

## THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – May 15, 2024

Chairman Ken Green called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

### Attendance:

Trustees: Bill Hammer, Ken Green, and Paul Runion  
Fiscal Officer: Lori Kepus  
Fire Chief: Tim Schnitker  
EMS Chief: Jeff Jackson (left at 7:15 pm)  
Road Supervisor: Jim Busdiecker  
Zoning Inspector: Steve Michaelis  
Guests: Janice, Amy, Lynn, and Ellie Schroeder, Jenna Johlin

**GUESTS:** Janice Schroeder and family were present to talk about why the Monarch butterflies are disappearing. She said we don't want them to become extinct and believes we can take steps to prevent this. They explained their life cycle and habitat. They breed from the end of June through August. They leave in October and go back to Mexico. The milkweed in the ditches is important to this cycle. They asked if the township would consider eliminating mowing the back side of the ditches to keep their environment intact where the milkweed is present. I know you need to mow by the road for safety, but if part of their environment was left their survival will be more evident. The Trustees agreed that the road department could try to avoid mowing the back side of the ditches where possible. They left at 7:08 pm.

**EMS** – Sandusky County EMS Chief Jeff Jackson reported that LS 19 had 49 runs in April with 21 transports to area hospitals.

EMS Appreciation Week is next week – May 6-11.

\$7,850 has been approved by the Sandusky County Commissioners toward the BDA antenna tower.

LS 19 will be getting all new emergency lights from Whelen. It was discovered by the other two county squads that they had a production issue with the series of lights we use so they have agreed to replace them.

### FIRE DEPARTMENT – Fire Chief Tim Schnitker gave the following report:

1. Old X-2 was picked up. I talked to the buyer from Illinois because we found the heat shields that we take off when it's warm out. He is going to pick them up from me at Fort Wayne next week.  
**Trustee Hammer made a motion to create a new Permanent Improvement Fund 4302 to record the proceeds of this sale in the amount of \$7,030. Trustee Runion seconded. All answered yes to roll call. Motion passed.**
2. P&R said we have three speakers out. That means we have 3 speakers working. Bill Andrews believes 2 have been replaced but P&R does not know which ones. I am looking for a quote from Benders and another company as well. P&R quoted \$31,900.24 for a new siren. Their repair quote was \$8,984.71.
3. X-4 has a noise when the pump engages. It has been at WW Williams since last week and Mark Grove and I are following up regularly. They claim to be having trouble getting information from Pierce.
4. The BDA antenna has been ordered. The quote was \$15,700.
5. Bill Busdiecker said he was having trouble finding that brand of light we need to repair the HVAC in the SCBA room.
6. One bucket of the AFFF foam was turned in and one was refused because the seal was broken. There will be another round where they test it and if it is pure, or something they can handle, they will take it. It is pure so there should be no problem. This proper disposal program is conducted by the State of Ohio Hazardous Material Waste division. This is a free program. We have 10 gallons left of the old foam. We use only Class A foam now.
7. I'm making progress on truck and station inventory with current pricing.
8. The shower in the bay is finished. Mark Grove and Seth Parkhurst did a great job.

### ZONING – Zoning Inspector Steve Michaelis turned in two approved zoning permits:

- Joe Liszak, 1474 Fort Findlay Road, Woodville, for an 18' x 12' accessory building for personal storage. The \$50 permit fee was paid.
- Paul Rowan, 2971 TR 62, Gibsonburg (Woodville Township) for a 20' x 24' accessory building. The \$50 permit fee was paid.

The Board of Zoning Appeals held a public hearing on May 2nd for two home-based business, conditional use permits for Dean Anstead, Anstead Landscaping & Tree Removal, 6723 CR 107, Gibsonburg, Woodville Township, and Joel Schaffner, S&S Equipment Rental, 20380 US 23, Woodville.

Mr. Anstead explained that firewood sales are generally through delivery and not picked up at the house. he also explained the business is currently tree removal and trimming with very little to no landscaping. Mr. Anstead's permit was approved with the following conditions: Log and firewood storage is allowed at the current capacity. Property is to be kept clean and tidy as it is now. Operations on the property are to be during daylight hours. Minimal, necessary equipment is allowed to be stored outside. To be monitored by the zoning inspector.

Mr. Schaffner intends to finish the inside of the building within the next 3-4 months and move the rental equipment inside with the exception of the trucks and trailers. He said there are no customer pickups at his residence due to insurance, so equipment is delivered and picked up by him. The operation is currently himself. He intends to test the market, and if the business grows, buy a commercial property to run the business from.

Mr. Schaffner's permit was approved with the following conditions: Equipment is to be stored inside the building with the exception of 2 trucks and 2 trailers, 1 piece may sit outside with a small "For Rent" sign beside it. The sign is to be the size he has now - approximately the size of a small real estate sale sign. He will need to determine ODOT's requirements for roadside parking. He may only sell equipment from his rental fleet - at the end of its life or usefulness. No new equipment is to be sold. He has 6 months to have the equipment moved and stored inside the building. The site must be kept neat and orderly. Operations during daylight hours only. To be monitored by the zoning inspector for compliance.

**ROAD DEPARTMENT** – Road Supervisor Jim Busdiecker reported that they have started mowing roads this week. It is still a little wet. Our chipper is still out for repair. The International snow truck #507 is out for repair at Selking, but should be ready this week. The cost will be \$4,343.

After receiving a written recommendation of approval from the Sandusky County Engineer and Cooperation Agreements from Madison and Washington Townships, Trustee Hammer made a motion to **approve the M&B contract in the amount of \$775,926** for the **2024 Resurfacing of Various Township Roads in Madison, Washington, and Woodville Townships** with Woodville Township serving as lead for this project. Trustee Runion seconded. All answered yes to roll call. Motion passed.

The following roads with an engineer's estimate of \$223,079 will be repaved this year:

TR 165 from TR 16 to CR 2 (\$101,622)  
TR 165 from Lime Road to the Wyandot Plaza Entrance (\$85,307)  
TR 167 from the box culvert on TR 167 to CR 44 (\$20,902)  
TR 163 from R.R. to south of the bridge over the Toussaint Creek (\$15,248)

The Trustees unanimously agreed to use the balance of \$130,620 in the Township's Coronavirus Local Fiscal Recovery Program (American Rescue Plan) fund of toward this road project as adopted by the Township's Resolution 2022-04 that states revenue from this plan can be used for road building and maintenance, and other infrastructure.

The Trustees discussed possible roads to repave for the **2025 Issue II grant**. TR 165 from TR 28 to TR 16 is most in need of repaving and possibly TR 24 from CR 107 to TR 121 if there is enough grant money available. Those roads will be submitted to the county engineer for an estimate.

Trustee Runion made a motion to adopt **Resolution 2024-05 to authorize William Hammer** to prepare and submit an application to participate in the Ohio Public Works Transportation Improvement project for 2025. Trustee Green seconded. All answered yes to roll call. Motion passed.

Mr. Hammer will serve as the Project Manager and Lori Kepus will serve as Chief Financial Officer.

The OSS Solid Waste District continues its recycling drop-off awareness and education program this spring. They will revisit a few of the larger sites to conduct surveys of recycling use. As a reminder, Woodville Township recycling is picked up on Tuesday and Friday mornings.

**CEMETERY** – Workers continue to haul in stone for the new roads for the future addition at Westwood Cemetery. They have cut in the third entrance driveway. They have been busy spreading mulch and improving landscaping. One footer for one monument at Westwood Cemetery will be poured for the spring foundation order we received.

**FISCAL OFFICER** – The Ohio Department of Commerce sent a notice that Caseys, SR 20, Woodville Township (next to McDonalds), has applied for a liquor license permit with the state. The township was asked if they request a hearing on the application, and the Trustees unanimously stated they do not wish to have a hearing on this application.

Trustee Hammer made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the May 1, 2024 meeting minutes. Trustee Green seconded. All answered yes to roll call. Motion passed.

At 8:12 p.m., with no further business, Trustee Hammer moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.