

## THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING - March 7, 2018

This regular meeting of the Woodville Township Trustees was held on March 7, 2018. Those in attendance: Trustees: Chairman Ken Green, Bill Hammer, Paul Runion, Fiscal Officer Lori Kepus, Road Supervisor Jim Busdiecker, Fire Chief Bill Andrews, Assistant Fire Chief Dave Miller (left at 8:30 pm), Fire Captain Joe Kopp, Ben Brien (left at 7:45 pm), Matt Reardon (left at 8:30 pm), Paul Heineman, Zoning Commission member Bob Schroeder, and Sandusky County Commissioner Scott Miller. Zoning Inspector Steve Michaelis was excused.

Trustee Green called the meeting to order at 7:00 pm. Trustee Green made a motion to approve the minutes from the Trustee's February 21, 2018 regular meeting. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Hammer made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed.

Sandusky County Commissioner Scott Miller attended the meeting to let the trustees know that the commissioner's door is always open and you are welcome to stop by at any time. Their regular meetings are held every Tuesday and Thursday.

**EMS** – Township and village residents and members of the fire department held their first EMS levy committee meeting at 6 pm tonight. They adjourned during the trustee's meeting and stopped by to give the trustees an overview of the meeting. Dan Liskai will serve as the committee's chairman, Joe Kopp will serve as the vice-chairman, and Matt Reardon is their treasurer. They will continue to meet each Wednesday at 7 pm at the fire station until the levy is on the ballot on May 8. Anyone is invited to join the committee. They will establish an email address for concerns or questions at [woodvilletownshipemslevy@gmail.com](mailto:woodvilletownshipemslevy@gmail.com).

**ZONING** – The Township's Zoning Board of Appeals will hold a public hearing on Thursday, March 29 at 7 p.m. at the fire station to review the following requests: Cheryl Kubista, 4061 TR 16, Woodville, has requested a light commercial conditional use permit to allow dog training and dog training classes at her residence as a home-based business; Ryan Moser, US 6, Grand Rapids, would like to add a 32' x 48' addition to his barn located at 2875 TR 24, Gibsonburg (Woodville Township) and in the future build a house behind the barn which would require him to obtain a variance to the township's zoning resolution section 7.2.

The Township's Zoning Commission will hold their next regular meeting March 14 at the fire station.

**CEMETERY** – The Trustees signed a cemetery deed for one plot for Lynda and Tim Redfox of Woodville.

Spring clean-up at the cemeteries will be held March 15 – March 31<sup>st</sup>. Kepus has placed advertisements in the Suburban Press. As Easter is April 1 this year, new arrangements can be placed on monument's foundation during the last week of this month.

**ROADS** – Road Supervisor Jim Busdiecker reported that he picked up a load of salt from the county engineer. The cost was \$774.19. He has been working on the snowplows, and the curtain to one side of the salt shed is up and working good. Since this is working, Trustee Hammer made a motion to allow the expenditure of up to \$600 to put up a second curtain for the other half of the front side of the salt shed. Trustee Runion seconded. All answered yes to roll call. Motion passed.

Trustee Green made a motion to participate in the county engineer's paint striping contract and to have **TR 93** from US 20 to TR 62 and **TR 56** from TR 93 to the Ottawa County line striped. Total mileage is approximately 2.7 miles. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

All three trustees and the road supervisor attended the pre-construction meeting on the NEXUS pipeline at the county engineer's office this morning.

The NEXUS planning meeting for emergency response sponsored by the Wood County EMA that had been cancelled two times due to a personal emergency and then severe weather has been rescheduled for 7 pm March 21 at the Holiday Inn French Quarter in Perrysburg.

The County Engineer will hold his annual Sandusky County Township Meeting at the engineer's office in Fremont on Tuesday, April 10 at 11:30 am.

The Woodville Buckeyes 4-H will complete trash pickup on April 22 on various township roads.

**FIRE DEPARTMENT** - Fire Chief Bill Andrews reported that the battery in the generator in the truck bay died again. He bought a new battery from Bay Tractor and also changed the oil and filter.

On March 17, probationary members Evan Kruse and Becky Wenninger will take their final written test at Owens Community College for their 36-hour firefighter card.

The cost to upgrade the six 1997 SCBA packs from low-pressure to high-pressure that were donated by the Terry Farrell Foundation is a little more than what the trustee's approved at their February 7 meeting. Trustee Hammer made a motion to pay the bill to Warren Fire in the amount of \$2,215.57 which is \$215.57 higher than the approved amount of \$2,000. Trustee Runion seconded. All answered yes to roll call. Motion passed.

The department will hold their last pancake and sausage breakfast of the season on Sunday, March 11 at the fire station.

The department will hold their 8<sup>th</sup> annual fund-raising gun raffle on March 17 at Ole Zims. Tickets sold out once again!

**FISCAL OFFICER** - Kepus presented the Trustees with the Township's balanced bank reconciliation for the month of February and the update Fund, Revenue, and Appropriation Status reports.

Below is the Township's February financial report.

Carry-over Fund Balance 1/31/2018	\$1,677,823.73
February Revenue Received	16,267.43
February Expenses Paid	<u>40,073.71</u>
Current Balance as of 2/28/2018	<b>\$1,654,017.45</b>

The trustees agreed to hire John Kruse Painting to paint the ceiling and do minor touch-ups in the rental house at a cost up to \$400 in preparation of putting the house on the market.

Trustee Hammer made a motion to renew the township's group-experience rating program with CareWorks Comp as their employer-risk claim representative with the Ohio Bureau of Worker's Compensation in the amount of \$469 for the payroll policy year beginning January 1, 2019. Trustee Green seconded. All answered yes to roll call. Motion passed. CareWorks is endorsed by the Ohio Township Association. They currently serve 1,150 townships in Ohio.

Trustee Green made a motion to adopt **Resolution 2018-05** recognizing and honoring Wyatt Lane Brooks of Gibsonburg for achieving the rank of Eagle Scout. Wyatt is a member of Woodville's Boy Scout Troop #329. His Eagle Scout Court of Honor ceremony will be held March 25 at Solomon Lutheran Church in Woodville.

The township's 2-year \$300,000 CDARS at an interest rate of .76% with Huntington Bank matured on March 1 and was renewed for a one-year period at an interest rate of 1.88%.

At 9:15 pm, Trustee Green made a motion to enter Executive Session to discuss employee compensation. Trustee Hammer seconded. All answered yes to roll call. Motion passed. Those present in Executive Session: Green, Hammer, Runion, Kepus, and Jim Busdiecker. The Trustees returned to regular session at 9:32 pm. The Trustees plan to adopt a compensation policy for volunteer firefighters at their next regular meeting.

At 9:32 pm, with no further business, Trustee Hammer moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.