

## MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING MARCH 19, 2014

This regular meeting of the Woodville Township Trustees was held on March 19, 2014. Those in attendance: Trustees: Chairman Bill Hammer, Ken Green, Paul Heineman, Fiscal Officer Lori Kepus (arrived at 8:30 p.m.) Road Supervisor Jim Busdiecker (arrived at 8:30 p.m.) --- Zoning Inspector Bill Rowles (arrived at 7:45 p.m.) Fire Chief Bill Andrews (left at 8:10 p.m.) --- Township Resident Bob Schroeder.

Chairman Hammer called the meeting to order at 7:40 p.m. and recorded the minutes until the arrival of the Fiscal Officer. Minutes from the March 5, 2014 regular meeting were approved by unanimous vote. Trustee Heineman made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed.

**EMS** – LS91 will be taken to WW Williams next Monday for its annual maintenance check and the air conditioning unit will also be serviced

**ZONING** – Zoning Inspector Bill Rowles reported that the joint meeting of the Township Zoning Commission and Zoning Board of Appeals on March 12 was rescheduled for April 9 due to a snow storm to discuss implementing the Township's new home based business permit process. The meeting will begin at 7 p.m.

Mr. Rowles also said that the Sandusky County Health Department will now only be accepting **signed** public health nuisance complaints on a "Nuisance Investigation Report" form by mail, fax, or personal delivery. No more anonymous or telephone complaints will be accepted. This change was implemented due to a significant number of invalid anonymous complaints that were received by the health department. The form can be located on their website at [www.alwayschoosehealth.com](http://www.alwayschoosehealth.com) under the environmental division.

**CEMETERY** – The annual spring cleanup at the cemeteries is scheduled for March 28 – 31, weather permitting. New arrangements can be placed after April 1. The Trustees signed one cemetery deed for two plots for Amber Chavez of Woodville.

Due to the wet weather, Westwood Cemetery was tore up a little at a recent funeral and will be repaired as soon as the seasonal workers return. Trustee Heineman said he would like to have the Locust trees removed and any trees causing footer issues.

**ROADS** – Road Supervisor Jim Busdiecker reported that three mailboxes were damaged by snow flying off the snow plow. There was no contact made with the snow plow. Busdiecker presented a paper that the county engineer's office distributes with information on how to properly install a mailbox on a township road. The Township will tailor this form and hand out with any new permits issued. The Trustees also discussed moving existing mailboxes back 4 foot from the road on any road that the Township will pave in the future.

Busdiecker said workers have been busy cold patching holes on Township roads, especially a very large pot hole on TR 28. Truck repairs are being done by Toledo Spring to the King pins on the axle of the 502 truck, and it will cost approximately \$1,200. Truck 502 also went in a ditch during the last snow storm and was winched out by Pat & Son Towing.

Trustee Hammer stated that he submitted the Trustees request to the county engineer that the Township would like to have a 6" base installed on Township Roads 16 and 28 from each bridge heading north to the upward swing of the road (elevation change) before any paving work begins. After a 2" top layer of asphalt the road would be raised a total of 8" and the Trustees believe this should help with the flooding issues on these roads.

Fiscal Officer Lori Kepus said that advertisement for bids on the Issue II Joint Township Road Repaving Project will be in the *News-Messenger* and posted on the Sandusky County Engineer's website after April 1. Bids will be opened by Lead, Woodville Township on April 16 at their regular meeting.

Kepus reported that a response letter will be sent to Frontier by certified mail regarding a damage claim in the amount of \$1,964 they submitted to the Township to repair their phone line on TR 62 last August. Road Supervisor Jim Busdiecker stated that they had this area OUPSD in preparation for a culvert replacement project, but the area was marked in a haphazard fashion making it impossible to determine any specific location where phone line was buried leading the workers to believe the wire was under the culvert because the tile was six feet under the road. When they pulled the old culvert out, they damaged the wires unknowingly. Accordingly, they discovered that the wire was tucked into the rib of the corrugated tile making it flush with the culvert and impossible to detect upon removal. They immediately called OUPS to report the damage and reported that the cause of this damage was due to the initial improper installation of the Frontier phone line in which Frontier employees set the wire on top of the Township's culvert pipe. When Frontier returned for the repair of this damaged cable last summer, they installed the new cable around the pipe which is the most efficient installation method to prevent any damage.

Kepus announced that the Ohio Department of Transportation has begun preparations for replenishing salt inventories in preparation of the 2014-15 winter season. The department will issue two salt contracts this year – one in the summer and one in the winter. After discussion, Trustee Green made a motion to contract for **75 ton** of salt on the summer contract. Trustee Heineman seconded. All answered yes to roll call. Motion passed. ODOT will issue their bids for salt around April 15 with an approximate award date in May. If the Township does not receive a bid on the summer contract, it was agreed to submit the same request for the winter contract which will go out for bid at the end of May. Busdiecker stated that we have 25 to 30 ton of straight salt left in our salt bin, and we used approximately 50 ton of straight salt to date for this season.

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**FIRE DEPT** – Fire Chief Bill Andrews reported on the following:

- The fund-raising gun raffle at Ole Zims on March 21 went well. Next year's gun raffle will be held on March 21, 2015.
- The trucks will be going to W.W. Williams for their annual maintenance check later this month and the air conditioning systems and air stems on the tires will be checked, the tires realigned, and the tank to outlet valve on X-4 is leaking and will also be checked.
- The department will purchase 50 caps (and air chucks) to check the air pressure from Speck Tires and has ordered a 6-bank charger for the MARCS radios in the amount of \$591. Four portable batteries for the MARCS need to be ordered and the repeater was installed in X-2 today.
- The tach on X-2 needs to be worked on.
- There were 348 breakfasts served at final breakfast of the season and the kitchen will be professionally cleaned
- Former fire-fighters Mike Dobrosky and Jason Grove have returned their fire gear to the department, but the department is still waiting for equipment to be returned by Eric Appelhans, Steve Salander, and Greg Hoodlebrink.

Chief Andrews said he will be out of town until March 31<sup>st</sup>. Assistant Chiefs Mark Grove and Dave Miller will be covering.

Trustee Heineman reported that the new roof on the truck bay is now complete by Damschroder Roofing. New fascia was installed by Exact Finish. Damschroder Roofing will contact the DuraLast company for verification of the warranty.

Mr. Heineman also said Nathan Lee and a representative from the warranty company MBCI will be at the station Friday to inspect the leaks on the roof over the front portion of the station.

It was reported that the Township received a check in the amount of \$31,282.28 from the Bureau of Worker's Compensation Safety Grant Program for a Stryker power lift cot and power load system. The cot with installation will cost \$41,709.71. The Township's responsibility is \$10,427.43. The cot will now be ordered.

**TORNADO SIREN** – Trustee Heineman reported that he met with Village of Woodville Administrator Keith Kruse to discuss the placement of a third tornado siren in Woodville Township. The Trustees previously agreed that the most optimal location for coverage would be the Village's Sewer Plant on Fort Findlay Road. The Village concurred with this recommendation and the grant application through the Sandusky County EMA will now proceed.

**HARTLEY PROPERTY** – No report.

**JEDD** – The Trustees held a public hearing tonight before their regular meeting on the Joint Economic Development District (JEDD) Contract Agreement between Woodville Township, the Village of Elmore, and Harris Township to form the JEDD district on State Route 51. No one from the public was present to accept or reject the details of the proposed contract.

Trustee Hammer made a motion to adopt **Resolution 2014-02** to approve the Sugar Creek Joint Economic Development District Contract between Woodville Township, Harris Township, and the Village of Elmore to create and provide for the operation of a JEDD district on SR 51. Trustee Green seconded. All answered yes to roll call. Motion passed 3-0.

**FISCAL OFFICER** – Fiscal Officer Lori Kepus presented the Trustees with the updated Fund, Revenue, and Appropriation Status reports.

The Trustees approved the attendance of a representative from Woodville Township at the required BWC safety training program at 9 a.m. July 15 in Perrysburg. The cost is \$40.

It was reported that Exact Finish completed repairs to the roof on the rental house at 329 East Main Street.

At 10:00 p.m., with no further business, Trustee Green moved for adjournment. Trustee Heineman seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.