

## THE WOODVILLE TOWNSHIP TRUSTEE’S REGULAR MEETING – May 19, 2021

This regular meeting of the Woodville Township Trustees was held May 19, 2021. Those in attendance: Trustees: Chairman Ken Green, Paul Runion and Bill Hammer, Fiscal Officer Lori Kepus, Road Supervisor Jim Busdiecker (arrived at 7:50 pm), Assistant Fire Chief Dave Miller, Zoning Inspector Steve Michaelis, and Sandusky County EMS Chief Jeff Jackson (left at 7:41 pm). Fire Chief Bill Andrews was on vacation.

Trustee Chairman Ken Green called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance. This meeting was held observing the COVID-19 pandemic precautions including social distancing.

**EMS** – Chief Jeff Jackson reported on the following: LS19 had 28 runs in April. There were 15 transports 8 ALS, 7 BLS.

This week is EMS week, the Board of Commissioners have been taking lunches around to all the stations and visiting with the crews.

We’re still getting everything in line for the site inspection for the Accreditation. We still don’t have a date for the visit.

We continue to work through squad specs with Horton on the final drawing and are waiting for one more manufacturer to produce a set of drawings with pricing.

The Township squad was recently in for service. Crews were reporting a hard start after several hours of not running the truck. They changed out the fuel primer. Regular service was also completed last month.

**FIRE DEPARTMENT** – Assistant Chief Dave Miller reported on the following:

The department received a \$2,000 donation from Martin Marietta for the purchase of a BlitzFire nozzle for the new pumper truck.

The department will be participating in a Driver Simulation Training at the Gibsonburg Fire Department June 12-13.

Trustee Green made a motion to purchase fittings for dry hydrant suction hose connections to adapt to a dry hydrant at the quarry pond on CR 85 in Gibsonburg in an amount up to \$1,500. Trustee Runion seconded. All answered yes to roll call. Motion passed.

Trustee Green made a motion to accept the resignation of Firefighter Robert Goeller. Trustee Runion seconded. All answered yes to roll call. Motion passed.

Trustee Hammer made a motion to contract with Poggemeyer Design Group, Bowling Green, to provide professional architectural and engineering design services in the amount of \$5,000 to assist with the Woodville Township Fire Station Plumbing Renovation Project. Trustee Runion seconded. All answered yes to roll call. Motion passed.

**CEMETERY** – Jim Busdiecker reported that workers have poured foundations for monuments (2 doubles and 4 singles) and trimmed low hanging trees in the back of Westwood Cemetery.

Kepus stated a letter was received from the United States Department of Agriculture requesting what the Township is planning to do with cropland they own behind Westwood Cemetery on SR 582. The Trustees stated they will continue to keep it as cropland and rent it out to Huss Farms.

### **ROAD DEPARTMENT-**

The Trustees discussed the township roads that would benefit from cleanup by the Woodville Buckeyes 4-H on May 16. The road ditches that have collected the most trash are TR 28, TR 121, TR 40, and TR 93.

The Township received a letter from Sandusky County Engineer Carlos Baez stating that he reviewed the bids for the 2021 Issue II Roads Resurfacing Project between Jackson, Madison, Rice, Scott, Washington, and Woodville Township (Lead) and upon award of the Ohio Public Works Commission grant around July 1, 2021, he would recommend awarding the bid to the low bidder M&B Asphalt, Tiffin in the amount of \$769,880. The engineer’s estimate for the project was \$795,000.

**ZONING** – Zoning Inspector Steve Michaelis presented two approved zoning permits for Ken Green, 943 Water Street, Woodville, to add a living quarter for a residence inside of the current 248’ x 140’ barn approved subject to septic approval from the health department, and James and Chantel Cox, 20084 Fostoria Road, Woodville, for a 59’ x 72’ new residence. Each paid the \$100 permit fee.

Discussion was held regarding a form letter that is attached to all agriculture zoning permits when issued. The letter states that this ag permit is being issued at no charge, but that at any time a building is no longer used primarily for ag purposes and was first issued a zoning permit for ag use must have a new zoning permit issued and all current zoning regulations for the property must be met. Trustee Hammer made a motion to approve the agriculture permit zoning letter that will be attached to any zoning permit that is issued for agriculture use. Trustee Runion seconded. All answered yes to roll call. Motion passed.

The Trustees asked Kepus to send a certified noxious weed letter to Diana Zapata-Eva for her to mow the weeds on her property at 6217 CR 165, Genoa. If not removed in 5 days from receipt of the letter the Township will mow the property and bill the costs to her property tax duplicate.

### **In other zoning news:**

- I met with Assistant Prosecutor Tatarko to discuss the procedure to remove junk vehicles, ag equipment and miscellaneous trash. I need to draft a form letter, and he will look it over for legalities.
- Drew Baden – 4055 TR 16 – permit to be obtained soon – waiting for signature.
- Doug Cunningham – It was discovered that he does not need variance. An ag permit will be issued for horse stables and to store farm equipment he’s when ready.
- Nathan Schultze – spoke with builder about the permit application in process.
- Discussed getting a new zoning map with John Willey.
- Linke - Fostoria Road – clean-up of the property.

- Beth Coleman – SR 23 & Devils Hole Road – discussed a home-based business permit for her dog treat business.
- Daniel and Susan Textor, 6956 CR 107, Gibsonburg, have received a septic and well permit and are planning to build a new residence.

**FISCAL OFFICER** – No report.

Trustee Hammer made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Hammer made a motion to approve the Trustee's May 5, 2021 regular meeting minutes. Trustee Runion seconded. All answered yes to roll call. Motion passed.

At 8:36 pm, Trustee Hammer made a motion to enter Executive Session to discuss the applications received for the Maintenance Worker position. Trustee Runion seconded. All answered yes to roll call. Motion passed. Present in Executive Session: Trustees Green, Runion, Hammer, Fiscal Officer Kepus, and Road Supervisor Busdiecker.

At 9:02 pm the Trustees entered regular session.

The Trustees decided to schedule interviews for three of the five candidates. Interviews will be held on May 26.

At 9:05 pm, with no further business, Trustee Green moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.