

## **MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING JANUARY 21, 2015**

This regular meeting of the Woodville Township Trustees was held on January 21, 2015. Those in attendance: Trustees: Chairman Ken Green, Bill Hammer, Paul Heineman, Fiscal Officer Lori Kepus Zoning Inspector Bill Rowles (left at 8:40 p.m.) --- Road Supervisor Jim Busdiecker --- Fire Chief Bill Andrews (left at 8:40 p.m.), and North Central EMS Director Don Ballah (left at 7:30 p.m.).

Chairman Green called the meeting to order at 7:00 p.m. Minutes from the January 7, 2015 regular meeting were approved by unanimous vote. Trustee Hammer made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed.

**EMS** – Don Ballah from North Central EMS was present to review our EMS contract.

**ZONING** – Zoning Inspector Bill Rowles stated that the Woodville Township Zoning Commission met January 14. The Zoning Commission received a request for a zoning change from agriculture to general commercial from Hunter Haar, owner of a five acre parcel (#28-01-00-0015-01) located at 4685 US 20, Woodville Township, This request has also been reviewed by the Sandusky County Regional Planning Commission. The Commission will hold a public hearing at 7 p.m. February 11 at the fire station to review this request. After the zoning commission's public hearing, the trustee's must hold a public hearing and then act on the matter within 30 days.

Mr. Rowles stated that he completed the annual report of building permits issued for new housing units with the U.S. Census Bureau, Ohio Department of Commerce stating that there was one new housing unit built in Woodville Township in 2014.

Mr. Rowles stated that he believes that it is time to make a transition plan for a new zoning inspector. He said it just feels like the right time. He will be around for as long as needed to make for an easy transition. Trustee Heineman made a motion to create a new position – Assistant Township Zoning Inspector to transition into Mr. Rowles position. Trustee Green seconded. All answered yes to roll call. Motion passed. Kepus will place an advertisement in the Suburban Press.

**CEMETERY** – Kepus reported that back in December, the Sandusky County Veteran Service Commission sent the township \$2,000 for the partial cost of 20 lots in the veteran's section. The numbers for these lots will be plotted out this spring (a total of 30-40 plots) and will be on the farthest west side of the veteran's section.

**ROADS** – Road Supervisor Jim Busdiecker stated that he investigated the ditch on TR 165 for Larry Emch and found that the culvert was installed by the railroad back in 1910 and the railroad has a 100' right-of-way, so it is out of the Township's right-of-way.

Busdiecker said the backhoe is leaking antifreeze. Workers will tear it apart and take the radiator to Stony Ridge Radiator for repairs.

After discussion about the possible sale of the 1996 Ford L8000 truck with Glenhill plow blade, but not the salt spreader, Trustee Green made a motion to either advertise the truck on GovDeals (an internet auction site) for a minimum of \$8,500 or advertise the truck for sale in the next issue of the Ohio Township Association magazine (February 2 deadline) and place an ad in the Suburban Press, and place the announcement on the township's website and open sealed bids on March 18. The Trustees will note that they have the right to reject any and all bids. Persons must be present to increase their bid. Bids will be open March 18. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

The Trustees unanimously decided that if there is a charge of \$100 or more to advertise on the GovDeals site, the township will sell the truck through the OTA magazine, Suburban Press, and township website.

**FIRE DEPARTMENT** – Fire Chief Bill Andrews reported on the following:

- He will be applying for a \$10,000 grant from the Sandusky County Communities Foundation for the purchase of a new message sign in front of the fire station. The grant will not be awarded until August.
- The department is using the MARCS radios as their primary service now.
- He presented the 2014 annual run report. There were 119 runs in 2014 with the heaviest volume months being January and December.
- He will attend the final core committee meeting on the Sandusky County Mitigation Plan this Friday in Fremont at Sandusky County Job & Family Services building.
- He will attend the County Association and LEPC meetings next Wednesday.
- Had a house fire January 18 caused by a heat top malfunction. Minimal damage.
- Upcoming departmental events: February 8 – pancake and sausage breakfast; February 21 – department's annual appreciation dinner; March 8 – pancake and sausage breakfast; March 21 – department's fund raising gun raffle at Ole Zims.

**MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING  
JANUARY 21, 2015 - PAGE 2**

**FISCAL OFFICER** – Kepus presented the township's updated Fund, Revenue, and Appropriation Status reports. A brief discussion was held on 2015 appropriations and wish list items for the Township. Trustee Heineman made a motion to adopt Resolution 2015-01 to adopt Permanent Appropriations for Woodville Township for 2015 as follows:

2015 Woodville Township Permanent Appropriations

General Fund	140,000.00
Motor Vehicle License Tax	15,000.00
Gasoline Tax	86,000.00
Road & Bridge Fund	170,000.00
Cemetery Fund	57,000.00
EMS Fund	338,000.00
Fire Levy Fund	217,000.00
Permissive License Tax	<u>5,000.00</u>
TOTAL	\$1,028,000.00

Trustee Green seconded. All answered yes to roll call. Motion passed. Kepus will file the appropriations with the county auditor.

Kepus stated that the Ohio Bureau of Worker's Compensation conducted a regular payroll audit today and found insignificant findings. They stated that the salaries of the zoning boards and custodian need to be added to the payroll report only as these positions use township equipment and supplies and if anyone was hurt on the premises they would then be covered under worker's compensation.

Kepus stated there will be no increase in price in the township's dental premium with Delta Dental. The Township currently pays \$75.74 per month.

The rescheduled debtor's exam for Lisa Pauley for her past due rent and damages owed to the Township was held January 12 at the Sandusky County Court in Woodville. Trustee Green reported that Ms. Pauley did not appear and a bench warrant requiring her to appear before the judge will be served.

Trustee Hammer made a motion to renew the Township's membership with the Sandusky County Economic Development Committee in the amount of \$1,500. Trustee Green seconded. All answered yes to roll call. Motion passed.

At 9:12 p.m., with no further business, Trustee Hammer moved for adjournment. Trustee Heineman seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.