

## THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – October 18, 2023

Chairman Bill Hammer called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

### Attendance:

Trustees: Bill Hammer, Ken Green, and Paul Runion.  
Fiscal Officer: Lori Kepus  
Fire Chief: Tim Schnitker  
Assistant Fire Chief: Mark Grove  
Road Supervisor: Jim Busdiecker  
Zoning Inspector: absent

**EMS** – LS19 had 42 runs in September with 29 transports to area hospitals.

Chief Schnitker and Road Supervisor took pictures of the old LS19 and they will be put on the govdeal.com website along with all of the auction details. The auction will take place from October 31<sup>st</sup> to 7pm on November 9<sup>th</sup>.

Road Supervisor Jim Busdiecker stated they could store the old LS19 at the Road Maintenance Building and he will also serve as the contact for anyone wishing to view the squad during the sale.

Trustee Green made a motion to **sell the 2007 Horton Ambulance with an International Chassis on GovDeals** as soon as all of the necessary information has been gathered. Trustee Runion seconded. All answered yes to roll call. Motion passed. The Township Trustees passed an internet auction resolution in 2022 and have the wording in each year's organizational meeting minutes for the legal authority to sell by internet auction at any time during the year.

**FIRE DEPARTMENT** – Fire Chief Tim Schnitker gave an update on activities of the fire department:

1. The *IamResponding* subscription is up for renewal. I propose we utilize the 5-year subscription plan if we are able to in order to realize the most savings. We utilize this program a lot and it is a great back/addition up to our paging system. **Trustee Green made a motion to renew the *IamResponding* subscription for 5 years at a cost of \$3,137. Trustee Hammer seconded. All answered yes to roll call. Motion passed.**
2. Delivered items to FMI today for mounting on the new X-2. I'm working with Lori to get her all the necessary documentation on the new truck. The association is taking care of the following:
  - \$3,691.12 for a monitor at the pump panel for the camera system.
  - \$14,699.69 to FMI for the price increase on the shelving and mounting system.
  - \$4,548.92 for additional tools for the truck.Today while dropping off the equipment we noticed some scratches and rust on the new truck so I emailed the salesman and Dealer Rep.  
We have started releasing information to the public via our Facebook page about the new truck coming soon. We want to have an open house once it gets here and put all three of the X-2 trucks in the bays for people to see the evolution of fire trucks and what their taxes are going towards.
3. Going to need a plan on where to store the old X-2 once the new one gets here until we can sell it. We will strip everything we plan to take off and empty the water tank and lines, but it won't be winterized for outside storage.
4. Enrolling in the new OFIRS reporting system November 6th. I will be looking into using that for our Department Reporting tool as well. I will compare it to our current *IamResponding* to see which is easier and more comprehensive.
5. Proposed Red Cross Blood Drives for 2024 are: Friday January 5, Monday April 29, Wednesday May 22, and Friday June 28. All of these are from 12 pm to 5 pm.
6. The Department will be helping at the crossing on Main Street for trick-or-treating on October 31<sup>st</sup>.
7. On October 21<sup>st</sup>, some members will be attending a training at the Ballville Fire Department in Fremont on EV cars and ion lithium batteries.

**Trustee Green made a motion to approve the 3<sup>rd</sup> Quarter Payroll for Firefighter Runs and Training in the amount of \$4,392.50. Trustee Hammer seconded. All answered yes to roll call. Motion passed.**

**ZONING** – No report.

**ROAD DEPARTMENT** – Road Supervisor Jim Busdiecker reported that M&B Asphalt has started blacktopping for our Issue II project. TR 42 was done yesterday. They are now working on TR 14. Busdiecker is berming the newly paved roads as blacktopping progresses. Griffin Pavement Striping (formerly Zimmerman's) completed the center and edge lines on TR 121, TR 48, and TR 139 as we participated in the County's Pavement Marking Contract. Our cost was \$1,235.

Workers are also busy mowing township roads as the crops come off.

**SKAGGS CULVERT ISSUE** - A culvert had collapsed on the Skaggs property, 3669 CR 93, Woodville, and water is not draining properly and flooding the neighbor's property. A certified letter was sent on September 18 to Jacky and June Skaggs, 3669 CR 93, Woodville, to repair their culvert as it is impeding the natural flow of the water. Jacky Skaggs Jr. reported to Trustee Runion that the culvert had been fixed. Upon inspection by Road Supervisor, Jim Busdiecker, it was evident that it had not yet been repaired correctly. Mr. Skaggs told Trustee Runion he had only started fixing it. He was not yet done. Trustee Runion stated that during the telephone call Mr. Skaggs Jr. used threatening language all throughout the conversation.

**Trustee Runion made a motion to have township workers repair the culvert, weather permitting, if Mr. Skaggs has not yet completely repaired it by October 23 township workers are authorized to proceed to make the repair and bill all costs to the Skaggs property tax duplicate. Trustee Green seconded. All answered yes to roll call. Motion passed.**

## **News from the Sandusky County Engineer**

Sandusky County Engineer Carlos Baez sent a communication stating that CSX is planning to reconstruct the **CSX railroad crossings on CR 30** (Lime Road) in the next couple of weeks. CSX is coordinating the work with Martin Marietta. The repair should be similar to what CSX installed on US 20.

The engineer's office is in the process of finalizing the design plans for the **Sugar Creek Petition project**. The following notice will be sent out to all affected property owners week to let affected property owners know something about the project prior to them receiving assessment letters. The final hearing has not yet been scheduled.

### ***SUGAR CREEK 162***

*This is a reminder that on October 31, 2016 a petition was filed to clean the 3rd and final section of Sugar Creek. Starting at Woodville Township Road 115 just north of Gibsonburg, and heads 10 miles north to where it outlets into the Portage River.*

*The first 2 sections of Sugar Creek were petitioned in 1959 and 1972. Both were approved, constructed, and are being maintained under County Ditch Maintenance. This 3rd and final section was petitioned for Log Jam and Silt removal. This will consist of a berm on both sides of the channel for access, all log jams and silt bars removed, and rip rap placed where needed.*

*This letter is a courtesy, informing you that the Engineer's and County Commissioners offices are working on this project and plan on finishing up plans in the next few months. This project has taken so long due to the numerous projects that were petitioned, prior to this project. As those projects were finalized, this project came to the top of the list.*

*You are receiving this letter because you are in the Sugar Creek Watershed. A watershed is the area of land where all of the water that drains off of it and goes to the same place—a river, stream, or lake. This includes storm water systems and roadside ditches that collect water and take it to creeks and rivers.*

*The last notice that was sent out for this project was on December 27, 2016. This notice informed property owners in the Sugar Creek Watershed that on January 24, 2017, there was a "View" of Sugar Creek 162 and on February 14, 2017, there was going to be a First Hearing on the project.*

*At the First Hearing the Commissioners approved the project, meaning that it was to proceed with The planning and design portion of the project. The next step is a Final Hearing for Sugar Creek. Before the hearing every property owner will receive an estimated assessment for their portion of the project cost in the mail, along with a hearing date. The Commissioners will either affirm their formal order and proceed with construction or dismiss the project.*

*Below is the Sandusky County Engineers website where previous notices, petitions, maps and updates can be found on the project. The website will be updated regularly with any information possible. Please take a look at the website and read through our frequently asked questions. <https://sanduskycountyengineers.com/ditch-petitions-drainage/>*

County Engineer Carlos Baez sent an email stating that their application for use of the Federal/State Exchange program's LBR funds to replace or rehab the Dorothy Keil Bridge in Woodville is approved for Fiscal Year 2027. The project has an estimated FY' 27 construction cost of \$1,671,400 including construction engineering. All costs are paid by the state and the county. The projected funding breakdown for the project is as follows:

The projected funding breakdown for the Cherry Street Bridge project is as follows:

#### **Construction Contract Estimate (inflated to FY 27): \$1,562,100**

80% State Exchange Funding: \$1,249,700

20% County's Local Match: \$312,400

#### **Construction Engineering Estimate (inflated to FY 27): \$109,300**

80% State Exchange Funding: \$87,440

20% County's Local Match: \$21,860

**CEMETERY** – Fall cleanup at the cemeteries will be by October 20. All arrangements must be removed by October 20. New arrangements can be placed October 22.

Workers have completed digging the three footers for this fall's order. Concrete will be poured in the next few days as soon as the concrete company can fit us into their schedule.

## **FISCAL OFFICER**

**Trustee Green made a motion to enter into a Legal Services Agreement with Kocher & Barney Port Clinton. Trustee Runion seconded. All answered yes to roll call. Motion passed.**

Trustee Green made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the October 4, 2023 meeting minutes. Trustee Green seconded. All answered yes to roll call. Motion passed.

At 8:15 pm, with no further business, Trustee Green moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.