

## THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – March 20, 2024

Chairman Ken Green called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

### Attendance:

Trustees: Bill Hammer, Ken Green, and Paul Runion  
Fiscal Officer: Lori Kepus  
EMS Assistant Chief: Mike McGinnis (left at 7:19 pm)  
Fire Chief: Tim Schnitker  
Road Supervisor: Jim Busdiecker  
Guests: Jenna Johlin

**EMS** – Sandusky County EMS Assistant Chief Mike McGinnis presented the Trustees with the 2023 year-end report and the February, 2024 LS-19 statistics. System-wide, Sandusky County EMS had 7,297 runs in 2023 with 4,455 transports to area hospitals (61%). This is a 10% higher than normal run total. In 2023, surprisingly 2 pm was the busiest call time hour. In 2023, LS-19 Woodville had 449 runs with 252 transports to area hospitals (56%) traveling 6,875 miles.

The Commission on Accreditation of Ambulance Services (CAAS) reaccreditation is coming up. They will be visiting the station for this process.

We still have a few lingering mechanical issues with the new ambulance and will be meeting with Horton tomorrow to finalize these issues.

### FIRE DEPARTMENT – Fire Chief Tim Schnitker reported on the following:

- The Dual Band radio installed in the new X-2 and UHF is programmed. Waiting on the Ottawa County programming to come back to add that and the MARCS.
- Currently I have 8 people committed to working April 8<sup>th</sup> for the Solar Eclipse. If everything is looking good, I plan to have them start at 11:00 a.m. but I will begin monitoring traffic, weather, and any other information to see if any adjustments are necessary. I am working with the township insurance company to see if there are any issues with using a couple of side by side ATVs for that day only that are owned by our firefighters. They will look at all the information I have provided and get back to me.
- I ordered a new 2.5" Gate Valve. Our old one from the 1960s finally gave out. It is \$345 dollars.
- I am going to call P&R and have them check out the siren up town. It is not as loud as it used to be and probably has some speakers out. With tornado season coming, I want to make sure it's in top shape.
- The boat and X-6 are back in the station. Once we get the old X-2 back, we will store it outside unless you have a better idea. With the river being up lately and April 8<sup>th</sup> coming, we need the other two vehicles here.
- Old X-2 is currently at Williams. They believe they can plug the Pump Truck Heat Exchanger and put anti-freeze back in the truck and it should be ok to drive.

Discussion was held regarding the scrap value of the old X-2 vs. selling it out right. Trustee Hammer made a motion to sell the old X-2 on GovDeals.com with a minimum value to be the truck's scrap value. Trustee Runion seconded. All answered yes to roll call. Motion passed.

Trustee Runion reported that Titan plumbing is repairing the existing, non-functional shower in the truck bay that will be used for firefighter's decontamination purposes. Titan has run into more work on the water lines than originally quoted. The first quote was for \$1,226, but the actual cost is \$1,674.13. The Trustees unanimously approved of this higher amount.

He also reported that the flooring company was in and took more pictures of the peeling tiles in the meeting room and hallways.

### ZONING – No report. Zoning Inspector Steve Michaelis was absent.

Trustee Runion made a motion to **appoint Jenna Johlin, Woodville, to the Township's Zoning Board of Appeals**. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

Trustee Bill Hammer reported that there was a meeting on March 13 with other township trustees in the county, two county commissioners, and the prosecutor in attendance. The committee would like to standardize their zoning regulations on common violations to allow for the prosecutor's office to have ease of prosecution. It will be up to each township if they choose to accept these zoning regulations into their code once these codes are written.

John Willey, Director of the Sandusky County Regional Planning Commission, has resigned. Keith Kruse of the County's Tax Map Office sent a letter stating that Auditor's Tax Map Office has temporarily assumed the duties of the Director until a permanent replacement can be named. The Tax Map Office is also requesting updates/changes to the township's zoning map since 2017 to ensure all data has been updated, and they hope to have new maps ready for distribution soon.

**ROAD DEPARTMENT** – Jim Busdiecker reported that all permits have been approved by the Sandusky County Building Department on the new lean-to building and Schockman Lumber is finished and we are just waiting for Northwood Door to install the door. The Sandusky County Building Department has issued the final inspection report and the project has passed.

Trustee Green made a motion to have a 20' x 60' concrete pad poured under the new building and add two drains. Trustee Runion seconded. All answered yes to roll call. Motion passed. Township workers will prep the area.

Trustee Hammer made a motion to accept the quote from Schockman Lumber in the amount of \$4,164.60 to put a metal cover over the new 30-yard dumpster. Trustee Green seconded. All answered yes to roll call. Motion passed.

Busdiecker is looking into having Henderson Products, Bucyrus, convert the snow plow hitch onto our existing broom.

Trustee Green made a motion to purchase an M&B Broom for parts for \$200 from ODOT-Delaware, Ohio. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

1<sup>st</sup> Energy called to report that they will be trimming trees and bushes in the areas of TR 93 – TR 42 – TR 38 TR 26 – CR 117 – SR 105 – SR 582 and will begin their herbicide program along roads in June.

**CEMETERY** – Workers continue to haul in stone for the new roads for the future addition at Westwood Cemetery.

Cemetery Spring Cleanup will be on March 21. New arrangements can be placed on monuments beginning March 22, just in time for Easter.

Discussion was held regarding closing both cemeteries on April 8<sup>th</sup> during the Solar Eclipse to prevent any possible damage to the cemetery grounds due to potential heavy traffic that is possible in this area. Trustee Green made a motion to close and gate off both Westwood Cemetery and the Woodville Cemetery on April 8<sup>th</sup>. Trustee Runion seconded. All answered yes to roll call. Motion passed.

**FISCAL OFFICER** – No report.

Trustee Hammer made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the March 6, 2024 meeting minutes. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

At 8:23 p.m., with no further business, Trustee Hammer moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.