

## THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – January 19, 2022

A regular meeting of the Woodville Township Trustees was held on January 19, 2022. Those in attendance: Trustees: Chairman Paul Runion, Bill Hammer, and Ken Green, Fiscal Officer Lori Kepus, Road Supervisor Jim Busdiecker, Assistant Fire Chief Dave Miller (left at 8:47 pm), Captain of Fire Tim Schnitker (left at 8:47 pm), Zoning Inspector Steve Michaelis (left at 8:47 pm), and Sandusky County EMS Chief Jeff Jackson (left at 7:11 pm).

Trustee Chairman Paul Runion called the meeting to order at 7:00 pm. This meeting was held observing the COVID-19 pandemic precautions including social distancing.

**EMS** – Sandusky County EMS Chief Jeff Jackson stated that LS-19 is back out of service. There is an electrical issue and a steering issue that needs to be addressed. Call volume remains high. We are still seeing delays in getting squads back in service due to the Emergency Rooms being full. The shower door in the crew quarters needs some attention.

LS-19 had 50 calls in December with 19 transports to area hospitals – 8 Basic Life Support transports and 11 Advanced Life Support transports.

**FIRE DEPARTMENT** – Assistant Fire Chief Dave Miller reported on the following:

Mike Brzeczek Jr. would like to take the Firefighter II class at Vanguard. He just received his 36-hour Basic Volunteer Fire Fighter certification, and Vanguard is offering a class that would transition from Volunteer FF (Basic) to Fire Fighter II. Our compensation program only covers training costs for the FF1 class, so would the Township be willing to pay for this FF II class up to the FF1 rate? Trustee Green made a motion to pay Firefighter Brzeczek for the portion of the class from Basic to FF1. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

Trustee Hammer made a motion to approve the compensation package for firefighter runs and training during the 4<sup>th</sup> Quarter, 2021 in the amount of \$7,762.50. Trustee Green seconded. All answered yes to roll call. Motion passed. Payroll will be directly deposited on January 26.

The Trustees asked the firemen what the department would like to do regarding the kitchen floor that will be torn up during the sewer replacement project. The firemen stated that they agreed that if the tile could be matched, they would like that option, but if it can't be matched, it should be replaced with similar tile.

- There was an American Red Cross bloodmobile here on January 7 with 27 units of blood collected. They left the room a mess. The next blood drive is April 21.
- The Sandusky County Treasurer will collect 1st Half, 2021 real estate taxes at the fire station in Woodville on January 25 from 10 – 11:30 am.
- The line for the fax machine in the radio room is run by Century Link. It is an official emergency line and there is no charge.
- The preconstruction meeting for the new Sutphen pumper truck will be in mid-April.
- A hall use request to hold the NWO Firemen's Association meeting here on February 17 was approved. The firemen were reminded that the sewer replacement project will most likely be taking place.
- The department ordered a new 40 hp motor for the rescue boat.

**ROAD DEPARTMENT** - Road Supervisor Jim Busdiecker reported on the following:

- Engineers BEC Associates, Port Clinton, came out and did measurements for the well replacement and septic system upgrade project.
- The Ford pickup needs new tires. Trustee Hammer made a motion to purchase four new tires up to \$950. Trustee Green seconded. All answered yes to roll call. Motion passed.

The Trustees discussed possible road paving projects for this year. Trustee Hammer made a motion to ask the county engineer for estimate to repave TR 115, and a portion of the parking lot at the road garage. Trustee Runion seconded. All answered yes to roll call. Motion passed. It was noted that the county is preparing an application for Madison and Washington Townships, and we could add this on that contract this to get a better price.

The Trustees signed the 2021 ODOT road certification form certifying that the Township maintained 37.735 miles of road in the township last year.

**CEMETERY** – No report.

**ZONING** – Zoning Inspector Steve Michaelis reported on the following:

The regular meeting of the Zoning Commission scheduled for last Wednesday was postponed. The commission does not have much going on right now and no pressing issues, so the Trustees decided it would be ok to skip the January meeting.

**Thomas Linke** – various township properties in Woodville Township. Mr. Linke made arrangements to have items removed, and the party asked if they could wait until the ground is frozen which was approved. The ground is now frozen, but there has not been any movement on these properties to date.

Steve Green, 1367 SR 20, Woodville, has requested a conditional use permit for a flag lot. The Board of Zoning Appeals will hold a public hearing on Wednesday, January 26 at the fire station. Steve Green has requested a lot split for a flag lot to allow the construction of a new residence by his grandson. The flag lot will be located on the South-East corner of his woods, with a driveway entrance off of State Route 582, along the East side of Westwood Cemetery.

Michaelis spoke with Assistant County Prosecutor Dmitry Tatarko before the Green flag lot was approved regarding the meaning behind ORC 517.01 to clarify what is allowed under ORC to be built next to a cemetery. Assistant Prosecutor Tatarko sent an email about this issue and said there are no restrictions in the Township's zoning regulations regarding building next to a cemetery, nor in ORC. ORC 517.13 does state that "Lands appropriated for the expansion of a cemetery shall not be appropriated within fifty feet of a dwelling house or other building, and shall be considered a part of the original cemetery." To reiterate, the law states a person cannot purchase land that would become a cemetery within fifty feet of a house, but the law does not prohibit building a house within fifty feet of a cemetery.

Dmitry responded that ORC 517 covers cemeteries. In this case the township already owns the land and it is designated for cemetery use. Section 517.01 discusses acquisition or appropriation of land. There is no acquisition of land here. The second part is appropriation of land which discusses the 100 yards rule. The Township is not appropriating any new land, so the township does not have to worry about the 100 yards rule. Section 517.13 talks about additions to a cemetery. Again, the township owns the land so there is no acquisition to add to the cemetery, and there is no appropriation, so there is no limit on distance under this rule.

**Greifendorf Property** - The Sandusky County Prosecutor has been in contact with Prodigy Properties (a real estate firm focused on foreclosures, forfeited, and seized real estate) since December, 2020 when the court authorized a sale through private auction on the foreclosed property of the now deceased Geraldine Greifendorf, 1314 State Route 20, Woodville.

In early December, 2021, the Prodigy group stated there was no scheduled auction date yet, but when the date comes through it will be open for bidding on OhioForeclosures.com. Prosecutor Tischler sent word to the Judge that the parties involved in this sale (Tax Ease and Prodigy Properties) do not believe an order for sale has been issued even though the court has issued this order already. Kepus found that this property is listed on OhioForeclosures.com and the auction began December 23, 2021, and it was open through January 18, 2022. The reserve price was not met, so the property was listed for a second auction that runs through February 15, 2022.

**Sandusky County Land Bank** - Trustee Runion attended the Land Bank meeting on January 13 and received a lot of great information about how to deal with nuisance properties. More will be shared in the future. The Land Bank will be receiving \$1,000,000 to tear down vacant and abandoned structures and clean-up commercial properties, and \$500,000 for residential properties in grant funds from the State of Ohio's Department of Development Building Demolition and Site Revitalization Program to assist Townships and Villages within the county to remove, repair, or secure defective, abandoned, deserted, or open and vacant buildings or other structures. Jason Ohms has made an agreement with the Sandusky County Land Bank to allow the buildings on his property on Route 20, east of the village to be torn down if the grant money becomes available.

**FISCAL OFFICER** - Kepus presented the Trustees with the Township's **balanced bank reconciliation** for the month of December, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the December financial report.

December Revenue Received	\$	99,606.16
December Expenses Paid	\$	198,669.51
Balance of all Funds as of 12/31/2021	\$	<b>2,231,784.95</b>

Trustee Hammer made a motion to adopt **Resolution 2022-02** to adopt the following permanent appropriations for 2022 and to make supplemental adjustments to the temporary appropriations as necessary. Trustee Green seconded. All answered yes to roll call. Motion passed. Kepus will file the permanent appropriations with the county auditor.

**2022 Permanent Appropriations for Woodville Township**

General Fund	300,000.00
Motor Vehicle License Tax	3,000.00
Gasoline Tax	142,000.00
Road & Bridge Fund	245,000.00
Cemetery Fund	118,000.00
EMS Fund	613,000.00
Fire Fund	750,000.00
Permissive License Tax Fund	0.00
American Rescue Plan	<u>65,050.00</u>
TOTAL	<b>\$ 2,236,050.00</b>

**Year-End** - Kepus stated she has completed the Township's Annual Financial Report and Hinkle system Financial Notes and filed all with the Auditor of State and put an ad in the Suburban Press notifying the public that this has been completed. Township employees' W-2s are completed and sent, and all monthly, quarterly, and annual tax reports have been filed and paid, including the annual tax filing with the Social Security system. The Ohio Bureau of Worker's Compensation 2021 True Up report is also complete along with the Injury and Illness form stating that the Township had one injury claim this year.

Kepus also sent in the annual paperwork for the 2022 **Volunteer Firefighter Dependent's Board**. All volunteer members remain the same as last year: Bruce Stone, Chairman, Scott Schneider, Secretary, Bill Hammer, Trustee Representative, Pat Dunn, Village Council Representative, and Josh Karchner, Fire Department's Representative.

Trustee Hammer made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed. Trustee Green made a motion to approve the Trustee's January 5, 2022 regular meeting minutes. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

At 9:31 pm, with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.