

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – July 19, 2023

Chairman Bill Hammer called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

Attendance:

Trustees: Bill Hammer, Ken Green, and Paul Runion

Fiscal Officer: Lori Kepus

EMS Chief: Jeff Jackson (left at 7:32 pm)

Fire Chief: Tim Schnitker

Road Supervisor: Jim Busdiecker

Zoning Inspector: Steve Michaelis

Guests: Township Residents Charanne Mosier and Anna Hemminger (Annica Woods)

EMS – Sandusky County EMS Chief Jeff Jackson reported on the following:

- The truck lease agreement is at the County Prosecutor's office for review.
- We will take the oxygen lift that the township is no longer needing.
- The Ambulance will be heading over to Horton in the next week or two to get things fixed that we discovered during the first few weeks of it being in service. The county will provide a backup ambulance during that time.
- There are no run reports to present as we are experiencing an issue with our reporting software.
- The township ordered a new fuel pump as the new squad is gas and the current tank has only diesel. Stanwade stated that delivery will not take place for 4-6 weeks.
- Chief Schnitker and Mark Grove started cutting on LS19s metal threshold on their door, but did not get enough to see under it yet. They are hoping that it will be an easy removal and just need a bucket of that patch.

FIRE DEPARTMENT – Fire Chief Tim Schnitker reported on the following activities of the fire department:

1. We are still waiting on parts to fix an Air Conditioner Leak and a step on R-1. Estimate is \$4,163.89.
2. X-3 is still having electrical glitches from the dead batteries. Starting the pump sometimes shorts the system out and the master switch is touchy.
3. The transfer switch on the generator will be done on July 10.
4. The flag pole rope broke. Jim Busdiecker picked up new rope.
5. Martin Marietta sent a grant in the amount of \$2,000 for a new valve to be put on a hydrant so that we can hook up a 5" and/or up to 2-2.5" hoses. The new valve is on X-3.
6. The new truck tools and equipment are beginning to show up here. 22 sections of hose were delivered today and unloaded by Bill Andrews. The radios from the current X-2 are going to need to be removed and possibly repurposed for the new truck.
7. Atlantic was here to test our air packs.

Trustee Green made a motion to authorize the payment of \$4,505.00 for the 2nd Quarter, 2023 payroll to the fire-fighters for runs and training. Trustee Runion seconded. All answered yes to roll call. Motion passed.

ZONING – Zoning Inspector Steve Michaelis reported on the following approved permits:

- Permit 23-04 Shane Baumert – 2476 CR 42, Gibsonburg – informational permit written for his land around the residence to be placed into a Federal and State wildlife program for a wetland/wildlife area. No charge.
- Permit 23-09 Paula Navarre – 2417 CR 62, Gibsonburg – A ½ acre pond. The \$50 permit fee was paid.
- Permit 23-10 Luckey Farmers (SBA Edge) Penn Lane – a 12' x 10' unmanned telecom shelter with generator on the existing cellphone tower. No fee.
- Permit 23-11 Ken Green - 943 Water Street – 50' x 24' garage addition. The \$50 permit fee was paid.

- Possible permits coming from Gregg Schwartz – 1654 St Rt 20, Woodville – accessory building
- David Reimer – 1162 Water Street – accessory building
- Carl Schuh – CR 24 - is waiting for a permit for solar panels

Annica Woods Festivals – Michaelis sent an email to property owner Charanne Mosier advising her that she was in violation of the zoning resolution and that other offices had been contacted. He sent emails to the health department, Sheriff and Prosecutor regarding festivals that were taking place on the property. Only the Health Department responded. The health department sent Ms. Mosier a cease and desists letter. She was invited to the Township Zoning Commission meeting on July 12 which she attended. Discussion was held on what she was violating, why and how it had to be addressed, and possible ramifications if she continued. The Commission also gave her consent that she could hold small one-day family events there.

Charanne stated they have cancelled the festival that was scheduled for this weekend. They are looking into what county permits are needed (ex. temporary camping permits, event permits, township permits) but they don't prepare food on the property as they bring in food trucks who have their own permits. They have port-a-johns on site that stay there the entire summer. The Zoning Inspector explained that they need to obtain a Special Use permit from the township.

CEMETERY – Still no word from Dean Silva from the county engineer's office regarding laying out the roads for the new section at Westwood Cemetery. Busdiecker and Silva dugout a monument stone in the woods which is the survey marker for the township's property at Westwood Cemetery. There was confusion regarding where the property line was. Through research and survey, it was determined that the neighbor Chase Rewoldt's understanding of the property line is approximately 10' feet off which the 10' is township's property, not the other way around as he suspected.

The Trustees signed a deed for 2 plots for Mary Happeny Leemaster, Elmore. The \$800 charge was paid.

Harris Township may need some dirt for a culvert project in the Portage River. The Trustees approved that Woodville Township can give them some dirt.

ROAD DEPARTMENT – Road Supervisor Jim Busdiecker reported he sprayed the cattails at Woodmore Elementary and the scrap bin is keeping them very busy.

The Trustees asked Kepus to send a certified letter to **Michelle Del Toro and Richard Torres, 2347 CR 42, Gibsonburg, for noxious and/or harmful weeds** growing on the property that are out of control. There is a vacant home on this 7-acre parcel that is full of weeds. They have 5 days to remove the weeds or they will be mowed by township workers and the costs will be entered on the property owner's tax duplicate to refund the township.

The Trustees approved a work in the township right-of-way permit to Frontier North (CTS Construction) to put in 630' fiber cable to be over lashed with the existing aerial fiber cables on Lime Road near TR 165.

After receiving written authorization that we have received the grant from OPWC, Trustee Hammer made a motion to adopt **Resolution 2023-08 to enter into contract with M&B Asphalt Co.**, Tiffin, in the amount of **\$698,622.30** for the **resurfacing of various township roads in Woodville (Lead), Jackson, Madison, Rice, Scott, and Washington Townships**. Trustee Runion seconded. All answered yes to roll call. Motion passed.

FISCAL OFFICER – No report.

Trustee Green made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the July 5, 2023 meeting minutes. Trustee Green seconded. All answered yes to roll call. Motion passed.

At 7:55 pm, with no further business, Trustee Green moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.