

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – March 5, 2025

Chairman Paul Runion called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

Attendance:

Trustees: Paul Runion, Bill Hammer and Ken Green
Fiscal Officer: Lori Kepus
Assistant Fire Chief: Mark Grove (left at 7:30 pm)
Zoning Inspector: Steve Michaelis (left at 7:37 pm)

EMS – No report.

FIRE DEPARTMENT – Fire Chief Tim Schnitker sent the following report:

- Austin Reardon plans to attend the March 19 meeting to present an alternate project.
- We are trying to get Anthony Kirkendall his physical scheduled so he can attend an upcoming Volunteer Firefighter's course through Penta Adult Ed.
- The Gun Raffle is March 15 at Ole Zims.
- The last Pancake Breakfast for this season is this Sunday, March 9.
- Found out the overhead door for X3 is also not hooked up, but shouldn't need an entire conversion. I will have it evaluated. Not sure what is actually going on with it.
- Going to continue trouble shooting the generator and exhaust in the truck bay and what is causing it to fail.

ROAD DEPARTMENT

The Trustees discussed a possible additional road to pave this year could be **TR 38** from TR 93 to the Madison Township line (.24 miles) engineer's estimate is \$30,000 and **TR 163** from TR 16 to the bridge (.66 miles) engineer's estimate is \$75,000.

The bid opening for the Issue II project will be April 2nd at 7pm at the fire station in Woodville. If approved, the Township will have the last section of **TR 165** from TR 28 to TR 16 repaved.

Trustee Hammer made a motion to put these projects out for bid and see what other townships may want to join in for a joint project. Trustee Green second. All answered yes to roll call. Motion passed.

The Township received 7 applications for the maintenance worker position. The Trustees will hold a meet and greet night next Wednesday, March 12. Trustee Runion will call the candidates to schedule.

Kepus reported that the 2025 Competitive Bidding Threshold Increased. Pursuant to Section 9.17 of the Ohio Revised Code, the Director of the Department of Commerce determined the competitive bidding threshold for calendar year 2025 (January 1, 2025 - December 31, 2025) to be \$77,250.

CEMETERY – Spring Cleanup at the cemeteries will be March 16-31. New arrangements can be placed after April 1. An ad will be put in the Suburban Press. Kepus reported that there are only 276 lots left and most of those are single spaces.

The Trustees accepted the quote from Fremont Fence in the amount of \$2,475. Kepus filed an insurance claim with OTARMA. The adjustor has been out and Jim will order the fence. The claims examiner stated there would be no deductible.

ZONING – Zoning Inspector Steve Michaelis reported a permit was issued to Tim O'Reilly, 1430 Pemberville Road, Woodville, for a 16' x 16' addition onto his house. The \$75 permit fee was paid.

He spoke with Mark Buck who said he hasn't spoken with the surveyor yet regarding splitting his lots. Steve is going to find out who the surveyor is and contact him.

Steve will send a letter to Joel Schaffner, SR 23, Woodville, who was issued a home-based business permit on May 2, 2024, with the conditions that equipment would be stored inside keeping the area neat and orderly. He is currently storing equipment outside and had 6 months to rectify that situation, but has not. The letter will state that if these items are not rectified by March 30, 2025, the home-based business permit will be revoked.

The Township Zoning Commission will hold their next regular meeting March 12 at 7pm at the fire station.

FISCAL OFFICER – Lori Kepus presented the Trustees with the Township's **balanced bank reconciliation** for the month of February, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the February financial report.

February Revenue Received	\$	29,052.19
February Expenses Paid	\$	57,913.63
Balance of all Funds as of 2/28/2025	\$	2,594,637.16

For some unknown reason, our original state auditor for our 2023-2024 financial audit has left her position and a new auditor was appointed so the process begins all over.

I renewed two \$500,000 CDARS at Huntington Bank for one year at an interest rate of 4.02%.

Trustee Runion and Fiscal Officer Kepus have been trying to resolve problems with the electric bills from the Village of Woodville. For the last three months, the bills have been very high. The village recently installed new electric and water meters as they switched from manual readings to automatic. Their new software began before all meters had been installed and there have been problems with the software connecting the readings into the program.

Trustee Hammer made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed. Trustee Green made a motion to approve the February 19, 2025 regular meeting minutes. Trustee Runion seconded. All answered yes to roll call. Motion passed.

At 8:40 p.m., with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.