

## THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING - June 15, 2016

This regular meeting of the Woodville Township Trustees was held on June 15, 2016. Those in attendance: Trustees: Chairman Bill Hammer, Paul Heineman, Ken Green --- Fiscal Officer Lori Kepus --- Road Supervisor Jim Busdiecker --- Fire Chief Bill Andrews, Assistant Fire Chief Dave Miller --- Denise Maye (left at 7:10 p.m.).

Chairman Hammer called the meeting to order at 7:00 p.m.

Trustee Green made a motion to approve the minutes from the June 1, 2016 regular meeting. Trustee Heineman seconded. All answered yes to roll call. Motion passed. Trustee Heineman made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed.

The WSOS Woodville Senior closed in June due to lack of participants and the former director, Denise Maye, was present to turn in the keys to the fire station. She stated that WSOS has removed all of the items they had there, except the automatic dishwasher and the microwave and WSOS wishes to donate those items to the township. The Trustees thanked her for the donations and for the good working relationship they have had with the center.

**EMS** – Trustee Heineman spoke with North Central EMS Director Don Ballah regarding an incident that occurred last month in which our permanent LS91 crew was swapped out with a different North Central crew. Mr. Ballah explained that the crew that was put at the Woodville station was familiar with the area and our squad.

**ZONING** – It was reported that the weeds behind the houses on SR 582 are growing out of control. The grounds used to be farmed, but no one planted anything this year. The situation will be addressed by the zoning inspector.

Trustee Hammer stated that he spoke with Virginia Schwartz today regarding her barn on Fort Findlay Road that was taken down last February and still has piles of debris remaining. Ms. Swartz stated that her finances will now allow for her to schedule the removal of the piles in the very near future.

**CEMETERY** – Jim Busdiecker met with Chris Detray and Louie Damschroder from Crosser Funeral Home in Oak Harbor to view the condition of the monuments at Woodville Cemetery on Lime Road. There are many monuments that have crumbled and are in dire need of repair. Trustee Green made a motion to contract with Crosser Monument Company to repair damaged monuments in an amount up to \$5,000. Trustee Hammer seconded. All answered yes to roll call. Motion passed. It was stated that the monuments that are in the Catholic part of the cemetery that are hindering mowing will also be fixed.

**ROADS** – Road Supervisor Jim Busdiecker stated that the county has now moved the date to relocate the ditch on TR 93 to sometime in July. The township workers found another culvert on TR 93 that needed repaired and they fixed it. They still have two more culverts and catch basins to repair yet before the road surfacing project begins.

Trustee Green attended the Township Association Road Committee meeting on June 9 and reported on the following:

- After receiving support from all townships, the committee officially hired Jim Barney, Kocher & Gillum, as legal counsel for the committee to prepare the RUMA and permit documents for companies wishing to install underground pipelines and to cross and travel roadways in the county. All townships will contribute equally in the cost.
- It was stated that all townships need to be unified and that no township shall sign any agreements with any of the companies that wish to install pipelines until the RUMA has been finalized. (The Woodville Township Trustees have already made this agreement among the Trustees).
- Points of concern were given by Sandusky County Engineer Jim Moyer for all township representatives to take back to their respective township trustees for further discussion.
- A subcommittee was formed to organize the specific points that need to be included in the RUMA and to bring these to the next meeting of the committee on July 28 at 6:30 p.m. at the Sandusky Township Building in Fremont.

Steve Geib, Area Aggregates/Kokosing sent an email to Brian French, ODOT, resubmitting their request to continue to use CR 32 as a haul road. French in turn sent the request to Sandusky County Engineer Jim Moyer who in turn sent a copy of the request to Trustee Bill Hammer. Kokosing is seeking approval to use the additional haul roads near the Woodville plant:

- CR 32 (Anderson Road) between US 20 and CR 671 (Price Road)
- CR 671 (Price Road) between CR 32 and TR 38 (Bringe Road)
- TR 38 (Bringe Road) between CR 671 and the asphalt plant.

Mr. Moyer replied to the email stating that the use of CR 32 as requested by Kokosing is hereby granted subject to the same terms as in the past – “ Any damage to either lane is repaired (not just the northbound lane). Repairs will be full depth asphalt with six (6) inches of 301 and 1-1/2” of 448 surface, type 1. There will be no argument as to who damaged the road.”

Mr. Moyer also stated that he knows loaded trucks have been using this road and other roads in the county. He stated he is depending on ODOT and Kokosing Construction to see to it that no other county or township roads, other than the ones specifically mentioned, are used.

The Woodville Township Trustees unanimously agreed to have Trustee Hammer send a reply to Mr. French from ODOT stating the following: “At the June 15 regular meeting, the Woodville Township Trustees have approved the requested haul route for TR 671 and TR 38. The Trustees will also use the county engineer’s “no argument” damage request on these roads and repair terms. This agreement for the road haul is for the duration of this project which will expire at the conclusion of the project which is set for November, 2016.”

ODOT reported that they will videotape the routes in an effort to document their current condition and use this as the benchmark for determining the need for repairs.

**FIRE DEPARTMENT** – Chief Bill Andrews reported on the following:

- Dave Miller moved the fuel tank last weekend with equipment from Bay Tractor. Electrician Mike Smith can't wire a new meter box for a few weeks, so Busdiecker will ask the village if they can install a temporary electrical drop.
- Some members of the department will attend the Northwest Ohio Firemen's Convention in Green Springs June 17 & 18. They plan to take the 1956 fire truck and Rescue I.
- One of the tires on X-5 needs repaired and will be taken to Specks.
- The pressure gauge on X-4 that has water in it is not working properly, and he has ordered parts to fix it.
- The MS Bike to the Bay will ride through town June 25 & 26.
- A contact from the department's gun raffle is offering a concealed carry weapon class for fire-fighters on June 26. The cost is \$90 each.
- There will be a safety officer's training session on July 9 & 10 at the Woodville fire station. It will be conducted by Owens Community College. The cost is \$65 per person, and all departments in the county have been invited to participate.
- The Woodville 4th of July Celebration will be held June 30, July 1, and July 2. The department will participate in the parade and fireworks on July 2. LS91 will be on the grounds all three days along with the North Central trailer.

Chief Andrews stated that the Minitor VI pagers that they purchased last year do not work well at all. It was stated that the paging system for all fire fighters is hit or miss depending on where they are when the page tones. Trustee Heineman made a motion to spend up to \$8,000 to purchase 15 Unication G1 pagers from RayleCom Communications, Defiance, with a 2-year warranty, to purchase the additional 3-year warranty, and a programmer, and to trade in 15 old pagers for a \$1,500 credit toward the purchase and to use funds from the Fire Fund - Hazmat Account to pay for the items. Trustee Green seconded. All answered yes to roll call. Motion passed. The total cost before trade-ins is \$7,994. With a \$1,500 credit, the total will be \$6,494.

The Township received three bids for painting the interior of the fire station with two coats including the meeting room, kitchen, halls, communication room, restrooms, and repair of the ceiling in the kitchen.

John Kruse Painting, Woodville, OH	\$4,425
Bob Schacht Painting, Pemberville, OH	\$6,900
R K Painting, Toledo, OH	\$7,128

Trustee Heineman made a motion to accept the bid from John Kruse in the amount of \$4,425 to paint the interior of the fire station. Trustee Green seconded. All answered yes to roll call. Motion passed.

Trustee Hammer stated that he has made contact with Gerken Paving to let them know that there are four small holes in the asphalt on the east side of the building on the newly paved driveway that were caused by someone turning a truck tire too sharply.

Trustee Hammer made another records request to the fire department for a copy of their minutes, bylaws, and operating procedures. Since the Fire Chief again shook his head no, an official request in writing was given to the department for discussion at their next departmental meeting.

Excerpts from the letter submitted to the fire department:

*The Board of Trustees wishes to work cooperatively with the members of the Woodville Township Volunteer Fire Department. The work you do is appreciated and necessary. Your operating procedures and bylaws are the rules and regulations that the department follows and a current copy should be approved by the Trustees and on file in the Township's fiscal office.*

*For the past six months, the Woodville Township Trustees have requested a copy of the department's "Standard Operating Procedures," "Bylaws," and monthly meeting minutes from November, 2015 to the present. The Fire Department's Executive Committee has stated that the Trustees do not need a copy. This is a formal request for a copy of the above stated records.*

*The WTVFD is considered the "functional equivalent" of a public office and is subject to the Ohio Sunshine Laws "Public Records Act." The WTVFD is an organized body established by the laws of this state for the exercise of a function of government and there is clear and convincing evidence that both the fire department members and their 501(c)3 organization, or private group, is the "functional equivalent" of a public office.*

*The more a private entity is funded, regulated, and created by a governmental body, the more likely a court will determine that it is a "public office" subject to the Public Records Act. The Trustees certainly hope that you will agree that keeping a current copy of the above stated records on file with the Township is the best way to resolve this matter.*

**FISCAL OFFICER** – Lori Kepus reported she continues to work on the Township's 2017 budget. The Trustees reviewed the work she has completed thus far. The Trustees will hold a public hearing on the budget at 7 p.m. on July 6. The budget must be filed with the county auditor by July 20.

Kepus continues to work on the OSS Recycling Grant for an expansion to the recycling area at the township garage. The grant must be turned in before June 30.

Sandusky County Treasurer, Irma Celestino, will be collecting property taxes at the fire station on Wednesday, June 29, but stated this will probably be the last time she will be doing this at this location.

The American Red Cross will hold their next bloodmobile at the station on July 28.

At 8:57 p.m., with no further business, Trustee Heineman moved for adjournment. Trustee Hammer seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.