

MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING JULY 16, 2014

This regular meeting of the Woodville Township Trustees was held on July 16, 2014. Those in attendance: Trustees: Chairman Bill Hammer, Ken Green, Paul Heineman, Fiscal Officer Lori Kepus --- Zoning Inspector Bill Rowles (left at 9:00 pm) Road Supervisor Jim Busdiecker --- Fire Chief Bill Andrews (left at 8:00 pm).

Chairman Hammer called the meeting to order at 7:00 p.m. Minutes from the July 2, 2014 regular meeting were approved by unanimous vote. Trustee Hammer made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed.

EMS – No report.

ZONING – Zoning Inspector Bill Rowles presented two approved zoning permits: Todd Atkin, 4426 TR 28, Woodville, for a 40' x 80' manure storage barn (no fee for agriculture permit); and Steve & Shelli Drossel, 3654 TR 93, Woodville, for an 18' x 36' in ground pool and fence (the \$30 permit fee was paid).

Mr. Rowles stated that John Huss, Pemberville Road, Woodville, would like to put an addition on his existing barn for manure storage, but Mr. Rowles would like guidance regarding the permit fee. The property is NOT taxed as current agricultural use value (CAUV). Mr. Rowles stated that according to the county auditor tax records, there is a house on the property and the property is listed as "residential" and does not meet agriculture use so which fee would apply? The Trustees unanimously concurred that a \$50 permit fee is warranted in this situation, because the Township determines the district's use according to the county tax records which state that the property is residential.

Mr. Rowles stated that the Township Zoning Commission met on July 9 and they have received one conditional use zoning permit application for a home based business, and are speaking with various residents in the Township to encourage them to submit an application for their home based business so a meeting of the Board of Zoning Appeals can be held to begin the permit process for these businesses.

Mr. Rowles signed a letter from Sprint for an antenna installation confirming that no zoning approval or building permit was needed in Woodville Township for this purpose. Sprint is going to add several wireless communication antennas to the existing tower at 3359 TR 56 in Woodville to upgrade their existing equipment to support new technology. The letter stated that they are neither extending the height of the current tower nor adding any lighting to the tower and the installation will not change the existing use of the current wireless tower.

Kepus reported that the noxious weeds letter sent by certified mail to Wendy Shuman, 2745 SR 300, Gibsonburg, stating that she must cut her noxious weeds was returned unclaimed, but the weeds were cut by an unknown person. The certified letter sent to Geraldine Greifendorf, US 20, Woodville, was returned signed, and the weeds on her property were cut promptly by the property owner.

Mr. Rowles commented that he is extremely worried about large trees falling into the Portage River and blocking the flow of water. He stated that after the big wind storm last week, he noticed that his large ash tree was GONE and wondered what else has fallen into the river and what will happen when the next big flood occurs. He asked if there any type of post-storm survey conducted by anyone in the county. The Trustees will ask around the county and Kepus will contact the Ohio Department of Natural Resources.

CEMETERY – Road Supervisor Jim Busdiecker stated that workers applied insecticide at the old cemetery on Lime Road for grub control, and there are two cremation burials this week at Westwood.

Kepus contacted both Stonehugger Cemetery Restoration and Chris DeTray. Helen from Stonehugger stated that Woodville Township is on their 2015 schedule for \$5,000 worth of repairs. Kepus contacted Chris DeTray who will also give a quote on monument repairs, and if the price is reasonable the Township can possibly have some stone restoration done yet this year.

ROADS – Road Supervisor Jim Busdiecker reported on the following:

- He is still waiting for Century Link to send out their contracted crew to move the phone line on TR 16 so they can install a new culvert.
- The catch basin on the Emch property on TR 16 has been installed.
- The Village of Woodville borrowed our utility trailer last week for a pickup they had in Lima.
- Jim Truman helped the village haul stone to the carnival grounds last week.

Busdiecker identified the following "**road priority list**" for crack sealing this year beginning with maintaining the newer paved roads first:

TR 56 from US 20 – TR 93
TR 28 – from US 20 – railroad tracks
TR 16 – from US 20 – SR 582
TR 16 – from TR 165 – TR 169
TR 28 – from TR 165 – TR 169
TR 165 – from the turnpike plaza drive to Lime Road

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ISSUE II - Trustee Hammer made a motion to adopt **Resolution 2014-06** awarding the bid and entering into contract for the 2014 Township Roads Resurfacing Issue II Project with **The Shelly Company** in the amount of \$464,950.70. This is a joint contract between Woodville (lead), Madison, Jackson, and Washington Townships. Trustee Green seconded. All answered yes to roll call. Motion passed. Woodville Township will repave TR 16 from TR 163 to TR 165 and TR 28 from the railroad tracks to TR 165 at a total cost of \$253,000. The Township cost is \$136,620 (54%) and the state will pay \$116,380 (46%). The preconstruction meeting will be held at 2 p.m. July 28 at the county engineer's office in Fremont.

FIRE DEPARTMENT – Fire Chief Bill Andrews reported on the following:

- The Elmore Fire Department would like to borrow the gator for an upcoming event. The fire department will have them sign a rental agreement.
- Sandusky County EMA Director Chris Mock is retiring July 31, and there will be a surprise party for her after the LEPC meeting in Fremont on July 30.
- There were 50 participants in the Mud Run on July 12 and about 12 on July 13. There were only minor injuries (cuts & scrapes). Chris Stone would like to host another event in the fall.
- The Jaws was accidently damaged during a July 4th vehicle accident and is in need of repairs that will cost approximately \$400.
- The department will burn the remainder of a barn on the property of Keith Alwert, TR 107, Gibsonburg, on July 21. This is a controlled burn, there is no asbestos present, and the Fire Chief stated that there are no major hazards on this property.
- The Gibsonburg Fire Chief, Eddie Bauer, is retiring this year and their department will ask the Madison Township Trustees to appoint Marty Brown as his replacement. A retirement dinner will be held for Bauer on September 30 at Ole Zims.
- Upcoming departmental events - July 19 – Bradner Fire Department's 120th anniversary parade – July 26 – Woodville Farmers Market – August 2 – WoodsStock Music & Arts Festival at Schedel's in Elmore - August 15 – Bowling Green Tractor Pull - August 16 - Pemberville Parade - August 20 Sandusky County Fair - August 23 – Life Flight Golf Outing & Woodville Farmers Market – August 31 Elmore's Fireworks.

The department presented two quotes for cleaning the ceiling tiles and walls in the 75' x 75' truck bay: Cousino Harris Disaster Kleenup \$2,300.00 and AAA Standard Services, Toledo, \$4,260.45.

Trustee Heineman made a motion to contract with Cousino Harris to clean the ceiling tiles and walls in the truck bay in the amount of \$1,800. Trustee Green seconded. All answered yes to roll call. Motion passed. This quote excludes the rental cost for the power lift as Trustee Green stated that he will let the Township borrow his lift saving the Township \$500.

JEDD – The Trustees continue to speak with various residents to see if they would be interested in sitting on the JEDD Board of Directors.

FISCAL OFFICER – Fiscal Officer Lori Kepus will send out the Township's first newsletter "Talk @ Woodville Township" on July 21 through the "every door direct mail program" at a cost of \$92.23. Kepus will prepare a list of those residents that are not on the postal service's Woodville rural routes because they are either on the Gibsonburg, Genoa, or Elmore routes and will mail a newsletter to each of those residents so they entire township can be included.

Trustee Ken Green attended the Ohio Bureau of Worker's Compensation mandatory 2 hour safety training in Rossford on July 15. He said it was a very informative program and stated that the Township should have a written plan of action and follow up after all incidents in the Township and brought back examples of forms that could be used. Kepus stated that the Township does have a plan, but the forms will be helpful to update their files.

The Trustees unanimously authorized Lori Kepus to file for a property search on the property of Virginia Swartz, 868 County Road 117 (Fort Findlay Road), Woodville, to begin the nuisance abatement process on the two barns that are unsafe and insecure on that property.

Tyler Crump, Woodville, age 18, had a request for community service work hours approved unanimously by the Trustees after receiving word from our insurance company's risk manager, Dan Henery from Securance Service that the Township should pay him a one-time amount of \$5 to cover him for worker's compensation. Busdiecker stated that he could help crack seal this fall.

The next Sandusky County Township Association's quarterly meeting will be at 6 p.m. July 17 at the big red barn at White Star Park in Gibsonburg.

At 9:00 p.m., with no further business, Trustee Heineman moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.