

## **MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING OCTOBER 1, 2014**

This regular meeting of the Woodville Township Trustees was held on October 1, 2014. Those in attendance: Trustees: Chairman Bill Hammer, Ken Green, Paul Heineman, Fiscal Officer Lori Kepus Zoning Inspector Bill Rowles --- Road Supervisor Jim Busdiecker --- and Fire Chief Bill Andrews.

Chairman Hammer called the meeting to order at 7:00 p.m. Minutes from the September 17, 2014 regular meeting were approved by unanimous vote. Trustee Hammer made a motion to approve the warrants. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

**EMS** – EMS Personnel Mike Tuttamore stated that everything is fine in their department (he left at 7:10 p.m.).

**ZONING** – Zoning Inspector Bill Rowles presented one approved zoning permit for Michael Young, 6900 TR 107, Gibsonburg for a 36' x 30' pole barn (the \$50 permit fee was paid).

The Township's Zoning Board of Appeals will hold their first public hearings on three applications for conditional use permits for the home based businesses of Bradley Rife, Dirk Rife, and Ken Green. The hearings will be held Monday, October 6 at 7 p.m., 7:15 p.m., and 7:30 p.m. respectively.

Mr. Rowles reported that it appears that the unlicensed and inoperable vehicles on the Wilt property, 1450 Pemberville Road, Woodville have either been removed by the property owner's son, or housed inside a garage. The Trustees unanimously agreed that this situation has been resolved successfully.

**CEMETERY** – The Trustees signed one cemetery deed for Ruby Camp Sampson. Workers will soon pour 8 foundations at Westwood Cemetery.

Kepus presented a quote to purchase eight signs for fall and spring cleanup at both cemeteries. The signs could be made by the sign shop at the county engineer's office. They would be yellow with black lettering and displayed only during clean-up weeks. Perry (from the sign shop) recommended the 24" x 24" signs at a cost of \$34.02 each to provide better visibility. Trustee Green made a motion to purchase eight signs for a total cost of \$272.16. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

Kepus announced that the advertisements for fall clean-up at the cemeteries have been placed with the Suburban Press for the weeks of October 6 and October 13. All arrangements must be removed by October 15. New arrangements can be placed after November 1<sup>st</sup>.

**ROADS** – Road Supervisor Jim Busdiecker reported on the following:

- The problem of water backing up in the area of the newly installed pipe on TR 28 has been fixed and the problem has been resolved.
- Workers helped Madison Township patch TR 26. This was done in exchange for services they provided to us when we bermed TR 16 and TR 28 last month.
- Worker Jim Truman will be on vacation for two weeks.
- After discussion of a newer model snow truck (2003 Sterling) with low miles (12,270) that is for sale on Govdeals.com, Trustee Green made a motion to allow Jim Busdiecker to bid on the truck up to \$27,500. Trustee Hammer seconded. All answered yes to roll call. Motion passed. The bid auction will close at 3 p.m. Friday, October 3. This truck would need a new steel bed and snow plow and would replace the 1996 Sterling.

**FIRE DEPARTMENT** – Fire Chief Bill Andrews reported on the following:

- He ordered 25 green house number signs (911 signs) and reflective number stickers from Interstate Sign Products in the amount of \$216.00 to replenish our supply.
- All of the items ordered through the fire fighters' grant program have arrived.
- Assistant Chief Dave Miller will be on medical leave for 4-6 weeks. His wife, Shannyn, will take over his duties as custodian at the fire station until his return
- The Elmore Fire Department will participate with the department on a ventilation/smoke practice session on October 6 and October 13. The Village of Woodville is allowing the departments to practice on a house they recently purchased by the Woodville Pool that will soon be demolished.
- The gun raffle committee has begun planning. This year's ticket price will increase \$5.
- The department welcomed a new member into probationary status – Cheryl Ward.
- Upcoming departmental events: October 6 – Fire Prevention Week activities at Woodmore Elementary School; October 9 – Woodmore Bonfire in Elmore; October 10 – Fire Prevention Week activities at Solomon Lutheran School and Woodmore Homecoming Parade in Elmore; October 12 - first pancake and sausage breakfast of the season; October 13 – evacuation drill at Solomon; October 18 – a new firefighter 36-hour class begins at Vanguard; October 19 – blessing of the fire truck at Faith United Methodist Church in Gibsonburg; October 21 – Fire Prevention / First Aid activities with the Woodville Girl Scouts at the fire station; November 2 – trick-or-treat night in Woodville.

**JEDD** – There will be an informative workshop on October 29 at the Woodville Township Fire Station for Trustee selected candidates who have expressed an interest in serving on the JEDD Board of Directors.

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**FISCAL OFFICER** – Fiscal Officer Lori Kepus presented the Township's balanced bank reconciliation for the month of September and the updated Fund, Revenue, and Appropriation Status Reports.

The Trustees approved a request from the Woodville Senior Center to use the hall on the following three Thursdays - October 23, November 13, and December 18 for community outreach events.

The Sandusky County Township Association will hold their next quarterly meeting on Thursday, October 16 at 6 p.m. at Crown Battery in Fremont.

Kepus reported that the old law books in the records room have been separated between what the state records archive requested that we send them for their records and what can be destroyed according to the newly approved retention schedule. The Trustees asked Busdiecker to put the books that can be destroyed in the township's recycling bin. The remaining books will be transferred to the Historical Society in Columbus when schedules permit.

At 8:44 p.m., with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.

## **MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S SPECIAL MEETING OCTOBER 13, 2014**

This special meeting of the Woodville Township Trustees was held on October 13, 2014 to discuss the possible purchase of a truck. Those in attendance: Trustees: Chairman Bill Hammer, Ken Green, and Paul Heineman.

Chairman Hammer called the meeting to order at 7:30 a.m.

The Trustees discussed purchasing a 2007 International 4400 truck with a 10' stainless steel bed and tailgate spreader with automatic spot chains that was advertised in the Ohio Township magazine. The truck has 16,000 miles clocked and is for sale by Washington Township, Warren County, Oregonia, Ohio. Sealed bids must be submitted by 8 p.m. October 13. The ad stated that bids may be increased at the meeting.

Trustee Hammer stated he would be able to travel to Oregonia that evening with Road Supervisor Jim Busdiecker. Trustee Green made a motion to submit a sealed bid of \$36,000 after inspection of the truck and give the Trustee bidding the authority to increase the bid up to \$80,000 at their discretion. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

At 7:35 a.m., with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law as it was advertised to the public 24 hours in advance and was listed on the township's website.