

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – November 3, 2021

A regular meeting of the Woodville Township Trustees was held on November 3, 2021. Those in attendance: Trustees: Chairman Ken Green, Paul Runion, Bill Hammer, Fiscal Officer Lori Kepus, Road Supervisor Jim Busdiecker (left at 8:15 pm), Fire Chief Bill Andrews, Assistant Fire Chief Dave Miller (left at 8:15 pm), Zoning Inspector Steve Michaelis (left at 8:15 pm), Township Resident Tom Linke (left at 8:15 pm) and Sandusky County Economic Development Director Beth Hannam (left at 8:15 pm).

Trustee Chairman Ken Green called the meeting to order at 7:00 pm with the Pledge of Allegiance. This meeting was held observing the COVID-19 pandemic precautions including social distancing.

Beth Hannam was present to talk about what is going on at the Sandusky County Economic Development office. She said they are really excited about their new youth science program that offers aptitude tests to students exploring careers that measures what a student is actually good at to help guide them through the career selection process. The new site development task force is also in full swing looking for potential sites for future developments like JEDDs to bring new business to Sandusky County. Brownfield money is also becoming available once again!

EMS – No report.

FIRE DEPARTMENT – Fire Chief Bill Andrews reported on the following:

- The SEEK Thermal Imaging Cameras (TIC) are here that the department purchased. We will get them marked and put in X-2 and X-4.
- X-5 was serviced at Baumann Ford Genoa.
- As usual, the Sandusky County Election Board held voting for township residents at the station November 2.
- The furnace for the meeting room was not working Monday evening. Bill Busdiecker came out twice and did find 2 birds and nesting material in the purge blower. Trustee Runion stated he would construct something that will help prevent this from happening again.
- AES (Richard Browne) will be here Monday night to show members the SCOTTS SCBA's and glove samples.
- MSA will be here November 22 at 6:30 pm to show their SCBA's. We never heard back from Draeger. Brandon Westerman found out that the SCBA's are not on the state contract, so this purchase will have to be bid out.
- The pancake breakfast will be November 14, drive through only.
- We helped with Trick or Treat on October 31, but not Fright Night on October 28. A child on his bike ran into the side of a car, but was not hurt.
- Looking into getting LED's for the station through Global LED Solutions.
- The department had a Mutual Aid call with Harris-Elmore Fire, but we got cancelled by a train as we could not get across the tracks and it took too long to go around.

Trustee Hammer asked the fire department if they could get an updated inventory of all fire station equipment within the next few months for insurance purposes.

After months of waiting, the Chief was informed by ODOT that CSX has decided to fix the tracks that cross Route 20 going to Fremont. The area will be shut down completely November 15-19. Detour signs will be posted.

Kepus reported the advertisement for the infrastructure drainage project at the fire station was in the Suburban Press November 1 and November 8 and will appear on Poggemeyer's website www.poggemeyer.com and Becker Impressions at www.pdgplanroom.com with a sealed bid opening on December 1 at 7 pm at a trustee meeting.

CEMETERY – Jim Busdiecker reported that the foundations for new monuments will be poured November 4.

The Trustees signed three cemetery deeds for Georgena Harsanje (1 plot) \$200, Robert Kelley (2 plots) \$400 and Donna and Jeff Nedelco (2 plots) \$400.

ROAD DEPARTMENT- Road Supervisor Jim Busdiecker reported that the last of the new traffic signs with the latest reflective coating from the ODOT safety sign grant were installed on October 30. Workers installed a total of 288 signs. The signs and hardware amounted to \$29,635. The ODOT grant paid for 100% of this cost. The Township did contract with a company (ANI) to pin point the exact legal location for all signs to be installed.

- A catch basin is needed on TR 42 and also behind the road maintenance building.
- Workers trimmed the trees at the intersection of TR 93 and US 20.
- We had collected a lot of tires that were thrown in ditches this year and disposed of them at the County Recycling Center the other day.
- Geophyte will be conducting a soil sample test on November 18 for the new septic system that will be installed at the road garage.
- An invoice was sent to the Village of Woodville for their equal share of the road pavement project on TR 48 (Borcherding Road) and Fort Findlay Road in the amount of \$14,954.90.

Trustee Hammer made a motion to allow Fiscal Officer Kepus to file two applications for the road repaving of TR 14 and TR 165 for the ODOT Township Stimulus Grant. If awarded, the grant will fund 100% of a road projects up to \$250,000.

The Ohio EPA held a public comment period from March 4, 2021 to April 3, 2021 regarding the receipt of application for Area Aggregates/The Olen Corporation, National Pollutant Discharge Elimination System (NPDES) permit. There was a public hearing held regarding this matter on August 16, 2021 at Woodmore High School. Trustee Runion stated that Area Aggregates/Olen Corp. has modified their application with the Ohio EPA to continue current discharge loadings without an increase in flow as was originally requested. The draft permit consisted of no increased loadings from any outfall, but did increase the number of sampling times from 1 per month to 1 per week. The draft permit public comment period began October 27 and remains online for 30 days at <https://epa.ohio.gov/dsw/permits/individuals/draftperm>.

ZONING – Zoning Inspector Steve Michaelis reported on the following:

- Presented three approved zoning permits and one application for a variance:
 - **Mike Schlievert** – 3924 SR 51, Elmore (Woodville Township) – Permit issued for new home construction 85' x 30'. \$100 fee paid.
 - **AC&DC (Doug Cunningham)** – 2884 TR 24, Gibsonburg (Woodville Township) – Permit issued for three accessory buildings one 30' x 80' and two 9' x 18'. Fee waived. Ag use.

- **Chris Stone** – CR 115 west of 5205 CR 115, Woodville – 60' x 272' barn. Fee waived. Ag use.
- **Troy and Jennifer Bankey** – SR 582 & CR 16 – **Variance Hearing** by Zoning Board of Appeals on November 23 at 7pm at the fire station. The Bankeys have requested a variance from requirements of the Township Zoning Resolution to allow building a pole barn in their front yard (as defined by the resolution since they are on a corner lot). They would also like a variance from the required 10' setback from the back property line to align with other buildings on the lot. The \$250 variance fee was paid along with the \$50 permit fee.
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- Jackie Skaggs – TR 93 - I called him about his potential variance and he has not responded to my call requesting to meet. I'll send him a certified letter.
- Ryan Moser – TR 24 – Stopped by to see how cleanup is going. It was discussed that Moser appears to continue to accumulate more stuff on the open concrete pad that was left after the fire.
- Request for rezoning an agricultural parcel to commercial. Talked with owner and determined the property is located in Washington Twp.
- Sent a letter to the Wiese family asking about boats in yard.
- Sent a letter to Mary Rupke regarding camper storage, inoperable vehicle/junk vehicle.
- Clean-up targets – Lime Rd, Ron Wagner, properties on CR 165.
- Phone call from resident asking if a permit had been issued for James Cox at 20084 SR 23.
- Buddy Perkins – discussed new residential construction – no further activity at this time.
- Tried contacting John Huss and Nate Liskai on needed permits. Left voice mails for each.
- Mike Smith – possible second residence on site and a dog kennel.
- I will be on vacation November 5 to November 10.

Tom Linke was present and was notified verbally by the zoning inspector that there are two weeks left on his notice to cleanup his three properties before the Trustees take legal action to have the junk and inoperable/unlicensed vehicles removed. Mr. Michaelis stated that he does see progress, but there are still a lot of cars on his lots. Mr. Linke stated he is just going to move his stuff out of his barn and put the cars inside and let the stuff from the barns sit out. Trustee Green told Mr. Linke that we just want the property cleaned up and for Mr. Linke to comply and stop trying to be cantankerous.

Verita Telecommunications Corporation has requested a permit to install fiber optic cable near CR 169-Camper Road and TR 28. Trustee Hammer explained what they would like to do. They plan to bore under the turnpike. The Trustees stated that all they have to do is give their permission, a permit is not needed for this type of work. The Trustees were in agreement that this work could take place. Trustee Hammer will respond to Verita.

On October 18, the Sandusky County Regional Planning Commission approved the changes and additions to the Township Zoning Rules and Regulations with a few suggestions. Mr. Willey will send a letter from the commission to be used in consideration of the changes. The Township Zoning Commission will hold a public hearing on Tuesday, November 16. The Trustees will then hold a second public hearing on December 15 to discuss this matter with the public.

FISCAL OFFICER – Kepus presented the Trustees with the Township's **balanced bank reconciliation** for the month of October, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the October financial report.

October Revenue Received	\$	22,575.33
October Expenses Paid	\$	555,688.20
Balance of all Funds as of 10/31/2021	\$	2,460,351.10

Kepus reported that she met today with a representative from KLA Risk Management (OTARMA) to do a complete risk review of township facilities and equipment. These reviews are held once every three years. Their recommendations will be discussed at a future trustee meeting.

Trustee Hammer made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Hammer made a motion to approve the Trustee's October 20, 2021 regular meeting minutes. Trustee Runion seconded. All answered yes to roll call. Motion passed

At 8:15 pm, Trustee Runion made a motion to enter Executive Session to discuss a disciplinary matter of a township employee. Trustee Hammer seconded. All answered yes to roll call. Motion passed. Those present in Executive Session: Trustees Green, Runion, Hammer, Fiscal Officer Kepus, and Fire Chief Andrews.

At 8:21 pm, the Trustees returned to regular session. The Trustees asked the Fire Chief to write the firefighter a disciplinary letter to be put in his personnel file for violating Section 10.1 of the employee handbook for returning to work and responding to fire calls without the proper medical release and clearance to return to active duty.

At 8:22 pm, with no further business, Trustee Hammer moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.