

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – May 3, 2023

Chairman Bill Hammer called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

Attendance:

Trustees: Bill Hammer, Ken Green, and Paul Runion
Fiscal Officer: Lori Kepus
Fire Chief: Tim Schnitker
Road Supervisor: Jim Busdiecker
Zoning Inspector: Steve Michaelis

EMS – The new squad continues progressing quickly on the production line at Horton. Trustees Hammer and Runion went down to Horton on May 2 and learned the final inspection is scheduled tentatively for May 31st.

The overhead remote for the door in the LS19 bay was not working. Chief Schnitker found that the program had been bumped during the battery change so I reprogrammed it and it is now working. The distance seems to be getting short on all of the remotes again. I am not sure if anything can be done, but next time I talk to the door company, I will mention it and see.

There is an oxygen bottle lift in the truck bay that was used by former LS91 to change the O2 bottles in the squad. LS19 does not use this in Woodville, but may still use it at their Fremont location. The new EMS squad has a built-in crane for this purpose. The County EMS has a few trucks that will be around for a while, and they do not have cranes so they have to manhandle the bottles. Would the county be interested in this?

FIRE DEPARTMENT – Fire Chief Tim Schnitker reported on the following:

1. The Fire Dept Association donated an AED to the Woodmore Elementary last week at their school board meeting. The board and the school nurse were very appreciative.
2. Run Volume was up in April. We had 9 runs. This month is starting out with a Mutual Aid run with Elmore. Turnout has been averaging around 3. Not great. I am considering some sort of survey to see if something is causing this other than busy lives. We also need to start recruiting and we are looking into some of the assistance programs put out by the state for this purpose.
3. The first responders from Northwest Ohio and Southeast Michigan who worked the mass pileup accident on the turnpike last December 23 have been invited to receive an Award of Heroism for life-saving actions on June 15 at the Pinnacle in Maumee from the Safety Council of Northwest Ohio. All six members who were at the accident plan to attend along with the Fire Chief.

ZONING – Zoning Inspector Steve Michaelis reported on the following:

- The Zoning Commission held a public hearing on April 26th to consider adding language to the zoning resolution regarding solar arrays. They will present their recommendation by email to the Trustees by May 15 and the Trustees will schedule a second public hearing for June 7, 2023.
- The Zoning Commission's next regular meeting is May 10.
- The Zoning Board of Appeals will hold a public hearing on June 1, 2023 to hear a variance request from Jeremy Wiswell, 3660 CR 62, Woodville, who would like to build a pole barn in his front yard versus the required back yard. Mr. Wiswell stated he does not have room in the back or side yard for this building.
- Regarding the certified letters that were mailed out – the letters for William Linke and Mary Rupke were returned unclaimed. Still have not received the letter sent to Tom Linke. The prosecutor suggested having the county sheriff hand deliver the letters.

ROAD DEPARTMENT – Road Supervisor Jim Busdiecker reported that the collection and transfer site is complete. The garage floor is sealed. The cylinder on the backhoe is leaking and is being fixed by Gary Hoodlebrink. Amplex internet/WiFi is installed.

After discussion of the two quotes received, Trustee Green made a motion to spend up to \$12,000 to seal the parking lot at the road garage (\$1,490) and the fire station (\$8,215) by **Morlock Asphalt, Portage**. Trustee Runion seconded. All answered yes to roll call. Motion passed.

After discussion, Trustee Green made a motion to accept the quote from **Schockman Lumber Company, St. Henry, Ohio**, in the amount of \$15,500 and to spend up to \$18,000 to complete the construction of a 20' x 60' x 10'6" **pole building lean-to** on one of the buildings at the road garage pending securing the appropriate building permits. Trustee Runion seconded. All answered yes to roll call. Motion passed. The building was originally built in 1999. The lean-to will be used for cold storage.

Trustee Green made a motion to adopt **Resolution 2023-02 a cooperation agreement** between Madison, Washington, and Woodville Townships to resurface various roads in their townships and to appoint Woodville Township lead for the project. Trustee Runion seconded. All answered yes to roll call. Motion passed.

Trustee Hammer made a motion to adopt **Resolution 2023-04** to award the contract to **M&B Asphalt, Tiffin**, for the **2023 resurfacing project of various township roads in Madison, Washington, and Woodville Townships** in the amount of \$304,609.00. Trustee Runion seconded. All answered yes to roll call. Motion passed. As a part of this contract, Woodville Township will repave TR 42 from the Township Line to TR 93 in the amount of \$62,543.

CEMETERY – Workers continue mowing and seeding new graves and applying straw blankets for faster grass growth.

FISCAL OFFICER – Lori Kepus presented the Trustees with the Township's **balanced bank reconciliation** for the month of April, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the April financial report.

April Revenue Received	\$ 67,687.55
April Expenses Paid	\$ 35,350.36
Balance of all Funds as of 4/30/2023	\$ 2,949,286.59

Kepus has completed the US Department of the Treasury's State & Local Fiscal Recovery Funds (SLFRF) project and expenditure report stating that Woodville Township has not yet expended any of the SLFRF money in the past year. Woodville Township has \$130,620.22 in the account which must be spent by the end of 2024.

Trustee Runion made a motion to adopt **Resolution 2023-03** to approve the **Solid Waste Management Plan** for the Ottawa-Sandusky-Seneca Joint Solid Waste Management District that was drafted by the Board of OSS for the years 2024-2038. Trustee Green seconded. All answered yes to roll call. Motion passed.

Trustee Green made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the April 19, 2023 meeting minutes. Trustee Green seconded. All answered yes to roll call. Motion passed.

At 8:42 pm, with no further business, Trustee Green moved for adjournment. Trustee Hammer seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.