

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – February 2, 2022

A regular meeting of the Woodville Township Trustees was held on February 2, 2022. Those in attendance: Trustees: Chairman Paul Runion, Bill Hammer, and Ken Green, Fiscal Officer Lori Kepus, Road Supervisor Jim Busdiecker (left at 8:15 pm), Interim Fire Chief Bill Andrews, Assistant Fire Chief Dave Miller (left at 8:15 pm), and Captain of Fire Tim Schnitker (left at 8:15 pm). Zoning Inspector Steve Michaelis was absent.

Trustee Chairman Paul Runion called the meeting to order at 7:00 pm. This meeting was held observing the COVID-19 pandemic precautions including social distancing.

EMS – The squad is out of service again with a steering issue. The county has provided a backup unit.

FIRE DEPARTMENT – Interim Fire Chief Bill Andrews reported on the following:

- The department voted January 31, 2022 to have Tim Schnitker be their next Fire Chief. “We give to you his name for appointment to replace Bill Andrews, our retiring Chief.” The Trustees interviewed both candidates, Tim Schnitker and Dave Miller. The next Fire Chief will be named in a few weeks. The Trustees said they were very impressed with both candidates, and the fire department would be good to have either one.
- Gloves almost all passed out. Extras were ordered this time.
- Almost everyone in the department now has a dress uniform. Some new were ordered, old ones adjusted, and new pins were ordered.
- All SCBA's were serviced, and one that we don't need did not pass. We have extras if needed as backups.
- The furnace was serviced by Busdiecker & Sons. It needed a new board, the drain was plugged, and the filters were replaced. We need to restock more filters.
- Changed the filters on the exhaust system. We need to restock more filters.
- Presented the updated truck inventories for all items on each truck. Chief Andrews typed it into spreadsheet form for easy updates. The department will next work on creating an inventory of all the contents in the station.
- The next American Red Cross Bloodmobile will be held on April 21, 2022. The February collection was cancelled due to lack of help.
- Trustee Runion said there will be a preconstruction meeting on the plumbing project at the fire station on Friday, February 4 at 10 a.m.

After much discussion over the past few months regarding the necessity of providing new updated equipment for the fire department, the fire department has put together a bid package for Self-Contained Breathing Apparatus'. The following ad will appear in the Suburban Press February 14 and February 21 and will also be posted on the Township's website.

Woodville Township on behalf of the Woodville Township Volunteer Fire Department is **accepting sealed bids** until 7 pm, Wednesday, March 16, 2022, for the purchase of **16 Self-Contained Breathing Apparatus (SCBA)**, 32 cylinders, 30 masks, and one rapid intervention 60-minute kit.

Note: Please price per individual piece for quantities may vary. Any exceptions to the bid must be noted at the end of your bid. Bid specifications may be obtained online from the Woodville Township website at <https://www.woodvilletownship.org>, or by contacting Assistant Fire Chief Dave Miller at 419-466-2259. Bids can be mailed to Woodville Township, 321 E. Main Street, PO Box 121, Woodville, Ohio 43469.

All bids received according to the specified conditions will be publicly opened at 7 pm, March 16, 2022 by the Woodville Township Trustees during the Trustee's regular meeting at the Woodville Township Volunteer Fire Station which is located at 321 E. Main Street, Woodville, OH.

Woodville Township reserves the right to reject any and all proposals and to waive any technicalities. Bids will be chosen based upon the best and most appropriate bid and not necessarily based upon the lowest bid.

Trustee Hammer made a motion to adopt **RESOLUTION 2022-03 - NOTIFICATION OF INTENT TO CONDUCT AN INTERNET AUCTION FOR THE SALE OF UNNEEDED, OBSOLETE, OR UNFIT PROPERTY OF WOODVILLE TOWNSHIP FOR THE CALENDAR YEAR 2022**. Trustee Runion seconded. All answered yes to roll call. Motion passed.

Internet auctions will be conducted through **www.govdeals.com** with whom Woodville Township has contracted. All items will be offered for sale “as is, where is” with Woodville Township making no warranty, guarantee, or representation of any kind expressed or implied, as to the condition of said items. Items will be listed for a minimum of ten (10) days. To access the auction website, go to www.govdeals.com and in the search bar type in Woodville Township, Ohio.

The following ad will appear in the Suburban Press February 14 and February 21 and will also be posted on the Township's website.

The Township will be **auctioning a 1990 Bauer Breathing Air Compressor** P2W/Securus, Mariner E 3-stage, 5000 PSI system, 67,000 cubic feet, 240V single phase 40A and four (4) 5000 PSI bottles and all hoses from Monday, March 7 through noon Wednesday, March 16, 2022 on GovDeals.

ROAD DEPARTMENT- Road Supervisor Jim Busdiecker reported that despite the big snow storm that has been predicted to hit tomorrow, the garbage dumpster is here and the site will be open Saturday morning.

The Trustees approved a request to work in the township's right-of-way from Amplex Internet. Amplex sought permission to build aerial fiber optic cable on the existing utility poles along the north side of TR 139 with aerial crossings to the south side of the road.

The Sandusky County Engineer submitted an engineer's estimate for two potential summer road projects – repaving TR 115 from TR 93 to SR 300 estimated at \$56,000 and the repaving of a portion of the Parking Lot at the Road Maintenance Building estimated at \$28,000.

After discussion, Trustee Hammer made a motion to designate the repaving of TR 115 from TR 93 to SR 300 and a portion of the parking lot at the Road Maintenance Building as the Township's 2022 paving project and to also consider widening TR 115 out to 16'. Trustee Green seconded. All answered yes to roll call. Motion passed.

CEMETERY – The Trustees signed a cemetery deed for 2 plots at Westwood Cemetery for Todd Atkin, Woodville. The \$400 fee was paid.

Kepus stated there were 23 burials in 2021 – 11 cremation burials and 12 casket burials and 35 lots were sold.

ZONING – It was reported that **Steve Green's** request for a conditional use permit for a flag lot was approved by the Board of Zoning Appeals at a public hearing on January 26 at the fire station. Mr. Steve Green plans to construct a new residence on this lot near the woods which is located on the South-East corner of his woods, with a driveway entrance off of State Route 582, along the East side of Westwood Cemetery.

FISCAL OFFICER - Kepus presented the Trustees with the Township's **balanced bank reconciliation** for the month of January, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the January financial report.

January Revenue Received	\$	18,850.92
January Expenses Paid	\$	35,250.65
Balance of all Funds as of 1/31/2022	\$	2,215,385.22

Kepus answered the US Census Bureau's Annual 2022 Boundary Validation and Boundary and Annexation Response form stating that the township does not have any boundary changes to report.

The Trustees received a legislative notice from the Ohio Department of Commerce, Division of Liquor Control, asking if the Board had any objections to the application for a liquor permit from the new owners of Hidden Hills Golf Club, the Hecht Brothers, LLC. The Trustees stated they have no objections to this request.

Trustee Hammer made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed. Trustee Green made a motion to approve the Trustee's January 19, 2022 regular meeting minutes. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

At 8:15 pm, Trustee Hammer made a motion to enter Executive Session per ORC 121.22 (G)(1) to consider the employment of a public employee (fire chief). Present were Trustees Runion, Hammer, Green, Fiscal Officer Kepus, and Interim Fire Chief Bill Andrews.

At 8:57 pm, the Trustees entered Regular Session.

At 8:57 pm, with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.