

## **THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING**

### **Thursday, May 3, 2018**

This regular meeting of the Woodville Township Trustees was held on Thursday, May 3, 2018. Those in attendance: Trustees: Chairman Ken Green, Bill Hammer, Paul Runion, Fiscal Officer Lori Kepus, Zoning Inspector Steve Michaelis, Zoning Commission Member Bill Rowles, Road Supervisor Jim Busdiecker, Fire Chief Bill Andrews, Assistant Fire Chief Dave Miller, and Fire Captain Joe Kopp.

Trustee Green called the meeting to order at 7:00 pm. Trustee Green made a motion to approve the warrants. Trustee Hammer seconded. All present answered yes to roll call. Motion passed. Trustee Green made a motion to approve the Trustee's April 4, 2018 meeting minutes. Trustee Runion seconded. Roll call: Green, yes, Runion, yes, Hammer, abstain. Motion passed. Trustee Hammer made a motion to approve the Trustee's April 18, 2018 meeting minutes. Trustee Green seconded. Roll call: Green, yes, Hammer, yes, Runion, abstain. Motion passed.

**EMS** – The EMS levy committee held a public open forum on May 2 at the fire station to inform residents about the 5.7 mill levy on the May 8 ballot. The EMS reported that for the first four months of 2018, they have had 120 runs which resulted in 77 patients transported to the hospital.

The Township's EMS Fund received 20 donations amounting to \$835 in memory of Barbara Bowen.

The 6-volt battery in the oxygen tank lift won't hold a charge anymore and the Chief will replace it.

EMT Don Richuti has left North Central to pursue another career. North Central is currently filling the position with substitutes until a full-time replacement is named.

Trustee Runion made a motion to adopt **Resolution 2018-09** authorizing the placement of an EMS renewal levy of 4 mills with an increase of 1.7 mills for a total of 5.7 mills on the August 7 ballot. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

Since the August election is a special election, the Township and any other parties on the ballot must pay for the entire cost of the election in Woodville Township and the Village of Woodville. According to the Sandusky County Board of Elections, the approximate cost is \$2,713 and 65% of the costs must be paid at the time of filing, so the Trustees signed a check tonight in the amount of \$1,763.

All of these actions are necessary as the trustees have unanimously decided that if the levy fails at the May 8 election, they will place the same issue on the August 7 ballot and all of the necessary resolutions and auditor's certification must be filed with the Board of Elections on May 9, the day after the election. If the levy passes on May 8, none of these resolutions or payment will be filed with the Board of Elections.

**ZONING** – Zoning Inspector Steve Michaelis presented an approved zoning permit for Chris Bury, Martin, Ohio, for construction of a 60' x 40' new home at 3707 TR 62, Woodville. The \$400 permit fee was paid.

He also stated that Scott Gentry has submitted the \$250 zoning variance application fee and will be applying for a light commercial business use permit at his residence on West Main Street for his transportation of vehicles business. The hearing will soon be scheduled for sometime in June.

Trustee Hammer made a motion to appoint former zoning inspector Bill Rowles as a volunteer assistant zoning inspector during the medical leave of the current Zoning Inspector Steve Michaelis. Trustee Green seconded. All answered yes to roll call. Motion passed.

**CEMETERY** – Sexton Jim Busdiecker reported that workers poured 10 foundations for monuments and there was one burial this week. They also have all of the mulch down. The village would like to borrow the township's little tractor to spray weeds. The Trustees unanimously approved of this request.

The water at Westwood Cemetery has a lot of sulfur in it and he would like to purchase a water treatment system from Johnson Supply in Genoa. Trustee Green made a motion to get the water tested first, and then to allow the purchase of a water treatment system not exceeding \$2,000. Trustee Runion seconded. All answered yes to roll call. Motion passed.

The inmates with the county's Community Work Program were at Westwood Cemetery this week weeding and trimming. They have a new deputy director, retired Carroll Township Police Chief Jody Hatfield.

Trustee Hammer and Scott Lucas are trying to fix the overhead door on one of the old storage buildings at the Woodville Cemetery and discovered that it has a broken spring which needs to be ordered. It was reported that the moisture in the building is horrible and it needs to be addressed. Anything metal in the building will rust as there is no ventilation. Busdiecker stated that back in the 1800s that building was used to store bodies in the wintertime as the grave diggers dug by hand and had to wait until springtime when the ground had thawed.

**ROADS** – Road Supervisor Jim Busdiecker reported that he took the wing plow off the snow truck today!

Gary Hoodlebrink would like to install a new culvert on TR 24 going into the Clink farm. There is currently buried tile going from the farm almost all the way to Findlay Road. The county engineer's office located that tile for the NEXUS pipeline project. NEXUS then dug down to see the exact location so they would not hit it when they bored. When NEXUS dug down to locate the tile, they broke it, but also repaired it.

There is culvert collapse and washout of the roadway on CR 117 (Port Clinton Road / South River Road) under a bridge near the sewer plant. The county has started to repair it. The road is closed east of the vegetation site all the way to the Ottawa County Line. The Harris-Elmore Fire Department will cover the area until it is re-opened.

The Trustees reviewed ODOT's 2018-2019 winter salt agreement. Jim stated the township currently has about 125 ton of straight salt in our salt bin and about 100 ton of mixed salt and that we could probably handle another 25 ton. Trustee Hammer made a motion to authorize participation in the ODOT winter salt agreement and to commit to the purchase of 25 ton of salt. Trustee Green seconded. All answered yes to roll call. Motion passed. The agreement will go out for bid later this month

The Woodville Buckeyes 4H Club cleaned sections of the following township roads on April 22: TR 40, TR 93, TR 123, TR 671, TR 38, and TR 28 for a total of 5.9 miles. They will be paid \$30 a mile, or \$177.00.

**FIRE DEPARTMENT** – Assistant Fire Chief Dave Miller stated that attendance for runs and training is increasing and the first payroll for the firefighters was successful.

Chief Andrews stated that the department received quite a few donations in memory of former firefighters Larry Snyder and Tom Obermyer and thought it would be appropriate to spend the money on a wet suit for the new rescue boat and a new Santa suit in order to bring the annual visits with the jolly old man back to the fire station at Christmastime.

The department participated in a hazardous material mock accident drill (train accident spill) last Saturday at the intersection of TR 93 and TR 42 by the railroad tracks. Fire Captain Joe Kopp served as the Incident Commander and Chief Andrews was his scribe and recorded the event. Dave Miller reported that there were a few things they could have done better, but the majority of what they did was good, and overall it was a successful training and the state EMA director said it was an excellent drill. While the department was at the event, backup was provided by the Allen-Clay Fire Department, and Sandusky County EMS LS18. After the event, 60-70 people met at the station to evaluate the event.

**FISCAL OFFICER** - Kepus presented the Trustees with the Township's balanced bank reconciliation for the month of April and the township's updated Fund, Revenue, and Appropriation Status reports.

Below is the April financial report.

Carry-over Fund Balance 3/31/2018	\$1,970,282.92
April Revenue Received	54,284.89
April Expenses Paid	<u>118,165.36</u>
Current Fund Balance as of 4/30/2018	<b>\$1,906,402.45</b>

Trustees Green and Runion attended the village's planning commission meeting regarding rezoning the lot the rental house sits on and they had no objections other than wishing to avoid spot zoning and the matter was sent to the Village Council for action. The Trustees unanimously agreed to submit the following letter to the village council:

*"Woodville Township would like to change the zoning from Special to Residential on the back lot the township owned house (329 East Main Street) so we can sell it as a residential property.*

*The property on the East side of the house is not suitable for a residence and merely gives us access to the rear lots. After further conversation with Mayor Harman and Village Administrator Kruse, Woodville Township would like to keep the remaining property to the side and rear as Special Use. Although this could be construed as spot zoning, it seems to be the most logical zoning for these parcels. Your thoughtful consideration of this request is greatly appreciated."*

The American Red Cross will hold their next bloodmobile at the station on Thursday, May 10 from noon to 5 pm.

Station hall use requests were granted to Firefighters Tim Schnitker II for Saturday, May 26 from 10 am to 5 pm and Dave Miller for Sunday, October 7 from 10 am to 4 pm.

At 9:20 pm, with no further business, Trustee Hammer moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.