

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – October 20, 2021

A regular meeting of the Woodville Township Trustees was held on October 20, 2021. Those in attendance: Trustees: Chairman Ken Green, Paul Runion, Bill Hammer, Fiscal Officer Lori Kepus, Road Supervisor Jim Busdiecker, Fire Chief Bill Andrews, Assistant Fire Chief Dave Miller (left at 8:50 pm), Zoning Inspector Steve Michaelis (left at 8:50 pm), Firefighters Brandon Westerman, Conor Emch, and Zach Sandwisch (all left at 7:40 pm), Matt Depner (left at 7:50 pm) and Township Resident Bob Schroeder (left at 8:50 pm).

Trustee Chairman Ken Green called the meeting to order at 7:00 pm with the Pledge of Allegiance. This meeting was held observing the COVID-19 pandemic precautions including social distancing.

EMS – Trustee Hammer reported that Sandusky County Prosecutor Beth Tischler approved the contract for the purchase of a new ambulance from Horton Emergency Vehicles in the amount of \$264,996.00. Prosecutor Tischler said in her email that “I have reviewed the documents for the state term purchase of a new rig. I see nothing of concern within the documents provided and since you are using the state term pricing it is a legally compliant purchase.” The agreement was signed and will now be sent to Horton.

The current squad is once again having issues. It was towed from the turnpike entrance to Madison Motors on October 9.

FIRE DEPARTMENT – Fire Chief Bill Andrews reported on the following:

- The American Red Cross Bloodmobile was held on October 8. 20 units were collected. The next one is December 16 from noon to 5 pm.
- Caleb O'Connor has taken an application and was voted into probationary membership by the department on October 18 so that he could get into the basic firefighter class along with Mike Brzeczek, Jr. that starts this coming Saturday, October 23 at Vanguard.
- The WTVFD Association bought a new computer for the chief's office. We are still getting the bugs worked out on the changeover.
- The department's next Pancake Breakfast is November 14, drive through only.
- We had a stubborn car fire on the Ohio Turnpike last Saturday. A gas tank was leaking and it was very hard to get at to put it out.
- A business owner discovered a gas leak at their store on Monday. We found it and called the gas company to get it taken care of.
- Woodville's Trick or Treat is on October 31st. We will help with street crossing on US 20.

Municipal Emergency Services (formerly Warren Fire) was here Monday night to show us the SCOTT self-contained breathing apparatus' (SCBAs) for our consideration. They have a lifetime warranty. Gibsonburg has the SCOTT brand, Elmore has Draegar. The Draegar company is located in Germany. We still want to look at Draeger, and MSA SCBA's before we make our decision. Brandon Westerman said that most departments in the area have SCOTTs and explained a little more about the different styles and brands of packs. Our department would need 16 packs, 32 bottles, 30 masks, and a RIT pack.

MES also had the SEEK Personnel Thermal Imaging Camera which the Association is looking at purchasing for the department at a cost of around \$5,600 for 8 units.

With the new members coming on board, we are running out of Fire Gloves. Trustee Hammer made a motion to spend up to \$6,500 for 30 pairs of fire gloves and 30 pairs of extraction gloves. Trustee Runion seconded. All answered yes to roll call. Motion passed.

Trustee Hammer made a motion to approve the compensation package for firefighter runs and training during the 3rd Quarter, 2021 in the amount of \$7,405. Trustee Runion seconded. All answered yes to roll call. Motion passed.

Kepus reported that just today Poggemeyer Design Group finished the advertisement for the infrastructure drainage project at the fire station today. The Trustees revised the advertising timeline due to deadlines. The advertisement will appear in the Suburban Press November 1 and November 8 editions and will appear on Poggemeyer's website www.poggemeyer.com and Becker Impressions at www.pdgplanroom.com with a sealed bid opening on December 1 at 7 pm at a trustee meeting.

CEMETERY – Jim Busdiecker reported there are 5 single foundations and one veteran's foundation to pour for the fall foundation orders. Fall cleanup at both cemeteries is October 15 through October 22. Kepus put ads in the Suburban Press for 2 weeks.

Trustee Hammer spoke to the county engineer to see if they could come out and layout the new roads for the cemetery expansion at Westwood Cemetery. The engineer stated that they are trying to finish up some other projects before winter sets in and asked if we could wait until next spring to have that done. The Trustees agreed that would be fine. It was noted that there are no plans to open the new section in the near future, but the Trustees have agreed that we are running out of room in the cemetery and should begin preparations of the new section so it can be opened properly when the time comes.

ROAD DEPARTMENT- Road Supervisor Jim Busdiecker reported that they continue to work on getting the traffic signs installed from the ODOT sign grant. All signs must be up by October 30. Township Resident Bob Schroeder was present and said “the signs are destroying the value of my property, my view, my privacy. I know they are for safety reasons, but there has not been an accident on the curve in front of my house in over one hundred years. I want to talk to the person who determines where the signs go.” Busdiecker stated that the sign placements were determined by a company that locates the placement of traffic signs according to state guidelines, and they are in the township's right-of-way, not his yard. Bob also stated that the trees at the corner of TR 93 and US 20 need to be trimmed back again. The branches are hanging in the right-of-way and obstructing the view of oncoming traffic.

The Village of Woodville borrowed our little tractor trailer for the day to transport transformers to alleys behind properties where their big truck would not fit into.

We bermed the newly paved TR 139 today.

The Trustees stated that a new septic system is needed at the road maintenance garage. Trustee Hammer stated that he received an email from the Sandusky County Commissioners and they have agreed to cover the expenses for the well replacement and septic system upgrade at the township road garage with a portion of their funding from the American Rescue Plan. They have asked for a short narrative on the need and purpose of the project along with written quotes so they can put together an official Resolution. Trustee Green agreed to get in touch

with the health department to begin the permitting process. The EPA is also going to come out next week to explain their approval process.

ZONING – Zoning Inspector Steve Michaelis reported on the following:

- Jackie Skaggs – TR 93 - I called him about his variance. He will write up his variance request letter and I will meet with him Sunday to obtain his permit, variance letter and septic permit.
- Ryan Moser – TR 24 – Stopped by to see how cleanup is going. It was discussed that Moser has been accumulating more stuff on the open concrete pad that was left after the fire. There are quite a few vehicles on the property now also.
- Louise Linke – discussed photos and property – a second letter will be sent with photos included of what needs to be done at the property. There is a dumpster on site.
- Troy and Jennifer Bankey – SR 582 & CR 16 - permit and variance request was received yesterday, October 19. I have not looked at it yet.
- Clean-up targets – Wiese, Honaker, Rupke, Ron Wagner, properties on CR 165
- Mike Schlievert – SR 51 – received a permit for new construction – waiting on septic permit from the health department.
- Aaron Lowmaster – TR 28 – is looking at putting in a pond – discussed a permit with him.
- Meaghan Morris – County Road 24 – looking at possibly having a 2nd entrance to her property from the road. **The Trustees discussed this area and stated that since there is no tile and no ditch to this property, the driveway can be permitted with no fee collected.**

On October 18, the Sandusky County Regional Planning Commission approved the changes and additions to the Township Zoning Rules and Regulations with a few suggestions. Mr. Willey will send a letter from the commission to be used in consideration of the changes. He advised against putting a nuisance property definition in the code as the trustees have this option. He also advised adding that shipping containers and other similar items not be allowed as structures or accessory buildings. The Township Zoning Commission will hold a public hearing on Tuesday, November 16 to be followed by a public hearing by the Township Trustees on December 15 to discuss this matter with the public.

Trustee Runion continues discussions with the Jason Ohms, the owner of the former Atlas building on US 20, regarding the cleanup of his property and is encouraging him to come to a Trustee meeting to discuss his plans for the property.

FISCAL OFFICER – Kepus reported that the 2019-2020 state audit is complete and copies were emailed to the Trustees and a copy is on file in the fiscal office. No exceptions to the township's financial reporting were found.

Kepus stated she filed the Local Tax Certification form with the Ohio Department of Taxation stating that the township did not have any lodging tax in effect during CY2020.

Kepus reminded the Trustees that the first reporting due date for funding from the American Rescue Plan is now April 30, 2022.

Trustee Runion made a motion to approve the warrants. Trustee Hammer seconded. All answered yes to roll call. Motion passed. Trustee Hammer made a motion to approve the Trustee's October 6, 2021 regular meeting minutes. Trustee Runion seconded. All answered yes to roll call. Motion passed

At 8:50 pm, Trustee Hammer made a motion to enter Executive Session to discuss a disciplinary matter of a township employee. Trustee Runion seconded. All answered yes to roll call. Motion passed. Those present in Executive Session: Trustees Green, Runion, Hammer, Fiscal Officer Kepus, and Fire Chief Andrews.

At 9:04 pm, the Trustees returned to regular session. No action was taken.

At 9:04 pm, with no further business, Trustee Hammer moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.