

MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING MAY 7, 2014

This regular meeting of the Woodville Township Trustees was held on May 7, 2014. Those in attendance: Trustees: Chairman Bill Hammer, Ken Green, Paul Heineman, Fiscal Officer Lori Kepus --- Road Supervisor Jim Busdiecker (arrived at 7:35 p.m.) --- Zoning Inspector Bill Rowles (left at 8:30 p.m.) --- Fire Chief Bill Andrews (left at 8:30 p.m.) --- EMS Personnel Jeff Herman (left at 7:30 p.m.) --- Township Resident Bob Kelley (left at 7:20 p.m.) --- Village of Woodville Administrator Keith Kruse (left at 7:25 p.m.).

Chairman Hammer called the meeting to order at 7:00 p.m. Minutes from the April 16, 2014 regular meeting were approved by unanimous vote. Trustee Green made a motion to approve the warrants. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

Keith Kruse from the Village of Woodville was present to update the Trustees on the Sandusky County Emergency Management Agency's Mitigation Plan and asked if one of the Trustees could serve on the Hazard Mitigation Plan Core Committee. The Mitigation Plan deals with issues and concerns regarding how to handle natural disasters that may occur in their community such as flooding, straight line winds, or hurricanes. There is a gap in the current plan with no information in the 1980s and 1990s. The committee would like to seek input from county officials on their district's profile and hazard assessment, review the status of any ongoing mitigation projects, and begin the development of mitigation strategies for jurisdictions across the county. Bill Rowles and Paul Heineman agreed to attend representing Woodville Township. Mr. Rowles stated that his biggest concern at the moment is the huge trees that fall in or are threatening to fall into the Portage River that could potentially cause serious blockage downstream.

Kruse stated that the committee is just gathering information at the moment. They have hired a consultant from Norwalk to put this new plan together after seeking input from various persons throughout the county. Their next meeting will be at 11 a.m. Tuesday, May 13 at the Village of Woodville Administration Building on Lime Street.

Township Resident Bob Kelley was present to inform the Trustees that he is a member of the Taylor's Battery Civil War Reenactment Group. The all volunteer organization portrays an artillery group from Virginia from the Civil War, and they would like to work on tombstones and markers of Civil War veterans in the Woodville Cemetery on Lime Road. They will try to repair any cracked or fallen tombstones, and they will attempt to mark every Civil War veteran's grave that they can identify with a new marker and starred American flag. There would be no cost to the township. If the tombstones are beyond repair, the group will contact the local veteran's administration to help secure a replacement stone. They would like to have this done before the 4th of July and then perform a small ceremony complete with cannon and guns. Trustee Green made a motion to allow the Taylor's Battery Civil War Reenactment Group to make the necessary repairs to the stones and mark each grave appropriately. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

EMS – No report.

ZONING – Zoning Inspector Bill Rowles presented three approved zoning permits: John & Aimee Hammer, 6710 TR 107, Gibsonburg, for a 30' x 50' barn; Jeffrey McNair, 4825 TR 16, Woodville, for a 40' x 45' barn; and Michael Recker, 1120 Water Street (SR 105), Woodville, for a 24' x 24' garage and 12' x 12' shed. Each resident paid the \$50 permit fee.

The Township Zoning Commission will hold their next regular meeting on Wednesday, May 14 at 7 p.m. at the fire station.

Trustee Heineman reported that he has spoken with Virginia Swartz several times regarding her barns that are rapidly deteriorating on Fort Findlay Road that are decayed and unsafe and need to be torn down and explained that the underground tanks need to be permitted by the Ohio EPA before the barns can be removed and or burned. It was also noted that the fire department could burn if the tanks are removed and a burn permit could be obtained.

CEMETERY – Caretaker Jim Busdiecker reported that workers will be pouring two foundations on Thursday. Workers removed two large locust trees in the back of Westwood Cemetery. Bill Kusian of Clay Center will remove those stumps and four other stumps from previous spruce tree removals for \$200. Rick Beecker was also contacted for removal, but he stated he was too busy at the moment. Trustee Hammer made a motion to have Bill Kusian remove the six stumps in Westwood Cemetery for \$200. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

ROADS – Road Supervisor Jim Busdiecker reported on the following:

- He inspected a culvert near the road on TR 16 north of the railroad tracks near TR 169 and found that it is clogged, and stated that the area will need a 2x2x2 catch basin installed. The Trustees concurred.
- Workers will dig out the existing unused culvert pipe at the intersection of TR 16 & TR 165.
- There was a miscommunication with the Leica Rugby Laser with Rodeye Receiver, Rod, and Tripod quote that was approved at the last meeting, and the final price of the entire system was only \$1,575.95 vs. the \$3,200 that was thought to be the final quote.
- The snow plows and spreaders have been removed from the trucks, and the plows were taken to Gledhill for maintenance.
- The new boom mower is working very well. The total repair cost from Streaker's was \$1,980, the mower was purchased at an ODOT sale last year at an amazing price of \$127 for a total cost to us for at \$20,000 mower of only \$2,107 making this a very wise purchase for the Township equipment pool that was first discovered by Busdiecker.

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ROADS CONT – Trustee Hammer made a motion to move back any mailbox to the appropriate 4 foot mark on any Township road that will be paved in the future. Trustee Green seconded. All answered yes to roll call. Motion passed. The Trustees agreed that the Township will purchase the necessary 4' x 4' posts needed for the installation.

Busdiecker measured mailboxes on TR 28 & TR 16 which are roads will be paved later this summer or early fall if an Issue II grant is awarded by the state, and found that out of the 6 mailboxes on TR 28, only one needs to be moved to the 4 foot mark, and out of the 14 mailboxes on TR 16, only three mailboxes will have to be moved to the 4 foot mark. Trustee Hammer made the motion to have the appropriate mailboxes moved. Trustee Green seconded. All answered yes to roll call. Motion passed.

Trustee Green made a motion to advertise the 1985 Terking Boom Mower with a 1985 Ford 6610 Mower with five foot rotary blade head and to all Townships in Sandusky County first for \$7,000 with responses due by June 3rd before the Township advertises the equipment to the public. Trustee Hammer seconded. All answered yes to roll call. Motion passed. Kepus will email the information to all township fiscal officers and ask them to forward to their Trustees.

FIRE DEPT – Fire Chief Bill Andrews reported that the Stryker cot is scheduled to be installed May 18 at the EMS station in Gibsonburg by eLightbars LLC of Bowling Green. Training is scheduled for all EMS personnel and volunteer fire fighters on May 19 at the Woodville station. Trustee Hammer made a motion to approve the payment of \$40,009.71 for the Stryker cot plus the cost for installation by eLightbars in an amount not to exceed \$1,700. Trustee Green seconded. All answered yes to roll call. Motion passed. The Township received a \$31,282.28 grant from the Ohio Bureau of Worker's Comp and the Township paid for the remaining balance of \$10,427.43.

Fire Chief Bill Andrews reported on the following:

- The department received a letter from the Department of Commerce stating that they will receive a State Fire Marshal Grant in the amount of \$10,000 for SCBA equipment.
- The department practiced on the junk cars in the back of the station at their last meeting.
- There will be no departmental meeting in May.
- The department is still working on completing the hose inventory.
- The department will have NIMS training on June 9 at the station.
- Fire-fighter Sarah Waugaman passed her EMT test and is now certified.
- The department raised \$5,000 for the St. Baldrick's Childhood Cancer Research Project.
- Shannyn Miller is actively attending the Woodville Business Association's monthly meetings representing the fire department.

HARTLEY PROPERTY – Trustee Green reported that the Harleys did not have a major problem with the Township's decision to not pursue an easement behind the fire station in the amount of \$5,000. The Trustees discussed the upkeep of that area and unanimously decided to continue to mow the area as they had been doing and keeping the brush trimmed back.

JEDD – Trustee Hammer reported that there will be a contract signing ceremony for the official JEDD contract between Harris Township, the Village of Elmore, and Woodville Township at Schedel Gardens in Elmore on May 29 at 6 p.m.

FISCAL OFFICER – Fiscal Officer Lori Kepus presented the Trustees with the Township's balanced April bank reconciliation and the updated Fund, Revenue, and Appropriation Status reports.

Kepus presented a Record Retention Schedule for the Township's records (RC-2) and a form for the disposal of obsolete law books from the 1800s and early 1900s (RC-1) that has been approved by the Township Record Commission (Hammer and Kepus) for submission to the Ohio Historical Society and Auditor of State for final approval. Trustee Green made a motion to approve the retention schedules as presented. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

Trustee Green made a motion to approve the monthly electronic withdrawal of the Township's Columbia Gas bills that are now on the State of Ohio's Natural Gas Purchasing Program. Kepus stated that paying bills electronically will result in additional savings to the Township. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

Kepus reported that the necessary down payment of \$5,532.25 was sent to American Signal so the tornado siren could be ordered. Trustee Heineman reported that Dave Wherry from American Signal would like to meet with him again in a few weeks to discuss specifics about the installation.

The American Red Cross will hold a bloodmobile at the station on Friday, May 16 from noon to 5 p.m.

At 9:23 p.m., with no further business, Trustee Heineman moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.