

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING - January 17, 2018

This regular meeting of the Woodville Township Trustees was held on January 17, 2018. Those in attendance: Trustees: Chairman Ken Green, Bill Hammer, Paul Runion, Fiscal Officer Lori Kepus, Zoning Inspector Steve Michaelis, Road Supervisor Jim Busdiecker, EMS Paramedic Tim Toflinski (left at 8:30 pm), Fire Chief Bill Andrews, Assistant Fire Chief Dave Miller, Fire Captain Joe Kopp, and Paul Heineman.

Trustee Green called the meeting to order at 7:00 pm. Trustee Runion made a motion to approve the minutes from the Trustee's January 3, 2018 regular meeting. Trustee Hammer seconded. All answered yes to roll call. Motion passed. Trustee Hammer made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed.

EMS – Fire Chief Bill Andrews stated that the Stryker cot in the life squad needs a preventative maintenance check. The Trustees asked him to make the arrangements to have this done.

Lori Kepus reported that the auditor has sent the following certificate: *The Sandusky County Auditor has certified to the Board of Trustees of Woodville Township, Sandusky County, Ohio that the dollar amount of revenue that would be generated by the tax levy assuming the tax valuation of the subdivision remains constant throughout the life of the levy is calculated to be \$427,366 based on the current assessed valuation of Woodville Township of \$81,745,650.*

Trustee Runion made a motion to adopt **Resolution 2018-02** to place a 5.7 mill renewal with an increase levy on the May 8, 2018 ballot or the purpose of Emergency Medical Service for a five-year period beginning with tax year 2018 that is first payable in 2019. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

Kepus will file the two levy resolutions adopted by the Trustees along with the auditor's certification with the Sandusky County Board of Elections before the February 7 deadline which is 90 days before the election date.

ZONING – No report.

CEMETERY – No report.

ROADS – Road Supervisor Jim Busdiecker reported that he continues salting the icy roads and plowing snow, and said he is probably going to need a new snow blade soon as the current plow is getting a lot of heavy use this year. He also said the wing plow is working well and getting used every time it snows making it a great investment. During the last snow storm, he slid off the road at the corner of TR 165 & CR 2 (Fostoria Road), and the county engineer's office just happened to be in the area plowing so they were able to pull him out.

The cylinder for Sterling truck 503 has finally arrived and was installed by Gary Hoodlebrink. Gary also worked on the hoses on the International truck 505. On the cylinder issue, Henderson quoted \$2,460 for the cylinder, but charged \$534 more. Jim is waiting to hear if the company is going to honor that quote, or if there was a valid reason that the cost was higher.

The Sterling plow got a flat tire this week. It turned out to be a ruined rim. Speck Tire was able to put a used rim on it.

The Township asked the county engineer to properly size the culvert on TR 165 where the ditch is enclosed between TR 28 and the Turnpike Plaza driveway on the north side of the road. There is currently 12" clay tile there. Elizabeth Royster from the County Engineer's Office stated that in their opinion, a 12" smooth pipe culvert would barely be acceptable, but a 15" smooth pipe would be a better choice if the township plans to replace that pipe.

FIRE DEPARTMENT – Chief Bill Andrews reported on the following:

Martin Marietta gave the fire department a \$1,500 donation.

The department will also be purchasing an F500 TKO fire nozzle that costs around \$1,600.

Travis Knepper from Digicam has replaced 12 cameras in the truck bay, four outside cameras, and added one camera to view the EMS parking / fuel tank area. Travis will install the old camera in the back of the station so all sides of the building will now be surveilled.

The department will purchase a reconditioned computer in the amount of \$250 to power to the "I Am Responding" system in the truck bay.

The Ohio Turnpike has donated five Motorola MARCS radios to the department. The turnpike recently upgraded their MARCS radios to Kenwood and donated the old ones to area fire departments. Our department will have 27 MARCS when these are upgraded and put in service.

Spectrum installed a cable to operate the new TV in the meeting room.

The department received a check from Highway Transport Chemical in the amount of \$1,636.85 for reimbursement for a hazmat spill cleanup on November 21 at the Wyandot Plaza on the Ohio Turnpike. This money received is through a reimbursement program through the Sandusky County EMA to reimburse for things like personnel, supplies, and station use during a hazmat spill. The trucking company is responsible for the payment. Bill stated that the department does not cleanup on hazmat spills due to the costs of this. They only contain the spill as they are not equipped cleanup, they do not have a license to do it, and they have no way to dispose of the material after it is cleaned up.

Joe said the Pemberville-Freedom Fire Department is interested in possibly purchasing the department's old rescue boat. The boat is currently in Pemberville, and their members are looking it over and will possibly submit an offer.

Joe said the mentoring program is being held every Thursday night. There are currently four new members that attend. Assistant Chiefs Mark Grove and Dave Miller are helping out to provide more one-on-one attention to the training sessions.

Dave Miller said the department is sponsoring a NWOVFA hose bowling tournament on February 3 at the fire station. All area departments have been invited to attend.

The next pancake and sausage breakfast will be held on February 11 at the fire station.

The annual firemen's recognition dinner will be held on February 17 at the American Legion Hall / Community Center.

The department has elected Scott Schneider and Josh Karschner to serve a one-year term on the Volunteer Fire-Fighters' Dependents Board. Scott Schneider will serve as Chairman. The committee has elected Bruce Stone to serve as the at-large member, and he will also serve as Secretary. The Trustees re-elected Bill Hammer as the Township Trustee Representative, and the Village Council has re-elected Judy Karschner as the Village Council Representative. This committee meets whenever the department suffers an on-duty death of a firefighter which thankfully has not happened in this department since a firefighter suffered a heart attack while fighting a barn fire in 1974.

FISCAL OFFICER - Kepus presented the Trustees with the Township's balanced bank reconciliation for the month of December and the 2017 year-end Fund, Revenue, and Appropriation status reports.

Carry-over Fund Balance	\$1,781,296.21
December Revenue Received	57,154.91
December Expenses Paid	<u>81,470.83</u>
Current Balance as of 12/31/2017	\$1,756,980.29

The Trustees reviewed possible 2018 purchases for all departments and discussed possible 2018 permanent appropriations.

Trustee Green made a motion to allow Fiscal Officer Lori Kepus to use her electronic signature in the UAN system on all township purchase orders and receipts. Trustee Runion seconded. All answered yes to roll call. Motion passed.

The Sandusky County Township Association will hold their 50th annual banquet January 18 at Ole Zims. All township officers, the road supervisor, and zoning inspector will be in attendance.

Irma Celestino from the Sandusky County Treasurer's office will be at the fire station January 23 from 10 am to 11:30 am to collect real estate tax payments.

The American Red Cross will hold their next bloodmobile at the station from noon to 5 pm Friday, February 9.

At 8:45 pm, Trustee Green made a motion to enter Executive Session to discuss employee compensation. Trustee Hammer seconded. All answered yes to roll call. Motion passed. Those present in Executive Session: Green, Hammer, Runion, and Kepus. The Trustees returned to regular session at 9:28 pm. No action was taken on matters discussed in the executive session.

At 9:29 pm, with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.