief Bill Andrews, Fire Captain Joe Kopp, and Village Residents Laura Buchanan and her mom Lorraine Devenney (both left at 7:20 pm).

Trustee Hammer called the meeting to order at 7:00 p.m.

Trustee Heineman made a motion to approve the minutes from the September 6, 2017 regular meeting. Trustee Green seconded. All answered yes to roll call. Motion passed. Trustee Green made a motion to approve the warrants. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

EMS – Village resident Laura Buchanan came in to talk to the trustees about an issue she had with the care she received when she had to call 9-1-1 back in January. She sent a letter to North Central EMS to express her concern with the treatment she received by the North Central EMTs. North Central investigated the call and sent her a letter stating that everything that happened to her was 100% per protocol.

The Trustees did discuss this situation with Don Ballah at North Central. Woodville Township has a contract with North Central EMS to supply personnel, and the Trustees have no authority to manage or discipline the EMTs. North Central did confirm with the Trustees that everything on that run was done per protocol, and the Trustees agreed that that was the end of the matter. The Trustees stated they are sorry this happened to her, but said protocols are put in place for emergencies and our current environment dictates how they must be followed.

LS 91 will have its annual state inspection on September 26, and the crew is busy making sure everything is in order.

Trustee Heineman made a motion to approve an increase in appropriations in the EMS Levy Fund in the amount of \$50,000 to pay for the increase in the EMS personnel contract costs. Trustee Green seconded. All answered yes to roll call. Motion passed. Kepus will prepare the appropriate resolution.

ZONING – Zoning Inspector Steve Michaelis presented two approved zoning permits. One was for Matt and Shannon Avers. They are building a 62' x 59' home at 3440 TR 62, Woodville. The \$100 permit fee was paid. They still owe \$300 for the driveway access fee. The second permit was for Robert Schroeder, 2651 TR 93, Gibsonburg, for a 33,200 square foot metering and regulatory substation to be built on his property by Spectra Energy (NEXUS) for the pipeline. The substation will have no on-site employees other than for routine maintenance, and it is defined in ORC as being used as a "utility." The \$50 permit fee was paid by NEXUS last June.

The Township Zoning Commission will hold a public hearing at 7 p.m. November 8 at the fire station to discuss implementing changes to the Township Zoning Resolution.

CEMETERY – The Trustees signed three cemetery deeds: Deborah Reef, Gibsonburg (one plot) Johnny Willet, Toledo (one plot) and Margaret Rosales-Vasquez, Toledo (one plot).

Trustee Green made a motion to allow the township workers to remove two Locust trees in the back row of Westwood Cemetery as their roots are causing foundation issues. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

ROADS – Road Supervisor Jim Busdiecker reported that he put in new power steering lines in the Sterling truck. After discovering that the boom mower had a more serious problem than just the cable, he asked Township Resident Gary Hoodlebrink if he could take a look at it as it appeared that it had a transmission problem. Gary tore apart the transmission and found that there were just a few screws loose.

After discussion, Trustee Green made a motion to purchase some used equipment from the Ohio Department of Transportation (ODOT) in Bowling Green in the amount of \$7,202.87 which includes a roller for \$5,003.07 and a brush chipper for \$2,199.80. Trustee Heineman seconded the motion. All answered yes to roll call. Motion passed.

FIRE DEPARTMENT – Chief Bill Andrews reported on the following:

- Truck X-3 was out on a fire call and the engine overheated and the right front brake would not release. The truck was taken to WW Williams and they found that an air supply line to the cooling fan clutch was leaking. They also performed a complete oil change.
- The department responded to a pole fire and one of the lights went out on X-4. It will cost approximately \$1,700 to fix it. The A/C also went out. The unit will be taken to WW Williams in October for the repairs, and it will also have an oil change at that time.
- The adaptor on the hose valve that fits on a water hydrant cracked and they ordered parts to fix it.
- The department had a mutual aid call with Allen-Clay Township as only three firefighters were able to respond to the Woodville call. The Chief has learned that the turnpike has a new safety director, and he would like to meet with him to discuss issues they have with radio communications at the plazas.
- Two firemen, Spencer Linke and Craig Picklesimer, have taken a leave of absence from the fire department through the end of the year for employment reasons. Joe stated that they need to come up a new recruitment campaign.
- The department conducted hydrant testing at Martin Marietta on September 11.
- The ISO inspector was at the station last Monday for two hours to conduct his survey. He did a very thorough inspection of the truck bay and looked in every compartment that was on each of the trucks. The inspector then visited Keith Kruse at the Village of Woodville to discuss water pressure in the village.
- The thermal imaging camera that was in X-4 has been moved to Rescue 1. The old Scott camera is still in X-2.
- Joe and Bill are working with the Woodmore Superintendent and Principals along with Woodville Police Chief Roy Whitehead on a presentation for the high school students on what to do in an "active shooter situation."
- Cleaning & Such will be in to strip and wax the floors and the department is contacting Cousino Harris to see if they can come out and clean the kitchen before the first pancake breakfast of the season on October 8. He said the department will be paying for this.
- The department will have a truck in Woodmore's Homecoming Parade on September 29.

FISCAL OFFICER – Kepus reported that the Township has qualified for an Agreed Upon Procedures (AUP) audit by the state auditor for years 2015-2016. This is a shorter audit and will cost no more than \$2,870 which will save the Township over \$2,000 in audit costs.

At 9:22 p.m., with no further business, Trustee Green moved for adjournment. Trustee Heineman seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.