

MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING FEBRUARY 5, 2014

This regular meeting of the Woodville Township Trustees was held on February 5, 2014. Those in attendance: Trustees: Chairman Bill Hammer, Ken Green, Paul Heineman, Fiscal Officer Lori Kepus Road Supervisor Jim Busdiecker (arrived at 7:15 p.m.) --- Fire Chief Bill Andrews, Assistant Fire Chief Dave Miller, Captain of Fire Joe Kopp (all left at 7:30 p.m.)

Chairman Hammer called the meeting to order at 7 p.m. Minutes from the January 15, 2014 regular meeting were approved by unanimous vote. Trustee Hammer made a motion to approve the warrants. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

EMS – No report.

ZONING – Lori Kepus reported that the Zoning Inspector filed the annual report of building permits issued for new housing units with the U.S. Census Bureau. The report stated that there were three permits issued in the Township for new residential construction in 2013.

CEMETERY – Trustee Green presented a signed, one season lease agreement between the Township and Steve Huss for the rental of 5.5 acres tillable land behind Westwood Cemetery in the amount of \$687.50.

ROADS – Road Supervisor Jim Busdiecker reported that the department continues to salt and remove snow and ice resulting in 26 more hours of overtime in addition to their regular work week. The township's salt contract with ODOT is now at 120% consumption, but we should have enough salt in stock to finish the season. The trucks have experienced a few more breakdowns, and new tires were put on both trucks by Speck Tires. The Trustees thanked the road department for their superb work during the past month.

Trustee Green made a motion to purchase a 2002 John Deere 6220 Tractor (\$3,500) and a 2008 Bermmaster Retriever Tiller (\$765) from the ODOT sale in Bowling Green this week. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

The Trustees signed the Township Highway System Mileage Certification from the Ohio Department of Transportation certifying that the Township is responsible for maintaining 37.745 miles of public roads.

FIRE DEPT – Fire Chief Bill Andrews informed the Trustees that the fire department has recommended that Andrews remain as their fire chief. After that recommendation, Trustee Green made a motion to hire Bill Andrews as the Fire Chief for the remainder of the year at a monthly salary of \$300. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

Chief Andrews presented a draft of an agreement between the Sandusky County Fireman's Association and the fire department for mutual aid and emergency services between the parties.

Trustee Green made a motion to purchase three assistant firemen's helmets. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

In other fire department news:

- The department had two runs in the severe cold - a mutual aid call for Gibsonburg Fire at a garage fire on State Route 300 and on January 25 a fire at Eastwood High School where the bus garage and administration building were a total loss, but fortunately no injuries were reported.
- The December hazmat \$826 reimbursement was received and the department is applying for another \$1,140 reimbursement for a cleanup on Lime Road from an accident in January.
- Andrews announced that the following are attending meetings for Chief Andrews until his May 1 retirement from his day job: Dave Miller is attending the Local Emergency Planning Committee (LEPC) meetings and Mark Grove is attending the MARCS radio meetings.
- The SCBAs were bench tested last week.
- Members of the department will attend a Quick Clear training in Elmore (alleviating traffic congestion at crash sites) on March 3.
- Vanguard will hold monthly CE's at the station on February 11.
- The department will send a team to the NWOVFA Bowling Tournament at Tri County Lanes in Woodville in May.
- P&R Radio will install the MARCS radios in the trucks next week.
- New rims were installed on X-3 and it seems to be handling better.
- The tachometer on the dashboard of X-2 is malfunctioning and will be fixed at its next service check.
- The Ohio State Fire Marshal's grant has been submitted in the amount of \$14,900 for 55 lengths of hose, a complete SCBA for Rescue I, and 2 pass devices.
- The department will host a St. Baldrick's Foundation head-shaving fundraiser which is an event to raise funds for research for childhood cancer from 2-4 p.m. Sunday May 4.

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Dave Miller announced more upcoming department activities: February 9 – pancake and sausage breakfast - February 22 – fire department's annual appreciation dinner at the Woodville Community Center, and March 15 – fundraising gun raffle at Ole Zims (tickets are almost sold out).

HARTLEY PROPERTY – No report.

JEDD – The Trustees will hold a public hearing on March 19 before their regular meeting on the Joint Economic Development District (JEDD) Contract Agreement between Woodville Township, the Village of Elmore, and Harris Township to form the district on State Route 51. Kepus will advertise for the meeting in the Suburban Press.

FISCAL OFFICER – Fiscal Officer Lori Kepus presented the Township's reconciled January, 2014 bank reconciliation and reviewed the potential 2014 appropriations with the Trustees. After discussion, Trustee Heineman moved for the adoption of **Resolution #2014-01** setting 2014 Permanent Appropriations for the Township. Trustee Green seconded. All answered yes to roll call. Motion passed. Kepus will file the appropriations with the county auditor.

2014 Woodville Township Permanent Appropriations

General Fund	150,000.00
Motor Vehicle License Tax	50,000.00
Gasoline Tax	170,000.00
Road & Bridge Fund	170,000.00
Cemetery Fund	70,000.00
EMS Fund	310,000.00
Fire Levy Fund	200,000.00
Permissive License Tax	9,000.00
Issue II	<u>116,380.00</u>
TOTAL	\$1,245,380.00

Kepus also stated that the Township's 2013 Annual Financial Report has been completed and is on file in the fiscal office. The appropriate legal notice was placed in the Suburban Press, the annual Injury & Illness Report was filed with the Ohio Bureau of Worker's Comp, the annual inventory of Township equipment was filed with the County Engineer's office, and the appropriate annual filings were submitted with the Social Security Administration and the State of Ohio.

At 9:15 p.m., with no further business, Trustee Green moved for adjournment. Trustee Hammer seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.