

MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING JULY 15, 2015

This regular meeting of the Woodville Township Trustees was held on July 15, 2015. Those in attendance: Trustees: Chairman Ken Green, Bill Hammer, Paul Heineman, Fiscal Officer Lori Kepus --- Zoning Inspector Bill Rowles, Assistant Zoning Inspector Steve Michaelis --- Road Supervisor Jim Busdiecker --- Fire Chief Bill Andrews --- Township Resident Bob Schroeder.

Chairman Green called the meeting to order at 7:00 p.m. The meeting began with the bid opening for the 2015 Resurfacing of the Woodville Township Volunteer Fire Station Parking Lot. Carlos Baez from the Sandusky County Engineer's Office, was present to tabulate the bids. The engineer's estimate for this project was \$67,000. Also present for the bid opening in addition to those listed above: Jim Vallance, Gerken Paving and Carlos Baez, Sandusky County Engineer's Office (both left at 7:10 p.m.)

Bids were opened by Mr. Baez and read as follows:

Gerken Paving, Inc.	Napoleon, Ohio	\$70,195.00
Geddis Paving & Excavating, Inc.	Toledo, Ohio	\$71,285.00
Morlock Asphalt, Ltd.	Portage, Ohio	\$71,385.00

Mr. Baez took the bids back to the engineer's office in Fremont for tabulation and review. The official contract for this project will be awarded at the Trustee's next regular meeting on August 5.

Minutes from the June 30, 2015 special meeting, July 1, 2015 Township 2016 Budget Hearing and July 1, 2015 regular meeting were approved by unanimous vote. Trustee Heineman made a motion to approve the warrants. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

EMS - No report.

ZONING – Assistant Zoning Inspector Steve Michaelis presented two approved zoning permits: Nick Rife, TR 163, for new construction of a residential home (The \$100 permit fee was paid) and Brad & Mary Rife, 4725 TR 163, Woodville, for a 12 x 12' sunporch (the \$50 permit fee was paid).

Zoning Inspector Bill Rowles stated that noxious weed letters need to be sent to Area Aggregates, 875 SR 20, Woodville, Parcel #283400001000, and Fred and Jenna Keith, 4003 TR 16, Woodville, Parcel # 282900000102. Both properties have thistles and other weeds growing out of control on their property. The Trustees asked Kepus to send both parties a certified letter.

Mr. Rowles stated he will be on vacation August 6-13.

CEMETERY – Kepus reported that Crosser Monument Company sent a bill in the amount of \$675 for the repair of 9 monuments at the Woodville Cemetery on Lime Road. They also completed three minor jobs and did not charge for that.

Jim Busdiecker reported that there is a hole approximately 18" deep in the driveway leading up to the Woodville Cemetery on Lime Road. Trustee Green will speak with Martin Marietta to see how they would like to handle this.

Busdiecker stated that he sprayed Merit for grub control in the cemeteries and the clover is also getting bad so that will be sprayed soon.

The Village also reported that the tornado siren at Westwood Cemetery was turned off and no one knows how that happened. It has been turned back on and the township is going to consider installing a lock box.

As the need to expand into the back section of Westwood Cemetery draws nearer, the Trustees decided to ask voters for a replacement to the current .5 mill levy instead of a renewal. Trustee Heineman made a motion to adopt **Resolution 2015-07** to place a .5 mill replacement levy for cemetery maintenance on the November ballot. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

ROADS – Road Supervisor Jim Busdiecker reported on the following:

- The ODOT District 2 summer auction will held on July 28. Busdiecker would like to attend to see if there any items that may be of use to the Township. Trustee Hammer made a motion to allow Busdiecker to spend up to \$2,000 at the ODOT auction on various items. Trustee Green seconded. All answered yes to roll call. Motion passed.
- The possible purchase of traffic cones was discussed. Quotes were presented from Osborn Company and Lott Industries.
- Trustee Green made a motion to have the one ton truck chassis painted by Hurst Auto Body, Bucyrus. Trustee Hammer seconded. All answered yes to roll call. Motion passed.
- The evergreen trees near the township's right-of-way on the corner of Route 20 and TR 93 appear to be causing an obstruction and need to be cut down. Busdiecker will speak with the Liskai's to ask permission to trim or remove them.
- Trustee Heineman stated he is still gathering quotes for cracksealing from Josh Bryer Co. and Gerken Paving.

Trustee Green stated that he called the Toledo Blade and expressed his concern over the growing number of newspapers and free advertising materials being thrown anywhere near resident's properties and left there to litter or get caught in the mowers, especially on the highly traveled State Route 105. He told them if this practice continues he will contact the county sheriff.

The Trustees reviewed the Township's 5-year road plan in anticipation of participating in an Issue II application this summer. Busdiecker stated that the first road priority may be TR 93 from TR 62 to Route 20 due to the condition of the road and the amount of traffic that travels on that road. That road is 18-1/2" wide with a project cost estimate at \$185,000. If that road is chosen for paving, he stated that there are approximately 8 to 10 culverts that will need replaced this year. The cost estimate to replace the culverts is approximately \$5,000 to \$6,000 plus catch basins.

Trustee Heineman made a motion to adopt **Resolution 2015-08** to authorize Trustee William Hammer to prepare and submit an application to participate in the Ohio Public Works Commission Capital Improvement Program (Issue II) and to execute contracts as required. Trustee Green seconded. All answered yes to roll call. Motion passed. Kepus will serve as the chief financial officer.

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FIRE DEPARTMENT – Chief Bill Andrews reported on the following:

- The department received a \$1,500 EMS grant from the Ohio Department of Public Safety for training and non-disposable items.
- A valve on the back of X-4 did not function correctly during the last fire. Findlay Fire is investigating what part (electrical or mechanical) will make it work best.
- The department held a hydrant practice at the elementary school on July 13.
- Upcoming departmental events: July 20 – dry hydrants practice and back flushing.

After clarification, review, and discussion of the bids for painting the truck bay that were presented at the July 1 meeting, Trustee Heineman made a motion to contract with R K Painting, Toledo, in the amount of \$14,300 for the painting of the ceiling and walls in the fire truck bay with catalyzed epoxy. Trustee Green seconded. All answered yes to roll call. Motion passed.

FISCAL OFFICER – Kepus asked the Trustees if there was anything they wanted to see on this year's Sandusky County fair board. The fair begins on August 25.

Kepus reported that she recently updated the equipment and values on the Township's liability policy, and we are now awaiting a quote from OTARMA.

Kepus is also reviewing information presented by the state and our insurance company regarding the new rules and filing requirements that the Township needs to follow to be in compliance with the Affordable Care Act. The IRS is requiring a new form to be submitted with the 2015 taxes. Since the Township is fully-insured (and not self-insured) and has less than 50 employees, the filing requirements are not as stringent.

Busdiecker reported that Nifty Duct Cleaning, Pemberville stated that the soil under the rental house at 329 E. Main Street is damp from the recent flood and needs to dry out a little more. The company will be in to clean the vents and sanitize the crawl space later this month. The cost is \$425. The Trustees approved this work at their last meeting.

Bob Schroeder stated that kids from the migrant camp on TR 93 are daring drivers to hit them and asked what could be done to stop this. Trustee Green stated he will speak with Liskais.

The American Red Cross will hold a bloodmobile at the fire station on Thursday, July 30 from noon to 5 p.m.

At 9:35 p.m., with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.