

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – July 5, 2023

Chairman Bill Hammer called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

Attendance:

Trustees: Bill Hammer, Ken Green, and Paul Runion
Fiscal Officer: Lori Kepus
Fire Chief: Tim Schnitker
Road Supervisor: Jim Busdiecker
Zoning Inspector: Steve Michaelis

EMS – F&M Mechanical completed repairs to the roof vents and moved the exhaust fans in the truck bay for LS 19.

Wonderly's Carpet Cleaning will be in to clean the carpet in the EMS room tomorrow. The cost is \$85.

Trustee Green made a motion to revise a current motion of May 17, 2023 and spend up to \$7,000 to install a gas tank at the fire station and to accept the quote from Stanwade Metal Products, Luckey, Ohio in the amount of \$6,242.15 for a 520-gallon dual wall above ground gas tank. Trustee Runion seconded. All answered yes to roll call. Motion passed.

FIRE DEPARTMENT – Fire Chief Tim Schnitker reported on the following activities of the fire department:

1. R-1 has an Air Conditioner Leak and we are still waiting on parts to schedule the repair. While at WW Williams for diagnostics, they damaged one of the steps. They are getting the parts to repair that at the same time.
2. X-3 is still having electrical glitches from the dead batteries. Starting the pump sometimes shorts the system out and the master switch is touchy.
3. L&K Tire Service is replacing the tires on three trucks today.
4. The Fire Department was given the "Acts of Courage First Responders Award" by the American Red Cross for their response on the December, 2022 turnpike run.
5. Mark and I visited the Turnpike Plaza during their recent open house. Hardy's is back open under new management. Marcos Pizza and Starbucks will be coming soon. The local safety director is working with us on improving communications from within the plaza and addressing safety concerns as well as labeling gas lines.
6. We are looking at purchasing a trailer to store and transport our hazmat supplies. The association would purchase it and donate it back to the township. It would free up a lot of space. With the plans on hold for your new building, is it ok for us to go back to looking into a storage building as long as we keep your plans in mind and work with you on any ideas?
7. This month Mark and I as well as many department members did a lot of extra time for the Woodville Carnival. We did not list it all as we consider some of it just plain volunteer work. It all affects the department as a whole as you well know. We appreciate your support in our community involvement. It was nice to have former Chiefs Bill Andrews and Paul Heineman honored in the parade this year.
8. We will be purchasing 11 Bollard reflective covers from Uline at \$50 each.
9. The transfer switch on the generator will be done on July 10.

ZONING – Zoning Inspector Steve Michaelis reported on the following:

- I met with the County Prosecutor regarding agricultural zoning enforcement and cleanup issues.
- A permit was submitted to add a generator and control building to the communication tower on Penn Lane.
- I have been on vacation since the last meeting so there are no additional items at this time.

The Trustees discussed the Anicca Woods property, 5170 CR 115, Gibsonburg (Woodville Township). The property was owned by Vincent Dombrowski and his daughter Charanne Mosier, but has recently been sold solely to Ms. Mosier. The Trustees are working with the Prosecutor to address the festivals that are ongoing on the property this summer. Numerous violations are taking place as they have no permits to hold these festivals from any of the necessary organizations. Back in January, Ms. Mosier and her father attended a Zoning Commission meeting and was explained what was needed to be filed and a follow up letter was sent by the zoning inspector on March 14, 2023 with no response from her.

After your attendance at the Woodville Township Zoning Commission in January this year, additional discussions were held. In order to perform due diligence in handling the festivals held on your property at 5170 County Road 115, discussions were held with the Woodville Township Trustees, Sandusky County Regional Planning, Woodville Township Fire Department, Sandusky County EMS, Sandusky County Health Department and at the March zoning meeting.

The Zoning Commission has determined these festivals are not listed as an approved use in the Agricultural District, which includes your property. In order to hold these festivals, you will need to apply for a Special Use Permit and have it approved. Please call me if you wish to discuss or apply for this permit.

In order for the permit to be approved, I would recommend you talk to the health department, Fire Department and EMS as a starting point. Zoning Inspector, Steve Michaelis

CEMETERY – No report.

ROAD DEPARTMENT – Road Supervisor Jim Busdiecker reported on the following:

- The Township garbage site is getting too much "extras" that are costing the township at the landfill. Some ticket holders are coming in with truck loads. Some have couches, mattresses, furniture, a swing set, etc. Some people only bring in a bag. Changes need to be made to address this situation. A fair and equitable scale needs to be drafted.

Amplex (Contractor KG Myers) is seeking a permit to bury fiber optic cable on a route on the west and east side of Emch Road, south side of Rife Road, and the south side of Trapp Road within the Township's Right-of-Way. The Trustees signed the permit.

TC Energy is working on repairing a pipeline to fix a leak under (Wilke Road) TR 123 (shorted casing repair on Wilke Road). They need to cut across the road, and have stated that they will put it back to its original condition. They will be closing TR 40 (Hurrelbrink Road) and TR 93 (Sugar Creek) for two weeks and a detour will be posted.

As the Trustees have deemed an old road sweeper of little or no value, Trustee Hammer made a motion to sell the unit to Rife Seed Company for scrap value deemed to be \$250. Trustee Green seconded. All answered yes to roll call. Motion passed.

FISCAL OFFICER – Lori Kepus presented the Trustees with the Township's **balanced bank reconciliation** for the month of June, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the June financial report.

June Revenue Received	\$ 22,696.34
June Expenses Paid	\$ 47,675.87
Balance of all Funds as of 6/30/2023	\$ 2,643,520.61

- Driver's abstracts were run at the OBMV on all employees. There were no issues.
- The OTARMA insurance renewal application was submitted. Renewal will happen in October.
- The 2024 Township Budget was filed with the county auditor.

Trustee Green made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the June 21, 2023 meeting minutes. Trustee Green seconded. All answered yes to roll call. Motion passed.

At 8:48 pm, Trustee Hammer made a motion to enter Executive Session for a personnel scheduling issue. Trustee Runion seconded. All answered yes to roll call. Motion passed. Present in Executive Session was Trustees Hammer, Green, Runion, Fiscal Officer Kepus, and Road Supervisor Jim Busdiecker.

At 8:55 pm, the Trustees entered regular session. No action was taken.

At 8:57 pm, with no further business, Trustee Runion moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.