

MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING MARCH 5, 2014

This regular meeting of the Woodville Township Trustees was held on March 5, 2014. Those in attendance: Trustees: Chairman Bill Hammer, Ken Green, Paul Heineman, Fiscal Officer Lori Kepus Road Supervisor Jim Busdiecker --- Fire Chief Bill Andrews, Assistant Fire Chief Dave Miller (both left at 8:30 p.m.) and Firefighters Jody Cheshier and Eric Sidle (both left at 7:30 p.m.).

Chairman Hammer called the meeting to order at 7 p.m. Minutes from the February 19, 2014 regular meeting were approved by unanimous vote. Trustee Green made a motion to approve the warrants. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

EMS – Dave Miller reported that LS91 will be taken to WW Williams for its annual maintenance check instead of Nollenbergers if that is satisfactory with the Trustees. The Trustees stated that sounded like the best option for service. It was also reported that two newer paramedics staffed the squad last week and the Trustees do not feel this is the best safety practice. Trustee Heineman will speak with North Central Director Don Ballah.

ZONING – It was reported that there will be a joint meeting of the Zoning Commission and Zoning Board of Appeals on March 12 at 7 p.m. at the station to discuss implementing the Township's new home based business permit process.

Kepus reported that she filed the current Township Zoning Resolution with the Sandusky County Recorder's Office. The filing fee was \$50.

CEMETERY – The annual spring cleanup at the cemeteries scheduled for March 15 – 31 will be delayed since there is still snow in the cemeteries. Workers will try to complete the cleanup March 29-31 weather permitting, so new arrangements can be placed after April 1.

ROADS – Road Supervisor Jim Busdiecker showed pictures of a road side bank on TR 40 that is eroding and caving in. Busdiecker believes this may be the result of increased water pressure coming from the nearby quarry at Area Aggregates. The bank is far enough off the road that this is not an immediate problem, but will need to be fixed in the near future.

Busdiecker reported that the Sterling 503 truck is leaking oil and will be serviced at Linke's as soon as the snow is gone. Busdiecker said the Township is in good shape with their road salt supply. There is currently 30 ton of straight salt in the salt shed, and 50 ton of mixed salt. He also said they have used about 70 ton of #9 stone this season.

Trustee Green stated he spoke with the Benner family on TR 28 regarding their mailbox that was damaged during one of the snow storms. It was reported that the mailbox was determined to be damaged by snow coming off the plow, so the Township, by Resolution, is not responsible for replacement. Green did have a conversation with the Benner's about how to best erect the mailbox in the future to try to prevent this from happening again. The Trustees also discussed having some type of informational materials available to all Township residents about how to protect their mailboxes from flying snow from the snow plows.

Trustee Hammer made a motion to purchase 4 barricade systems from Osburn Associates in the amount of \$800. Trustee Green seconded. All answered yes to roll call. Motion passed.

FIRE DEPT – Fire Chief Bill Andrews reported that the department will host a firemen's service for Darrell Reef on March 6 at the funeral home. Reef retired from the Township in 1999 as the Road Supervisor after 22 years of service and was also a past member the fire department.

Chief Andrews said that himself, Mark Grove, and Dave Miller are currently testing the new MARCS radios and will soon distribute them to other officers. The 6-unit base station is in the radio room. The department purchased a second charger unit for the radio in X-4 with their own funds and ordered 10 holsters for the radios.

The Sandusky County Skywarn program will sponsor severe weather training in Fremont at the Job & Family Services building at 6:30 p.m. March 25. Storm ready communities are better prepared to save lives from the onslaught of severe weather through better planning, education, and awareness. The class will be conducted by the National Weather Service in Cleveland. Each spring the Cleveland office trains emergency responders on how to recognize tornadoes and have a better understanding of storm structures. This class is open to the public and participants will receive their "spotters" cards.

Firefighters Jody Cheshier and Eric Sidle were present to inform the Trustees that the Township received a Bureau of Worker's Compensation Safety Grant for a Stryker power lift cot and power load system. The cot with installation will cost \$41,709.71. The grant will fund \$31,282.28 and the Township's responsibility is \$10,427.43. When funds are received from the BWC, the cot will be ordered. After the cot is installed, there will be required training for all members. The process may take up to 2-3 months to complete.

The BWC grant also requires that quarterly reports and cost benefit analysis' be submitted to the BWC over a two-year period. They also stated that our new medical director Dr. Daniel Schwerin has been very active with the department and members are encouraged to take advantage of all the education and training that he has to offer.

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FIRE DEPT CONT – Chesher and Sidle also presented a quote from Zoll Medical Corporation for the purchase of two EKG monitor systems and an auto pulse CPR band device that automatically performs chest compressions. They stated that software upgrades are constant and technology is always greatly increasing in the medical field, and they would like to keep up with the new technology. The monitors would cost \$54,840, but our current monitors could be traded in for \$9,000. The CPR band device is \$14,974. If both items were purchased, Zoll would offer them in a package for \$63,840. The Trustees stated that the Township purchased monitors two years ago, and asked if any grants are available for these items. It was stated that there are no grants for monitors, but possibly there may be a grant available for the CPR device.

Trustee Heineman will contact Nathan Lee, the contractor of the roof that was installed on the North side of the building, to inform him that we have noticed two more areas that are leaking inside the building.

It was reported that Damschroder Roofing was not able to start the roof project over the truck bay last week, but will try again this Monday, weather permitting.

The department will hold their last pancake breakfast of the season March 9 and their annual fund-raising gun raffle at Ole Zims on March 15.

Firefighter Mike Dobrosky has resigned from the department because he is moving out of Woodville Township and losing his residency requirement for the department.

The Trustees approved the attendance of Shannyn Miller at a CPR instructor's course on March 22 at Vanguard in Fremont at a cost of \$175. Currently, Jody Chesher, Eric Sidle, and Joe Kopp are certified CPR instructors for the department.

TORNADO SIREN – Trustee Heineman stated that he met this week with Dave Wherry from American Signal and Village Administrator Keith Kruse to investigate possible locations for the installation of a third tornado siren in Woodville Township. Both locations discussed were on Fort Findlay Road – the Village's Vegetation Site or Sewer Plant. The Trustees stated that coverage wise, they feel the sewer plant would be the best location, but a battery backup would have to be purchased for this site. Heineman will take this information back to the village for further discussion.

HARTLEY PROPERTY – Trustee Green informed the Trustees that he spoke with the Hartleys about the land on the east side of the building that was found to be encroaching on the Hartley property after a recent land survey.

Unbeknownst to the current Trustees, a portion of the fire station's parking lot was blacktopped on the Hartley property, and the Hartleys stated they would give the Township permission to use the land the Township encroached upon with the stipulation that if the Township ever discontinues use of the land it will be turned back to dirt.

JEDD – The Trustees will hold a public hearing on March 19 before their regular meeting on the Joint Economic Development District (JEDD) Contract Agreement between Woodville Township, the Village of Elmore, and Harris Township to form the JEDD district on State Route 51.

FISCAL OFFICER – Fiscal Officer Lori Kepus presented the Trustees with the Township's balanced bank reconciliation for the month of February and the updated Fund, Revenue, and Appropriation Status reports.

Kepus reported that updated Township Sourcebooks for the fiscal officer, trustees, and zoning were ordered from the Ohio Township Association in the amount of \$84.

Kepus reported that the Township's property insurance carrier, OTARMA, is once again offering an overall \$1 million 2014 Capital Distribution and our portion will be credited on our next policy renewal. This distribution is made possible because of OTARMA's prosperous investment strategies, active loss control programs, and positive claim experiences.

Kepus reported that the Bureau of Worker's Comp informed the Township that since we had a claim this past year, we are required to attend a 2-hour safety training program to retain eligibility with the BWC's discounted group rating program. There are two trainings available in our area: April 24 in Perrysburg (this is a 4-hour class) and July 15 in Rossford (this is a 2-hour class).

At 9:15 p.m., with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.