

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING - January 18, 2017

This regular meeting of the Woodville Township Trustees was held on January 18, 2017. Those in attendance: Trustees: Chairman Bill Hammer, Paul Heineman, Ken Green, Fiscal Officer Lori Kepus, Zoning Inspector Steve Michaelis, Road Supervisor Jim Busdiecker, and Woodville Township Resident Ken Gardner.

Trustee Hammer called the meeting to order at 7:00 p.m.

Trustee Heineman made a motion to approve the minutes from the January 4, 2017 regular meeting. Trustee Green seconded. Motion passed. Trustee Heineman made a motion to approve the warrants. Trustee Green seconded. Motion passed.

GUESTS – Woodville Township resident Ken Gardner was present to discuss a situation of standing water on his property at the intersection of TR 24 and TR 121. Mr. Gardner stated that the crossover tile was a foot higher than his drainage tile. Trustee Hammer stated that the Township put a new culvert in that area years ago to match the ditch on the north side, but this ditch needs to be cleaned to keep water flowing properly. Cleaning of the ditch is the property owner's responsibility, but the township may offer assistance of up to ten percent of the cost. Mr. Gardner stated that he will speak with his neighbor and see if they will help with the costs of cleaning the ditch. Mr. Gardner left the meeting at 7:20 p.m.

EMS – It was reported that the squad seems to be running much better with its new front tires. There is no sign of vibration. The damaged tire on the passenger side is being looked at by Specks for compensation.

ZONING – Zoning Inspector Steve Michaelis stated that the Township Zoning Commission denied the home-based business permits for A-T Construction and Emch Farms as neither of these businesses meets the home-based business criteria. The commission is now discussing amending the Township's Zoning Resolution to allow businesses such as these to fit into the agriculture district as they have found that there is no reason these businesses should not be allowed to operate in an agriculture district.

CEMETERY – No report.

ROADS – The Trustees asked Road Supervisor Jim Busdiecker to survey the Township roads and identify which culverts still need to be replaced so a repair schedule can be prepared as it looks like the Township will not be able to apply for any Issue II money from the state for another two years for any road resurfacing projects.

The Trustees gave permission for Jim Busdiecker to attend an asphalt pavement preservation class on February 1 in Sandusky sponsored by Strawser Construction and Pavement Technology. There is no cost to attend this class.

The Trustees reviewed quotes from the John Deere governmental program for new mowers. The 2016 John Deere Compact Utility Tractor and Loader cost \$22,500. The Township could trade in their 2013 model for \$13,500 for a total purchase price of \$9,000.00. The new models have a 6-year powertrain warranty on all compact utility tractors.

The 2017 John Deere Z930M commercial z-trak mower cost \$8,994.55. The Township could trade in their 2014 model for \$6,444.55 for a total purchase price of \$2,550.00. Trustee Green made a motion to purchase the 2016 John Deere Compact Utility Tractor and Loader at a cost of \$9,000 after trade-in of the Township's 2013 John Deere Compact Utility Tractor and Loader and to purchase the 2017 John Deere Z930M commercial z-trak mower at a cost of \$2,550 after trade-in of the Township's 2014 John Deere Z930M commercial z-trak mower. The tractor loader mower will be paid with Road & Bridge funds. The mower will be paid with Cemetery funds. Trustee Hammer seconded. Roll call: Green, yes, Hammer, yes, Heineman, no. Trustee Heineman stated that the current unit has only 100 hours on it, and feels we need to be more frugal, and we already have a lot of equipment at the road garage.

The Joint Board of County Commissioners of Sandusky, Wood, and Ottawa Counties will have a view of the petitioned project to clean the Sugar Creek Joint County Ditch to make it adequate to serve its watershed at 1 p.m. on January 24 and the first hearing at 1 p.m. on February 14. Both meetings will be held at the Sandusky County Fairgrounds in Fremont.

FIRE DEPARTMENT – Fire Chief Bill Andrews was not in attendance as he was at a leadership skills class along with Dave Miller and Joe Kopp. Chief Andrews left the following written report:

- A repair estimate was received from Wonderly Collision for repairs to Rescue-I in the amount of \$2,329.95. The final bill may be larger depending on the time needed to make repairs to the door and handle. Trustee Hammer made a motion to accept the quote from Wonderly Collision and have the repairs completed up to \$3,000 and to not file an accident claim with the insurance company as the repairs would not be much more than the deductible. Trustee Green seconded. All answered yes to roll call. Motion passed.
- X-4 was in for service at WW Williams as the pump to road pump froze up on a call and the pump would not engage. They found water trapped in the air system loop.
- The new 25" large diameter hose (LDH) hose is here and in service. The bad section failed hose testing and was taken out of service.
- The annual mandatory SCBA fit testing has begun for all members of the department.
- The wheels on the gear rack are going bad and he is looking into getting all 12 wheels replaced.
- The department's boat committee is trying to get suppliers to come to the station to show them what they have available for sale.
- The department's annual fund-raising gun raffle will be held March 18.

FISCAL OFFICER – Kepus reviewed year-end documents with the Trustees and also presented the employees with their 2016 W-2s. The Trustees also reviewed possible large purchases that may be made in 2017.

Kepus stated that, after several attempts, she has still not yet received the 2017 amended certificate from the county auditor, so permanent appropriations will have to wait until the next meeting before they can be adopted. Kepus did present a spreadsheet of Township expenses over the years. After discussion, the Trustees and Kepus arrived at what they believe will be the final numbers for the 2017 permanent appropriations.

Trustee Heineman made a motion to renew the agreement with third-party administrator CareWorks Comp for the management of the Township's Bureau of Worker's Compensation claims and participation in the 2018 Group Rating Program at a cost of \$838. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

Kepus completed the 2016 Bureau of Worker's Compensation payroll true-up report. The BWC's estimation of the township's premium was only off by 18 cents so there is no balance due or payable. Kepus also completed the BWC's Public Employment Risk Reduction Program summary of work-related injuries to report that the township workers and volunteers did not incur any injuries in 2016. The Township's 2017 premium was paid last December, so the township is now in full compliance with all BWC requirements for this year.

After further discussion regarding the sale of the rental house at 329 East Main Street, the Trustees agreed upon the area where they would like the lots to be split and will proceed with a property survey and then go to the village planning commission to have the properties rezoned. Trustee Green made a motion to begin the house survey process. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

Trustee Green said that Bill Busdiecker repaired the furnace at the rental house this week stating that it was full of dust.

At 9:35 p.m., with no further business, Trustee Green moved for adjournment. Trustee Heineman seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.