

## THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – November 2, 2022

A regular meeting of the Woodville Township Trustees was held on November 2, 2022. Those in attendance: Trustees: Paul Runion, Bill Hammer, and Ken Green, Fiscal Officer Lori Kepus, Road Supervisor Jim Busdiecker, Zoning Inspector Steve Michaelis, Township Residents Bob Schroeder and Gary Thomasson (left at 7:43 pm)

Chairman Paul Runion called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance. This meeting was held observing the COVID pandemic precautions including social distancing.

Township Resident Gary Thomasson was present to ask about issues he was having with his neighbors and wondered how an employee of the Sandusky County Engineer's office got involved. He feels that the agreement he had in place with the excavator was not honored and in the end he was charged a lot more than what was quoted to him. He felt that he did all of the pre-work getting the ditch on TR 14 cleaned, and now he is the one getting screwed. The Trustees explained to him that there is nothing they can do about a dispute between the neighbors and stated that no one at the township contacted the county engineer's office. They explained that the Township cannot participate financially in a non-petitioned ditch project unless the project has been pre-approved and/or the township road is draining into the ditch.

**FIRE DEPARTMENT** – Fire Chief Tim Schnitker was working tonight, but sent in the following activities of the fire department:

1. Overall it was a very busy month. We had 14 emergency calls this month. One of the calls was in the late morning just before lunch and no one answered the call after 3 dispatches so Gibsonburg Fire was toned. I heard the radio call when I came back into the township and responded and then used "I am Responding" to request more Woodville personnel and a few were able to leave where they were and come back to the township to assist. I am moving forward with discussions with neighboring departments on a possible solution to the manpower problem most of us are having.
2. We had 3 non-paid events this month.
3. We had 3 Training events, and one make up training event this month. The SCBA training for our new air packs was on a Thursday night and Brandon Westerman trained Conor Emch the next morning.
4. The new air packs were placed in service Thursday night after the training.
5. X-3 is scheduled to get rear lights replaced November 9.
6. The next American Red Cross Bloodmobile is November 25th.
7. The Sandusky County Board of Elections will hold Voting for township residents next Tuesday at the fire station.

**EMS** – No report.

**ZONING** – Zoning Inspector Steve Michaelis presented approved zoning permits for Matt Garber, 930 Water Street, for a 36' x 18' pool. The \$30 permit fee was paid. Ann Nuhfer, 766 East Main Street, for a 20' x 24' deck. The \$30 permit fee was paid. Jo Sevits, 2381 TR 38, Gibsonburg, (Woodville Township) White Stag Winery. They are doing some selling of wine from the grapes they grew on the property, but will have no tasting rooms due to health department restroom requirements. There was no fee for this ag permit.

A certified letter will be sent to Tony Turner, 1226 East Main Street, Woodville, regarding removal of the semi-trailer on his property being used for storage.

Ryan Moser, TR 14, is laying block on the old concrete slab on his property. He would like a permit for an Ag barn. He is still selling car parts on Facebook.

The Zoning Commission will hold their regular bimonthly meeting at the fire station on November 9.

The Zoning Board of Appeals will hold a public hearing at the fire station at 7 pm November 14 to review a request for a conditional use permit for solar panels from Michael and Mary Schlievert, 3924 South SR 51, Elmore, Ohio (Woodville Township) as allowed in Zoning Resolution Section 7.7. The Schlieverts have requested a conditional use permit to allow a Medium Solar Energy System of 24 solar panels with rack system on the south end of their barn.

**CEMETERY** – Jim Busdiecker reported that workers have poured foundations for 8 double lots and 3 singles for the fall foundation order.

Trustee Runion made a motion to **terminate the lease for the rental of 5.5 acres of tillable land behind Westwood Cemetery** for alfalfa hay with Steve Huss at Westwood Cemetery as the roads for the expansion of the cemetery will most likely begin next year. Trustee Green seconded. All answered yes to roll call. Motion passed.

**CEMETERY CONTINUED** - Trustee Green made a motion to pay \$1,000 for the **indigent burial** of Township Resident and Military Veteran Donald Toda to Herman Funeral Home per our indigent burial policy and Ohio Revised Code. Trustee Hammer seconded. All answered yes to roll call. Motion passed. As soon as the funeral home sends back the indigent disposition agreement, the township can apply for reimbursement from the State's Indigent Burial and Cremation Support Program which is run by the Ohio Board of Embalmers and Funeral Directors. Mr. Toda was a military veteran and the Trustees unanimously agreed to allow his cremains to be buried in the veteran's section and the VA will provide the standard bronze military plaque.

**ROAD DEPARTMENT** – Road Supervisor Jim Busdiecker reported on the following:

- The crossover on TR 14 has been dug up.
- The county is getting a price on hydroseed for TR 14.
- We will patch TR 42 tomorrow with blacktop.

On behalf of the township, Trustee Runion stated that the road department has accomplished a lot of major projects this year along with all of their regular duties and are commended for their work. They have been able to get the parking lot blacktopped, the new well project was installed, culverts, and road berming.

TR 115 is closed this week as the county is going to take advantage of the good weather and begin doing some maintenance work on the concrete bridge deck. They will power wash and clean it and then apply a bridge deck concrete sealer.

Trustee Hammer made a motion to have a **new combination boiler** installed at the road garage by Bill Busdiecker up to \$9,500. Trustee Green seconded. All answered yes to roll call. Motion passed.

Trustee Hammer made a motion to **sell a skid loader, bucket, and forks** that are not being used to Madison Township. Trustee Green seconded. All answered yes to roll call. Motion passed.

**FISCAL OFFICER** – Lori Kepus presented the Trustees with the Township’s **balanced bank reconciliation** for the month of October, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the October financial report.

October Revenue Received	\$ 23,047.07
October Expenses Paid	\$ 63,266.38
Balance of all Funds as of 10/31/2022	<b>\$ 2,719,861.60</b>

Trustee Green made a motion to **renew the healthcare policy with Medical Mutual** in the amount of \$2,544.96 a month which represents a 4.9% increase (\$120) this coming year. Trustee Runion seconded. All answered yes to roll call. Motion passed.

Kepus attended Virtual Public Records Training through the State Auditor’s Office.

Kepus received the annual CPIM Notice of Exemption (Center for Public Investment Management) as the township currently only has active deposits with our banking institution, Huntington Bank.

The Ohio Bureau of Worker’s Compensation conducted a **payroll audit** for 2021. All entities in the area are having this audit. They found four firefighters on the payroll that had not earned any income, but the township was told they still needed to pay the minimum fee as these men were on the roster.

The Trustees approved a hall use request for Tim Schnitker Jr. for December 16.

Trustee Green made a motion to approve the warrants. Trustee Hammer seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the October 19, 2022 meeting minutes. Trustee Green seconded. All answered yes to roll call. Motion passed.

At 9:08 pm, with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code’s Sunshine Law.