

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – October 19, 2022

A regular meeting of the Woodville Township Trustees was held on October 19, 2022. Those in attendance: Trustees: Paul Runion, Bill Hammer, and Ken Green, Fiscal Officer Lori Kepus, Fire Chief Tim Schnitker, Road Supervisor Jim Busdiecker, Zoning Inspector Steve Michaelis (left at 8:12 pm), and Derek Sprouse, OTARMA representative (left at 7:15 pm).

Chairman Paul Runion called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance. This meeting was held observing the COVID pandemic precautions including social distancing.

OTARMA INSURANCE RENEWAL– Derek Sprouse, Sprouse Insurance, presented an overview of the township's liability insurance renewal. After discussion, Trustee Hammer made a motion to renew the Ohio Township Association Risk Management Authority (OTARMA) liability insurance policy in the amount of \$28,573.00. Trustee Runion seconded. All answered yes to roll call. Motion passed. OTARMA has also distributed an \$800,000 capital distribution (loyalty payment) to its members. The township will receive \$653.01.

FIRE STATION PLUMBING PROJECT – The county will soon be sending their final payment to the Delventhal Company. The county commissioners contributed \$150,000 to this project with the use of funding they received from the American Rescue Plan (ARP) for water and sewer projects.

Final Project Cost Breakdown:

Advertising	\$ 985.13
Engineering (Poggemeyer)	\$ 5,000.00
Electrical (Titan)	\$ 6,152.71
Project (Delventhal)	<u>\$159,214.00</u>
Total Cost	\$171,351.84
County / ARP Contribution	\$150,000.00
Township Cost	\$ 21,351.84

FIRE DEPARTMENT – Fire Chief Tim Schnitker reported on the following:

- The overhead bay vents still need someone to look at them. The back one sticks and not sure if the front one actually even works.
- The X-2 overhead door seal is broken. I will call Northwood Door for repair.
- X-4 is in the process of getting its annual maintenance. They had to order a light for the back, and they need to follow up on a few items.
- The lights on X-3 did not get replaced yet. The one they ordered wouldn't work so they are ordering an LED matching set. They also need to check the tank gauge.
- The MARCS template is still in process. All MARCS radios will need reprogrammed. This will cost approximately \$200 per radio. I am working with the county EMA on funding assistance for that. Found out that all radios were supposed to get an authentication update and firmware updates that had never been done.
- I talked to the Helena Fire Chief. He's on board with moving forward with a mutual aid/district/daytime coverage/etc. Departments discussing this are Lindsey, Gibsonburg, and possibly Ballville Township.
- The stainless steel for the kitchen is coming tomorrow.
- The security cameras are under warranty so they are sending two new hard drives, but we would have to pay someone to install them.
- **The 2018 Mercury boat motor sold on GovDeals for \$2,250.** After fees, the fire department will net \$2,081.25

After discussion regarding the number of training hours to be paid to volunteer firefighters for various classes, the following recommendation by the Fire Chief was agreed to. Trustee Green made a motion to approve the payment of only the following training hours on the following schedule: Basic 36-hour class – 36 hours, FFI – 120 hours, EMT – 150 hours all of which are the state minimum hours for these classes. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

Trustee Runion made a motion to approve the payment of \$7,140 for the firefighter's compensation for the 3rd Quarter, 2022. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

EMS – LS-19 had 47 runs in September with 20 transports to area hospitals - 15 advanced lifesaving transports and 5 basic lifesaving transports.

Trustee Hammer presented the final graphics proposal from Horton for LS-19. Trustee Runion made a motion to approve the drawings. Trustee Green seconded. All answered yes to roll call. Motion passed.

ZONING – Zoning Inspector Steve Michaelis said that Mike Schlievert, SR 51, would like to install a medium solar field on the south end of his barn. According to our zoning rules, this request will need a conditional use permit. The Zoning Board of Appeals is looking at the week of November 14 for the public hearing.

I will visit with Hilda Escobar, TR 165, this weekend to show them what needs to be cleaned up on their property. I have written a letter to Tony Turner, SR 20, to remove the trailers and will send it certified mail. I am also writing a permit for Matt Garber, Water Street, for a pool, and Tim Pirkl, TR 93, for a pond.

Former Atlas Building Property - Trustee Runion reported that the demolition contract of the former Atlas Building on SR 20 has been awarded to S&S Demolition, Mansfield. The check from the state was finally approved. There is no official start date yet.

One Energy – One Energy has filed a stipulation of dismissal of their administrative appeal with the Sandusky County Court regarding the decision of the Zoning Board of Appeals on July 27, 2022 to uphold the decision of the acting zoning inspector to deny their original zoning permit for a wind energy system.

CEMETERY – Jim Busdiecker reported on the following:

- Workers will be working on installing foundations this month. There are 8 doubles and 3 singles in the fall foundation order.
- Cemetery cleanup is done for the year.

ROAD DEPARTMENT – Road Supervisor Jim Busdiecker reported on the following:

- The culvert on TR 14 was completed today. We were short pipe due to a survey point in the road that we had to go around. Deborah Bach agreed to sell us the pipe at a very fair price of \$700, and a check was issued for that tonight.
- We are still waiting for the EPA to inspect the septic system.
- A resident inquired about hydroseeding the ditch on TR 14.
- The TR 93 ditch to the Sugar Creek ditch project is completed.
- The drainage culvert from the road garage to SR 20 has been installed.
- The International truck needs a front-end alignment.
- The 2002 Sterling snow plow is 20 years old and they are not making this truck model anymore. A new truck is approximately \$160,000.

The township signed a check tonight for the final payment to Matt Tille in the amount of \$6,559.00 for the sewer replacement project at the road garage. The county commissioners contributed \$23,000 to this project with the use of funding they received from the American Rescue Plan (ARP) for water and sewer projects.

Final Project Cost Breakdown:

Health Department Permit	\$ 574.00
Engineering (Gillespie)	\$ 3,378.15
Well Drilling (Holman)	\$ 13,764.00
System Install (Tille)	<u>\$ 12,416.85</u>
Total Cost	\$ 30,133.00
County / ARP Contribution	\$ 23,000.00
Township Cost	\$ 7,133.00

FISCAL OFFICER – No report.

Trustee Green made a motion to approve the warrants. Trustee Hammer seconded. All answered yes to roll call. Motion passed. Trustee Hammer made a motion to approve the October 5, 2022 meeting minutes. Trustee Green seconded. All answered yes to roll call. Motion passed.

At 9:01 pm, with no further business, Trustee Green moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.