

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING - June 6, 2018

This regular meeting of the Woodville Township Trustees was held on June 6, 2018. Those in attendance: Trustees: Chairman Ken Green, Bill Hammer, Paul Runion, Fiscal Officer Lori Kepus, EMS Personnel Mike Tuttamore (left at 7:10 pm) Acting Zoning Inspector Bill Rowles, Zoning Inspector Steve Michaelis (both left at 7:25 pm), Road Supervisor Jim Busdiecker, Fire Chief Bill Andrews, Assistant Fire Chief Dave Miller and future Township Resident Jeremy Wiswell (left at 7:20 pm).

Trustee Green called the meeting to order at 7:00 pm. Trustee Hammer made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the Trustee's May 16, 2018 meeting minutes. Trustee Green seconded. All answered yes to roll call. Motion passed.

EMS – Mike Tuttamore reported that a shock absorber on the driver's side of the squad is leaking.

ZONING – Bill Rowles stated that the Township's Board of Appeals held a public hearing on June 5 to review the application from William Scott and Barbara Gentry, 1238 West Main Street, Woodville, for a conditional use permit as described in the Township's Zoning Resolution Sections 12 & 12B. The Gentrys requested a light commercial conditional use permit to allow the temporary storage of automobiles on this property as a function of this business operating as Gentry Auction Service, a home-based business. Short term (temporary) storage is sometimes required during the transfer and transportation of vehicles from one dealer to another. Vehicles in temporary storage will not be offered for sale as would be the case in a motor vehicle sales lot.

The Township Board of Zoning Appeals approved a light commercial home-based business permit for the Gentrys with the following conditions: the family must live on the property while conducting this business and all vehicles are to be stored on the north side of the barn on the property.

A zoning permit was also approved for Jeremy and Sarah Wiswell, 3660 TR 62, Woodville, for construction of a 52' x 69' single story new home. The \$100 permit fee was paid, along with the \$300 new driveway permit fee.

CEMETERY – Sexton Jim Busdiecker reported that he ordered cable and springs for the Gator lift. A monument was knocked over at the Woodville Cemetery and workers put it back on its foundation. While mowing worker Dave Busdiecker got dust in his eyes and had to visit Urgent Care. The Trustees stated that they would pay for any out of pocket expenses from this visit.

The Trustees signed a deed for one plot at Westwood Cemetery for Ardis Schulte, Grand Rapids, Michigan.

ROADS – Road Supervisor Jim Busdiecker reported that he continues road mowing.

FIRE DEPARTMENT – Fire Chief Bill Andrews reported on the following:

- He ordered new Ohio Building & Fire Code manuals.
- The department welcomed a new member into probation – Alexi Kruse. Alexi is currently an EMT - Firefighter II and is also on the Pemberville-Freedom Township Fire Department.
- He attended a firehouse software conference today sponsored by ESO Solutions.
- The back steps on Rescue-I were not latching properly. Members of the department worked on it and got it back to working order.
- Recently, the pump on X-4 would not pull prime. They took it to WW Williams and discovered that the motor had burned up. Williams ordered parts and they are waiting for them to come in.
- A large amount of ants were discovered in the meeting room and he will call Terminix.
- The department has formed a committee to review the proposed employee handbook for fire-fighters.

On June 2, Fire-fighters Dave Miller, Spencer Linke and Mat Depner attended a rural water shuttle training in Lindsey sponsored by the Ohio Fire Chiefs' Association Water Supply Technical Advisory Committee. At the drill six tankers and three trucks were set up to make a shuttle and were able to maintain 750 gallon a minute for four minutes before a dump was needed. This is a solution to the water shortage / pumping capacity challenges in rural areas.

Chief Andrews presented the Trustees with a copy of the official report and findings from the Ohio Emergency Management Agency based on the Ohio Hazardous Materials Exercise Evaluation Methodology on the April 28 mock drill. Area law enforcement, EMS, hazmat teams, fire departments, and the railroad company participated in the drill. The report stated that "overall the exercise successfully demonstrated the abilities of each agency to integrate their resources into the incident. The exercise established a good learning environment that familiarized the response agencies with protocols and procedures and allowed for education opportunities."

Other upcoming events for the fire department:

June 15 – 16 – Northwest Ohio Fire Convention in Gibsonburg with the Saturday Parade beginning at 1:30 pm.

June 28 – 30 – Woodville's 4th of July Celebration. Fireworks will be held on June 30.

August 26 – Fair Duty Stand-by at the Sandusky County Fair from 8 a.m. to 9 p.m.

At 7:52 pm, Trustee Hammer made a motion to enter executive session to discuss a potential legal matter. Trustee Green seconded. All answered yes to roll call. Motion passed. Present in executive session: Green, Hammer, Runion, Kepus, Andrews, and Miller.

At 7:58 pm, Trustee Hammer made a motion to return to regular session. Trustee Green seconded. All answered yes to roll call. Motion passed.

FISCAL OFFICER - Kepus presented the Trustees with the Township's balanced bank reconciliation for the month of May and the updated Fund, Revenue, and Appropriation Status Reports.

Below is the May financial report.

Carry-over Fund Balance 4/30/2018	\$1,906,402.45
May Revenue Received	19,671.55
May Expenses Paid	<u>27,814.28</u>
Current Fund Balance as of 5/31/2018	\$1,898,259.72

Trustee Runion reported that the carpets in the rental house were cleaned by Wonderly Carpet Cleaning. It was suggested that the house be pressure-washed and weeded. He also said he will fix the back screen door, and do some minor repairs work to get the house ready for sale.

After much lively discussion of the three proposals received from local realtors to sell the rental property at 329 East Main Street (Roy Whitehead, Danbury, Sean Rizor, Danbury, and Lana Rife, Key Realty), Trustee Runion made a motion to contract with Roy Whitehead, Danbury Realty, for a three month period. Trustee Green seconded. All answered yes to roll call. Motion passed. It was noted that all three realtors are very qualified, but a choice had to be made.

The Trustees approved a hall use request for Firefighter Dave Miller for July 14 from 10 am to 5 pm for a family party. The building will only be used if it rains that day.

Sandusky County Treasurer Irma Celestino will be at the Fire Station on June 19 from 10 am to 11:30 am to collect real estate tax payments.

Due to the holidays, the Trustees changed their regular July 4 meeting to **Tuesday, July 3 at 6 pm** at the fire station.

At 9:22 pm, with no further business, Trustee Green moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.