

MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING JUNE 4, 2014

This regular meeting of the Woodville Township Trustees was held on June 4, 2014. Those in attendance: Trustees: Chairman Bill Hammer, Ken Green, Paul Heineman, Fiscal Officer Lori Kepus --- Road Supervisor Jim Busdiecker --- Zoning Inspector Bill Rowles (left at 9:00 p.m.) --- Fire Chief Bill Andrews (left at 9:00 p.m.) and Sandusky County Regional Planning Commission Director John Willey (left at 7:45 p.m.).

Chairman Hammer called the meeting to order at 7:00 p.m. Minutes from the May 21, 2014 regular meeting were approved by unanimous vote. Trustee Heineman made a motion to approve the warrants. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

EMS – No report.

ZONING – Sandusky County Regional Planning Director John Willey was present to give the Township new updated zoning maps and personally deliver the 2014 regional planning commission's assessment which is based on a per capita rate of .60 per person x 1,260 residents for a total due of \$756.00. Bill Rowles will serve as the Township's representative on this commission, and Lori Kepus is the alternate.

Zoning Inspector Bill Rowles reported on four properties he visited in the last two weeks that may possibly require a zoning permit: James Southwick, TR 24 & TR 107, Gibsonburg, it was determined that he had no zoning issue, but will require a driveway permit as he is expanding his driveway and installing a culvert; Todd Atkin, 4426 TR 28, Woodville, is installing a fertilizer containment site and will work with the Township on the necessary permit needed; Bridget Day, 7330 TR 107, Gibsonburg, is installing a portable chicken coop of a very small size and it was determined that it is not necessary to permit the current plans; Kokosing Materials (Area Aggregates) 659 Anderson Road, Woodville, is installing a portable asphalt plant that will be in place for approximately two years, and they will work with the Township on the necessary permit needed. Mr. Rowles stated he will also investigate a sign advertising crushed stone and mulch that is stored and for sale on the GLI property on Route 20.

It was reported that the fire damaged house on TR 165 in Woodville has been removed by the *Moving Ohio Forward Program*.

Mr. Rowles stated he will be on vacation from June 24 to July 1.

Trustee Green made a motion to send a noxious weed letter to the Serrano Investment Group, 1440 Pemberville Road, Woodville and Wendy Shuman, 2745 SR 300, Gibsonburg. Trustee Hammer seconded. All answered yes to roll call. Motion passed. Kepus also reported that she received a phone call from Sallie Hernandez, Penn Lane, inquiring about who owned the property at the entrance to her private road as the grass was becoming very high and weedy. Kepus stated that it appears that that property is owned by Luckey Farmers. End note – days after this meeting, someone has cut the grass.

CEMETERY – Kepus reported that she did extensive work on the cemetery map to fill in purchased graves and arrived at the following numbers for total graves available: 139 graves on the east side of the center section, 221 graves on the west side of the center section, 65 graves in the east section, 28 graves in the west section, and 38 graves in the veteran's section for a total of 491 available graves out of 2,004 original plots.

ROADS – Road Supervisor Jim Busdiecker reported on the following:

- The culvert project on TR 16 & TR 165 is complete. He would like to extend it another eight feet on the west side, but will wait for the county to get more pipe in stock.
- The Trustees discussed possible road damage done by Harrison Farms on TR 93. Busdiecker said workers will repair the damaged section and send the bill to the farmer.
- Dave Zimmerman needs a letter from the Trustees stating that his two single axel trucks have permission to deliver materials to Liskai's migrant camp on TR 93.
- Trustee Green will continue talks with the Frontier Claim Management Company regarding a claim from Frontier that the Township cut a wire in August, 2013. The Township does not feel they are liable for this claim due to the improper installation of the phone line that was cut because the wire was tucked into the rib of the corrugated tile making it flush with the culvert and impossible to detect upon removal.

Trustee Hammer made the following motion: to advertise the sale of the Township's 1985 Ford 6610 Tractor with a 1985 Terking Ad 17 Ext Boom and a 5 foot Rotary Blade Head. The mower has 2305 hours clocked and will be sold as is on a first come, first serve basis. The Township will accept sealed bids until 7 p.m. July 2. Anyone submitting a bid has the right to raise their bid immediately after the bid opening on July 2. The Trustees have the right to refuse any and all bids. Trustee Green seconded. All answered yes to roll call. Motion passed. Kepus will send the advertisement to the Suburban Press and put it on the Township's website.

Kepus announced that ODOT sent an email on the salt contract award for Summer, 2014. The Township committed to 75 ton of salt and the price awarded by Morton Salt was \$45.02 a ton and the salt must be delivered after July 1, but before November 30.

The Trustees discussed the deteriorating conditions of a damaged barn on Fort Findlay Road owned by Virginia Swartz. The Trustees have had numerous talks with Ms. Swartz regarding removing this structure, but it still remains. The Trustees unanimously agreed to begin the nuisance abatement process for removal and will ask the Fire Chief to officially inspect the structure and make a recommendation.

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FIRE DEPT – Fire Chief Bill Andrews reported on the following:

- Members of the department toured the Area Aggregate Quarry on Anderson Road.
- Ray's Electronics came to the station to look at our radios and county frequency and stated that one radio in the counsel in the radio room was not narrowbanded. Benders will check into this and do the service free of charge if it has not yet been done.
- Chief Andrews, Mark Grove, Sara Waugaman and X-5 participated in a safety day at Woodmore Elementary.
- The computer in the officer's room crashed and Matt Reardon is trying to recover it.
- The Sandusky County EMA was at the station on June 9 to give a NIMS training.
- Chief took various obsolete Township computers to the county's recycle site on May 31.
- The department, X-5, and the old antique fire truck will participate in the annual firemen's convention and parade in Northwood June 20-21.
- The Chief will be in attendance at an assembly at Woodmore Elementary on June 5 when the State Fire Marshal's Office will be presenting an award to Lorren Taylor who was one of the 12 statewide coloring contest winners.
- The department will provide backup mutual for Elmore's fireworks on June 28.
- Chief will be attending the Woodville Business Association meeting on June 12.
- Chief informed Chris Stone that LS91 will not be on site for the entire two-day mud run event in July as the squad cannot be taken out of service for that period of time, but the department will provide about a dozen firefighters to help.
- Speck Tires will work on the tire rims and make them right for us.
- The Chief investigated a complaint from a village resident on Water Street claiming he thinks there is an electrical hazard at his house, but found no fire code problems and suggested to the resident that his issue of electric usage is between the tenant and landlord.

Trustee Green made a motion to purchase six holsters for the new MARCS radios from Kanoy Communications in an amount not to exceed \$500. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

Discussion was held regarding the renewal of the 5 year, 3 mill fire levy that expires with tax year 2014. The Trustees decided to pursue the renewal. Kepus will prepare the appropriate resolution to begin the election process for the next meeting. The deadline to get on the November ballot is August 6.

JEDD – Trustee Green reported on the JEDD contract signing at Schedel's in Elmore on May 29. Now that all parties have signed the contract, the townships must appoint one person to sit on the board of directors. The Trustees discussed possible names and will be speaking with those individuals to see if they would be interested.

FISCAL OFFICER – Fiscal Officer Lori Kepus presented the Trustees with the Township's balanced bank reconciliation for the month of May and the updated Fund, Revenue, and Appropriation Status reports.

Trustee Green made a motion to approve the transfer of \$10,000 from the Road & Bridge Fund – Contracted Services Account to the Road & Bridge Fund – Repairs & Maintenance Account to appropriately allocate funds. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

Kepus presented a rough draft of a possible newsletter that could be sent to Township residents through the postal services' *Every Door Direct Mail* program for around \$100. The newsletter would contain various new items the Township has adopted such as the home based business permit, driveway permits, culvert installation, and many more items of interest.

A public hearing on the Township's 2015 budget will be held before the next Trustee's meeting on June 18.

The American Red Cross would like to move their next bloodmobile to July 31 instead of July 18. Trustee Hammer did contact James Dickman of the Red Cross to inform him that workers left the meeting room a mess and have done this before and if it happens again unfortunately the Township can no longer let them use the facilities again.

At 9:30 p.m., with no further business, Trustee Green moved for adjournment. Trustee Heineman seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.