

## THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – January 18, 2023

Chairman Bill Hammer called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

### Attendance:

Trustees: Bill Hammer, Paul Runion, and Ken Green  
Fiscal Officer: Lori Kepus  
Sandusky County EMS Chief: Jeff Jackson (left at 7:17 pm)  
Zoning Inspector: Steve Michaelis (left at 8:18 pm)  
Road Supervisor: Jim Busdiecker  
Others: Village Residents Alayna and Troy Hahn

Alayna Hahn attended the meeting with her father. She is a Senior at Woodmore High School and is applying for the Ohio Township Association Scholarship.

**EMS** – LS-19 had 42 runs in December with 23 transports to area hospitals - 15 advanced lifesaving transports and 8 basic lifesaving transports. Chief Jackson thanked the fire department for their assistance at the December 23<sup>rd</sup> accident on the turnpike under very dire conditions. We do greatly appreciate it.

Chief Jackson asked if the EMS could use the hall on January 24, 26, & 31 for a pediatric class. The Trustees stated this would be fine.

Trustee Green made a motion to **renew the agreement with the Sandusky County EMS and Sandusky County Commissioners to provide EMS services to Woodville Township for 2023-2024-2025 in the amount of \$250,000 annually.** Trustee Runion seconded. All answered yes to roll call. Motion passed.

**FIRE DEPARTMENT** – Fire Chief Tim Schnitker reported on the following activities of the fire department:

1. First Net is a phone plan for Emergency Personnel and key infrastructure workers. It is a different frequency of phone line with reportedly better penetration capabilities and priority on towers when lines are very busy. They are also the ones left operational when things are shut down due to major emergencies. I would like to have the representative come out to the next meeting and explain it. If we have a family plan, First Net is connected with AT&T which has a tower right at the edge of town with a discount for our families. All of our volunteers are eligible, and I know the County EMS has switched their County Phones to this plan.
2. John Kruse has retired as an Active Firefighter. He is the current Vice President of the Association and will have an active role. I expect that he would probably also be a support person if we ever need him.
3. WW Williams must be having trouble getting the proper bolts. They are hoping to have them in by Friday. Hopefully we should have the truck back Monday.
4. Still working on updated prices on the inventory and making progress on that as well as organizing the records room and office.
5. Working on a pre-plan for large, major incidents. The first one will be a Turnpike incident based on the recent accident out there, but it showcased the need for pre-planning. We are working on it with the EMS, but not getting a good feeling from the County EMA that it will be addressed much more at the local level.

Trustee Green made a motion to **approve the payment of \$6,460 for the volunteer firefighters 4<sup>th</sup> Quarter, 2022 compensation for runs and training.** Trustee Runion seconded. All answered yes to roll call. Motion passed.

**ZONING** – Zoning Inspector Steve Michaelis said the Zoning Commission and Trustees held a zoom and in person work session on January 11 with a representative from the Ohio Farm Bureau who is very knowledgeable on solar field regulations. He gave us a lot of information. It was a good starting point. Area Township Trustees were invited to attend to discuss implementing county-wide zoning rules and regulations regarding solar fields.

The Woodville Township Zoning Commission held their regular meeting January 11. Topics for discussion included implementing zoning for solar fields and festivals.

**CEMETERY** – The Trustees signed a deed for one plot for Christine Winters Turner, Woodville. The \$200 fee was paid.

**ROAD DEPARTMENT** – Road Supervisor Jim Busdiecker reported on the following:

- An approximate ¼ mile section on Witty Road needs to be repaired. I've had to patch a lot in this area and would like to have a permanent repair done by a contractor. Harris-Elmore will be paving in this area this year, and it would be the opportune time to have this done. The Trustees agreed.
- Didn't get block yet for the new brush site. The cost was higher than what was approved. Trustee Green made a motion to purchase the block up to \$4,000. Trustee Runion seconded. All answered yes to roll call. Motion passed.
- Workers concrete sealed the road garage floor today.
- John George would like to clean the ditch on TR 16 beside his property before he tiles it and would like us to haul the dirt.
- Would like to have Penta County Vocational School paint our Vplow.

**FISCAL OFFICER** – Lori Kepus presented the Trustees with the Township's **balanced bank reconciliation** for the month of December, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the December financial report.

December Revenue Received	\$ 24,765.71
December Expenses Paid	\$ 216,407.67
Balance of all Funds as of 12/31/2022	<b>\$ 2,480,993.68</b>

After careful review and discussion, Trustee Green made a motion to adopt **Resolution 2023-01** to adopt the following permanent appropriations for 2023 and to make supplemental adjustments to the temporary appropriations as necessary. Trustee Runion seconded. All answered yes to roll call. Motion passed. Kepus will file the permanent appropriations with the county auditor.

**2023 Permanent Appropriations for Woodville Township**

General Fund	186,000.00
Motor Vehicle License Tax	43,000.00
Gasoline Tax	129,000.00
Road & Bridge Fund	354,000.00
Cemetery Fund	107,000.00
EMS Fund	655,000.00
Fire Fund	511,000.00
Permissive License Tax Fund	60,000.00
American Rescue Plan	<u>130,620.00</u>
TOTAL	<b>\$ 2,175,620.00</b>

**YEAR-END** - Kepus stated she has completed the Township's Annual Financial Report and Hinkle system Financial Notes for 2022 and filed all with the Auditor of State and placed an ad in the Suburban Press notifying the public that this has been completed. Township employees' W-2s were sent, and all monthly, quarterly, and annual tax reports have been filed and paid, including the annual tax filing with the Social Security system. The Ohio Bureau of Worker's Compensation 2022 True Up report is also complete along with the Public Employment Risk Reduction Program (PERRP) Injury and Illness report stating that the Township had one injury claim this year.

Trustee Green made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the January 4, 2023 meeting minutes. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

At 9:01 pm, with no further business, Trustee Runion moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.