

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING - July 6, 2016

This regular meeting of the Woodville Township Trustees was held on July 6, 2016. Those in attendance: Trustees: Chairman Bill Hammer, Paul Heineman, Ken Green --- Fiscal Officer Lori Kepus --- Zoning Inspector Steve Michaelis --- Road Supervisor Jim Busdiecker --- Fire Chief Bill Andrews, Assistant Fire Chief Dave Miller, President Joe Kopp, Captain of EMS Shannyn Miller, and Fire-fighter Rob Kopp (left at 8 p.m.).

Chairman Hammer called the meeting to order at 7:15 p.m.

Trustee Green made a motion to approve the minutes from the June 15, 2016 regular meeting. Trustee Heineman seconded. All answered yes to roll call. Motion passed. Trustee Heineman made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed.

EMS – No report.

ZONING – Zoning Inspector Steve Michaelis presented five approved zoning permits: A revision to permit #16-01 for Nick and Stephanie Rife, 4750 TR 163, Woodville for a deck and patio addition to their new home (there was no permit fee); Joe & Jane Marchica, 1420 Fort Findlay Road, Woodville, for a 24' x 20' accessory storage building (the \$50 permit fee was paid); Bob & Mary Schroeder, 2651 TR 93, Gibsonburg, for a 6' x 17' addition onto their home (the \$50 permit fee was paid); Bob & Mary Schroeder, 2651 TR 93, Gibsonburg, for a zoning reclassification of use of his garage from agriculture to commercial use (the \$50 permit fee was paid); Phil Dominique, 1538 Fort Findlay Road, Woodville, for a 24' x 36' animal barn and equipment storage. John Thierry, 931 Water Street, Woodville, submitted a home-based business permit for his woodshop for review by the zoning board of appeals. The \$50 permit fee was paid.

Mr. Michaelis submitted a draft of a letter explaining the process to obtain a home-based business permit in Woodville Township. The letter will be sent to all home-based businesses that the zoning board is aware of. Trustee Heineman made a motion to continue the special rate of \$50 to obtain a home-based business permit until October 31, 2016. Trustee Green seconded. All answered yes to roll call. Motion passed. After that date, the permit fee will be \$250.

The Woodville Township Zoning Commission will meet at 7 p.m. Wednesday, July 13.

The Trustees directed the fiscal officer to send certified noxious weeds letters to Penny Sutton, 1654 Main Street, Woodville, and the property owner of the farmland behind the houses on SR 582 as the weeds are growing out of control.

CEMETERY – Trustee Green stated that the pine trees at Westwood Cemetery are hanging onto a farmer's property. Jim Busdiecker stated that the workers will probably begin removing every other tree on the perimeter of the cemetery as has been previously agreed to by the Trustees. Busdiecker also reported that a yard hydrant at Westwood was leaking, and it has flooded the area. Workers are repairing it.

The prisoners from the county jail were here again this week to trim. This is their fourth trip this summer.

ROADS – Road Supervisor Jim Busdiecker stated that another catch basin has been replaced on TR 93. He also said the steering is wandering on the boom mower. It will be taken to Streakers as they think a cylinder needs to be rebuilt.

The Ohio Public Works Commission (OPWC) sent an official notice that the 2016 Township Roads Resurfacing Project among Woodville, Jackson, Madison, Riley, and Washington Townships has been officially awarded. The competitive bidding process was completed March 16 with four contractors submitting bids. Trustee Hammer made a motion to adopt **Resolution 2016-05** to award the contract to the lowest bidder – **Gerken Paving – in the amount of \$644,445.50**. Trustee Green seconded. All answered yes to roll call. Motion passed. Woodville Township will **repave TR 93 from Route 20 to TR 62**. The cost of their project is \$181,000. OPWC will contribute \$77,830 toward the project, and the township responsibility is \$103,170. The Chief Executive Officer of the project is Bill Hammer. The Chief Financial Officer of the project is Lori Kepus.

Woodville Township will also have a portion of TR 56 repaved at the same time. This project will cost approximately \$30,000.

Trustee Green made a motion to purchase the following perpetual highway easements and right-of-way for public improvements to relocate a ditch on TR 93 as prepared by the Sandusky County Engineer's Office: Mary Rupke, 3800 TR 93, Woodville (\$1,688) 0.2110 of an acre; and Richard Boltz, 3781 TR 93, Woodville (\$500) 0.0172 of an acre. Trustee Heineman seconded. All answered yes to roll call. Motion passed. The easements will be paid after first being approved by the Sandusky County Commissioners.

The ODOT Winter Season Road Salt Contract has been awarded. The Sandusky County contract was awarded to Cargill, Inc. in the amount of \$33.61 a ton. Woodville Township ordered 50 ton of salt.

Trustee Green made a motion to approve a permit to work in the township right-of-way to Everstream, Cleveland, OH, to install and maintain fiber optic conduit going from the OE joint utility pole to 1200 West Main Street. The permit states that Everstream's fiber optic network would be extended to 1200 West Main Street via TR 28 in Woodville Township. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

FIRE DEPARTMENT – Chief Bill Andrews reported on the following:

- There will be a safety officer's training session on July 9 & 10 at the Woodville fire station. It will be conducted by Owens Community College. The cost is \$65 per person, and all departments in the county have been invited to participate.
- The new SCBA unit has arrived, but is not in service yet.
- Martin Marietta has invited the department to participate in an 8-hour class on confined space rescue.
- The turnpike overpass near Schedel's in Elmore has closed for up to 120 days for construction. The Woodville Fire Department and LS 91 have been asked to cover the area of South River Road up to this point during the construction period.
- The department feels that the cause of the holes in the newly paved parking lot on the east side of the fire station is due to an inferior asphalt product, not a sharp turn of a truck tire. Trustee Hammer stated that Gerken Paving will be contacted to see how this can be resolved.

Chief Andrews presented the Trustees with a copy of a letter from members of the fire department responding to the Trustee's record request of the department's by-laws, standard operating guidelines, and minutes and requested that it be included in the Trustee's meeting minutes:

The body of the Woodville Township Volunteer Fire Department voted reluctantly to give you a copy of the Constitution and By-Laws of the WTVFD. This was done after much heated discussion and almost lack of a second on the motion. The body does not feel we are being supported by our trustees and this is just another example of the lack of trust we feel. At the present time we have contacted the council of the NWOVFA to get his opinion on this matter. Because of the actions of the trustees, the morale of this department is at the lowest level that it has been in many, many years. We do not feel the trustees trust us as their fire department and that we need closer supervision than what we have had in the past.

After a lengthy discussion where Fire Department President Joe Kopp stated the department feels like they can't get a straight answer out of the Trustees regarding recent items the department wishes - Can we build a building, yes or no? Can we get a ladder truck, yes or no? The Trustees stated that they thought they had answered their questions regarding both issues during numerous meetings and read an excerpt from their July 1, 2015 meeting minutes addressing the building issue. The Trustees also stated that at a recent meeting it was stated that a majority of the trustees feel it has become necessary due to the high cost of new trucks to go for a special levy for the purchase of a ladder truck and allow the community to express their opinion instead of just three trustees making that decision.

It was decided during the conversation that communication was the biggest problem between the trustees and the fire department. Someone stated the trustees should come to the fire department's monthly meetings. The Trustees stated two of the three trustees already come to the meetings on a regular basis. It was also decided to allow the fire department to submit a letter about what they do and the need for a ladder truck and display it on the township's website, and a page will also be dedicated to this issue in the next township newsletter that will be mailed in September.

Trustee Heineman made a motion to allow the fire department to proceed with preliminary planning to determine the cost and size to erect a storage building subject to approval of the trustees. Trustee Green seconded. All answered yes to roll call. Motion passed.

FISCAL OFFICER – The Trustees approved the township's balanced bank reconciliation for the month of June and were presented with the updated Fund, Revenue, and Appropriation Status Reports.

Keopus prepared the tax form to pay the annual Patient-Centered Outcomes Research Institute (PCORI) fee to the federal government on the township's healthcare plan. The township's annual fee is \$6.51.

The Trustees approved the following transfer to appropriately allocate funds: \$2,500 from the Road & Bridge Fund – Contracted Services Account to the Road & Bridge Fund – Other Expenses Account.

Keopus stated that she filed a grant on June 29 in the amount of \$3,500 to the OSS Recycling Center in Fremont for an expansion to the recycling area at the township garage.

The Sandusky County Township Association will hold their summer quarterly meeting at 6 p.m. on July 21 at The Red Barn at White Star Park in Gibsonburg.

The American Red Cross will hold their next bloodmobile at the station on July 28.

There will be a special election at the fire station on August 2. The only issue on the ballot is an emergency operating renewal levy for Woodmore Schools.

A hall use request from fire fighter Tim Schnitker was approved for July 17 from 1-7 p.m.

A letter was received announcing the merger of Time Warner Cable and Charter Communications. Their new name will be Spectrum.

The Ottawa-Sandusky-Seneca County Joint Solid Waste Management District's policy committee is announcing a 30-day public review and comment period (July 11 – August 9) for the five-year Solid Waste Management Plan Update. The plan describes their recycling program, disposal facilities used, and fees paid.

At 9:13 p.m., with no further business, Trustee Heineman moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.