

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING - October 5, 2016

This regular meeting of the Woodville Township Trustees was held on October 5, 2016. Those in attendance: Trustees: Chairman Bill Hammer, Paul Heineman, Ken Green --- Fiscal Officer Lori Kepus --- EMS Paramedic Mike Tuttamore --- Zoning Inspector Steve Michaelis --- Road Supervisor Jim Busdiecker --- Fire Chief Bill Andrews --Jon Younker, Sprouse Insurance/Securance (left at 7:35 pm) --- Woodmore Superintendent Jay LeFevre (left at 7:10 pm) --- and Chris Liebold, Candidate for Sandusky County Commissioner (arrived at 7:20 pm and left at 7:45 pm).

Chairman Hammer called the meeting to order at 7:00 p.m.

Trustee Heineman made a motion to approve the minutes from the September 21, 2016 regular meeting. Trustee Green seconded. All answered yes to roll call. Motion passed. Trustee Heineman made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed.

Newly appointed Woodmore Superintendent Jay LeFevre was present to meet the township officials and to see if they had any questions about the school or the upcoming levy as the school district wishes to be totally transparent with the district.

Jon Younker from Sprouse Insurance was present to discuss the Township's 2017 property and liability insurance renewal. This year's projected renewal from the Ohio Township Association Risk Management Authority (OTARMA) is up \$3,113. The Township will receive a 2016 profit sharing check in the amount of \$1,517.56 for excess unused reserve funds that were held by OTARMA to pay unexpected claims. The Township will also receive a loyalty distribution of \$2,163.47 in the next few months since they have been OTARMA members for over seven years. Trustee Green made a motion to accept the renewal as presented in the amount of \$23,281. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

EMS – Mike Tuttamore reported that LS91 passed its state inspection on September 29.

ZONING – Zoning Inspector Steve Michaelis presented one approved zoning permit for Shawn and Marci Might, 1480 Fort Findlay Road, Woodville, for a 27' x 37' accessory building.

He stated that John Stienmetz has decided to wait to pursue a zoning permit to replace his burned down barn, as he may wish to enlarge the building and will need to obtain a new permit.

CEMETERY – The cemetery monument restoration project continues by Crosser Monument Company in the old Woodville Cemetery on Lime Road. Chris and Louie are mainly focusing on the broken monuments in the Catholic section of the cemetery.

Fiscal Officer Kepus stated that while helping a family locate graves last week at the old Woodville Cemetery, it was discovered that the grave of Flossie Myers is only marked by a rusted out stake marker with no name. Flossie died in 1972, and it was discovered that she has no family. Kepus asked if the Township can place some kind of marker on graves such as this that the Township becomes aware of that no one will ever come forward to mark so as to not lose the location of anyone buried in the cemetery. Trustee Green made a motion to allow Crosser Monument Company to take a piece of stone from the old mausoleum and engrave it with her information. Trustee Heineman seconded. All answered yes to roll call. Motion passed. It was also noted that the Township also has to mark the grave of an indigent burial, David Bessman.

Cemetery fall clean-up will be held October 17 through October 28. This year due to the way the calendar falls, new arrangements can be placed the last weekend in October instead of having to wait until November 1. Fiscal Officer Kepus will advertise the cleanup in the Suburban Press for the first weeks in October.

Kepus stated that an invoice will be sent to John Huss in the amount of \$687.50 for the rental of 5.5 acres of land behind Westwood Cemetery that he farms alfalfa hay.

ROADS – Road Supervisor Busdiecker stated that he trimmed the trees on TR 139 with the new bucket truck. The Village of Woodville also gave us a safety harness to keep on the truck. A holster for the chain saw is needed. The cost is approximately \$300. The Trustees agreed that one could be purchased.

The TR 56 resurfacing project began on Sunday, September 25. The resurfacing of TR 93 began on September 27 and the project was bermed on September 28. Zimmerman Paint painted the center and edge lines on October 4 at a cost of \$782.40. Busdiecker reported that he broomed for Harris Township on their portion of TR 93 as he was already working on that road.

Trustee Hammer reported that he attended the Sandusky County Township Association's Road Committee meeting on September 22 in Fremont.

Kepus reported that she received the title to the bucket truck purchased at an ODOT auction last month. She will get a new title at the Title Office in Fremont and then a gratis license plate from the State.

FIRE DEPARTMENT – Fire Chief Bill Andrews reported on the following items:

- He took trucks X-2 and X-4 to Gibsonburg on October 1 to have them pump tested at the Gibsonburg quarry by the United Fire Apparatus Corporation, Cridersville. X-4 passed its test, but X-2 did not pass its test. Chief will be exercising the relief valve more before it is retested.
- He found a part that only cost \$160 that can be used to fix the intake valve on X-3, thus not having to take it to the shop to have it fixed at an estimated price of \$3,000.
- The department conducted hose testing on some of our inventory and found that one 25 foot section of 5" hose was leaking, and it was recoupled and put back in service. Hose testing will continue.
- Chief Andrews, Dave Miller and Mark Grove participated in an 8-hour confined space training at Martin Marietta on September 26. Firefighters Eric Mason and Jamie Mohrman are employees at Martin Marietta and also took the class.
- Firefighter Katie Mock has taken a leave of absence from the department and resigned as their secretary. Katie has moved out of Woodville. Brian Toflinski has also moved out of the area and has resigned.
- Due to Halloween falling on the last Monday of the month, the department will hold their monthly business meeting on Monday, October 24.
- There will be an EMR continuing education class on behavioral emergencies at the Woodville Station on October 11.
- The Village of Woodville has invited the department to attend a bucket truck safety training on October 12.

- Trick-or-treat in Woodville will be held from 6-8 pm October 31. The fire and EMS departments will assist children at road crossings and hand out candy at their trucks.
- The department's first pancake and sausage breakfast of the season will be held at the station on Sunday, October 9. The breakfasts continue on the 2nd Sunday of each month through March!

Kepus reported that the State of Ohio realized that they were not charging for the MARCS user fees correctly, so this cost went from \$60 a quarter to \$600 a quarter, or \$2,400 a year. The department currently has 20 MARCS radios and the state was only charging user fees of three of those radios. The state is still giving each radio a credit of \$10 each on their user fees. The state said they did not know how much longer that credit would continue, but it should be awarded until at least next June.

FISCAL OFFICER – Fiscal Officer Lori Kepus presented the Trustees with the Township's balanced bank reconciliation for the month of September and the updated Fund, Revenue, and Appropriation status reports.

Trustee Hammer made a motion to allow the following transfers to appropriately allocate the cost of the insurance renewal: \$1,000 from the Road & Bridge Fund Contracted Services Account to the Road & Bridge Fund Property Insurance Account and \$3,000 from the Fire Levy Fund Repairs and Maintenance Account to the Fire Levy Fund Property Insurance Account. Trustee Green seconded. All answered yes to roll call. Motion passed.

Kepus stated that the township has two \$150,000 CDARS maturing this month. Trustee Hammer made a motion to reinvest \$300,000 into a 2-year CDARS at an interest rate of .78% at Huntington Bank. Trustee Green seconded. All answered yes to roll call. Motion passed.

Trustee Green made a motion to adopt **Resolution 2016-09** to authorize the Township's participation in the **State of Ohio Cooperative Purchasing Program** for 2017 at a cost of \$100. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

The American Red Cross will hold their next bloodmobile at the fire station on Friday, October 14 from noon to 5 p.m.

At 9:47 p.m., with no further business, Trustee Green moved for adjournment. Trustee Heineman seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.