

## THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – March 6, 2024

Chairman Ken Green called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

### Attendance:

Trustees: Bill Hammer, Ken Green, and Paul Runion  
Fiscal Officer: Lori Kepus  
Assistant Fire Chief: Mark Grove  
Road Supervisor: Jim Busdiecker  
Zoning Inspector: Steve Michaelis  
Guests: Austin & Matt Reardon (left at 7:53 pm), Jenna Johlin

**EAGLE SCOUT PROJECT** – Austin Reardon, Boy Scout Troop 314, would like to build a 10' x 12' glass building for the department's first antique hose cart for his Eagle Scout Project. He would like to build this in front of the entrance building to the fire station / township offices. He was encouraged to first check with the village zoning inspector and the county building department to make sure we do not need a building permit for this project. Trustee Hammer made a motion to approve the building of this project pending all proper permits are secured. Trustee Runion seconded. All answered yes to roll call. Motion passed.

**EMS** – Kepus has contacted DreamSeat regarding the peeling leather on one of the loungers. We have not yet received a final offer.

**FIRE DEPARTMENT** – Fire Chief Tim Schnitker sent the following report:

- All Fire Department radios have all the new channels. The new Dual Band Mobile is here and we are getting on the schedule with Benders for installation. The old radios from the old X-2 have been taken out of the truck. The antennas were left so as not to sell it with holes in the body. The old MARCS radio has an approximate value of \$4,000 and the old UHF radio maybe \$500 if we are lucky. I will have a recommendation in the next couple of weeks as to what I would like to see happen with those.
- I had a meeting Monday with the new Police Chief and the Superintendent of Woodmore Schools to express our concerns about having school in session on April 8th due to the possibility that the roads could become impassible and in the event of an emergency we may have trouble getting to emergencies. We discussed our planning, but some things may be out of our control. We encouraged her to have back up plans for communications and such if they decide to stay open and to keep open communications with the fire department on their plans.
- The Firefighters Association has voted to pay for an upgrade to the new X-2 to have the Automatic Primer installed. This will greatly enhance the efficiency of priming. We would like your permission to have the truck modified. The last step before we schedule this is to talk to a few more people at Fire School and see if there are any negative reports. So far, everything seems positive.

Trustee Runion reported that Titan plumbing is repairing the existing, non-functional shower in the truck bay that would be used for firefighter's decontamination purposes and has run into more work on the water lines that originally quoted. He also reported that the flooring company was in and took more pictures of the peeling tiles in the meeting room and hallways.

**ZONING** – Zoning Inspector Steve Michaelis presented a draft of a Zoning Verification Letter requested by attorneys from Eastman & Smith regarding permitted uses on two parcels for sale off Penn Lane in Woodville Township for the storage of semi-trailers. One parcel is zoned agricultural and would permit this use, but the other parcel is zoned commercial and would require a special use permit. The Trustees asked Michaelis to have the Township's Zoning Commission review this letter at their next regular meeting which is at 7pm on March 13 at the fire station.

Donna Nedelco resigned from the Zoning Board of Appeals. She stated she has enjoyed her time on the appeals board and has enjoyed working with you all, but after serving on this board for the past 7 years feels it is time to pass the torch.

Trustee Bill Hammer reported that there is a meeting to be held with other township trustees in the county on the standardizing of zoning regulations on common violations to allow for the prosecutor's office to have ease of prosecution. Invited to this meeting are several township trustees, the county prosecutor, and the county commissioners. It will be up to each township if they chose to accept these zoning regulations into their code once these codes are written.

**ROAD DEPARTMENT** – Jim Busdiecker reported that all permits have been approved by the Sandusky County Building Department on the new lean-to building and Schockman Lumber has begun.

The bid opening on the 2024 road work projects by Woodville, Madison, and Washington Townships will be held at the Woodville Township Fire Station on April 17.

**WOLF CREEK DITCH** - The Sandusky County Commissioners sent a letter to the township stating that a petition was filed on November 27, 2023 to *locate, clean, remove brush, debris and obstructions from, construct, reconstruct, straighten, deepen, widen alter, box, tile, fill, wall, or arch any ditch, drain, watercourse, floodway, creek, run, or river, to change the course, location or terminus thereof, to construct a levee, wall, embankment, jetty, dike, dam, sluice, revetment, reservoir, holding basin, control gate, or other structure for control of water of the Wolf Creek Ditch #232.* This ditch is on the east side of Woodville Township and crosses TR 62.

**WOLF CREEK PETITION** - The joint Board of County Commissioners of Ottawa and Sandusky County will have a view of the Wolf Creek Ditch project at 1 p.m. March 19 at the Neeley Center at Terra State Community College in Fremont and a First Hearing at 1 p.m. June 18 also at the Neeley Center.

This is a new petition for Wolf Creek. The 2016 Wolf Creek Petition was dismissed on September 6, 2022. The fact that the previous petition was dismissed did not stop the flooding issues along the creek. The intent of this new project is to take into consideration comments and concerns brought up by the property owners during the previous petition.

This project aims to alleviate extended flood periods with more efficient channel cross section where needed and provide a corridor for cost effective future maintenance with minimal property impacts where feasible. The

design, surveys, and reports provided by the county engineers on the previous petition will be used as much as possible for this project in order to minimize the design cost. More information can be found on the Sandusky County Engineer's website at [www.sanduskycountyengineers.com](http://www.sanduskycountyengineers.com).

**CEMETERY** – Workers continue to haul in stone for the new roads for the future addition at Westwood Cemetery.

The new mowers from John Deere (Ag Pro) have been recalled due to a voltage regulator being found to be a fire hazard.

Cemetery Spring Cleanup will be on March 21. New arrangements can be placed on monuments beginning March 22, just in time for Easter.

**FISCAL OFFICER** – Lori Kepus presented the Trustees with the Township's **balanced bank reconciliation** for the month of February, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the February financial report.

February Revenue Received	\$	56,453.26
February Expenses Paid	\$	44,540.91
Balance of all Funds as of 2/29/2024	\$	<b>2,354,806.26</b>

Kepus would like to create an informational only page/profile for the Township on Facebook. The Trustees unanimously agreed.

Kepus has renewed the Township's SAM.gov account for the federal receipt of future funding if secured.

A **\$500,000 Public Fund CDARS** at Huntington Bank matured and was renewed for a 52-week period at an interest rate of 4.95% and an additional \$500,000 Public Fund CDARS at Huntington Bank was purchased for a 26-week period at an interest rate of 5%.

At 8:13 p.m., Trustee Hammer made a motion to enter Executive Session per ORC 121.22(G)(1) to consider the employment of a public employee. Trustee Green seconded. All answered yes to roll call. Motion passed. Present in Executive Session: Trustees Green, Runion, Hammer, and Fiscal Officer Kepus.

At 8:32 p.m. the Trustees returned to regular session. No action was taken.

Trustee Hammer made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the February 21, 2024 meeting minutes. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

At 8:36 p.m., with no further business, Trustee Hammer moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.