

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING FEBRUARY 3, 2016

This regular meeting of the Woodville Township Trustees was held on February 3, 2016. Those in attendance: Trustees: Chairman Bill Hammer, Paul Heineman, Ken Green --- Fiscal Officer Lori Kepus --- Zoning Inspector Steve Michaelis --- Road Supervisor Jim Busdiecker --- Fire Chief Bill Andrews --- EMS Personnel Jeff Herman (left at 7:30 p.m.).

Chairman Hammer called the meeting to order at 7:00 p.m. Trustee Heineman made a motion to approve the minutes from the January 20, 2016 regular meeting. Trustee Green seconded. All answered yes to roll call. Motion passed. Trustee Heineman made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed.

Virginia Swartz Nuisance Barns – Trustee Hammer reported that Virginia Swartz reported to him that the company, Real Antique Wood from New Jersey, plans to demolish her barns, and they are currently working on a property on TR 32 in the Gibsonburg area and will get to her barns in the near future, weather permitting.

EMS – Jeff Herman was present to report that EMTs Mike Krotzer and Mike Tuttamore recently had a mutual aid call to the Gibsonburg Care Center for a bariatric patient who had a heart attack. Herman reported that the men provided very excellent, professional, and courteous care and saved the patient. He is very proud of them. Unfortunately, the new Stryker cot rail system died on this call. Chief Andrews called Stryker and they came out on Monday and installed a new circuit board. The cost is \$1,500. Stryker did offer a 5-year maintenance agreement that will allow for a yearly preventative maintenance check and said a 5-year agreement would cover the cost of the circuit board. The maintenance agreement cost \$2,500 a year (\$12,500 total). The Trustees reviewed the contract agreement and found it to be very vague. Chief Andrews will call Stryker and verify the terms of the agreement.

It was also reported that the back-up camera is acting up again and will be looked at in March when the squad goes in for its annual maintenance check at WW Williams.

The EMS received a \$100 donation from the family of Bessie Swift who passed away last month. Her family was very thankful for the service and care Bessie received during her last years.

ZONING – Zoning Inspector Steve Michaelis stated that he has been busy trying to meet people around the township that currently have zoning issues, but has not been very successful finding them at home. He will continue to work with various parties to try to get their zoning issues resolved before further action must be taken by the Trustees.

Michaelis told the Trustees about a current hardship case regarding a person who has come into some tough times and has had to live in a camper parked on his father's yard. The party has agreed to either find somewhere else to live, or will move their trailer to a trailer park by the end of February.

Michaelis stated that he will be out of town on March 9 which is the Zoning Commission's next regular meeting. Michaelis will contact the board members and try to find another date to meet. He also reported that the Zoning Commission appointed John Theiry as their secretary.

Jim Busdiecker reported that Tom Linke has cut all the weeds on his Lime Road property near the village's solar field. He did a very nice job and the area looks great.

Kepus reported that she filed the Township Zoning Permits issued from October – December, 2015 with the county auditor. Former Zoning Inspector Bill Rowles had previously filed the January – September, 2015 permits.

CEMETERY – No report.

ROADS – Road Supervisor Jim Busdiecker stated that the new wing plow will be ready to be installed before February 15. The new Ford pickup truck should be in by the end of the month. Discussion was held regarding what to do with the 1998 Chevy pickup that has 146,000 miles on it, but no decision was made.

Busdiecker reported on possible additions to the road repaving summer schedule. He said that the portion of TR 56 that has not yet been paved is ½ mile long and 18-1/2' wide. It has one crossover and culvert that need to be replaced. It would cost approximately \$40,000 to pave this area. He also measured another section of road - The intersection of TR 671 & TR 38 and it is 1-1/2 mile long and 22' wide and would also cost approximately \$40,000 to tar and chip. The Trustees decided against this area as it appears as though the NEXUS pipeline will cross this area.

The Trustees signed the 2015 Township Highway System Mileage Certification stating that the total certified mileage in Woodville Township for Calendar Year 2014 was 37.745 miles. This form will be signed by the Sandusky County Engineer and then forwarded to the Ohio Department of Transportation.

The Trustees agreed that they would like to begin the bid process for the Issue II 2016 Township Roads Resurfacing Project. Kepus will contact the Sandusky County Engineer's office and they will prepare the advertisement and contract. The advertisement in the newspaper and on the county engineer's website will begin on March 1 and bid opening will be held at the Woodville Township Fire Station at 7 p.m. on March 16.

Kepus read an email from Mark Moore from the NEXUS pipeline who would like to meet with the Trustees to go over updated plans regarding the project. The Trustees stated that they would be happy to meet with him during any regular meeting. Kepus will send an email reply.

Kepus asked for a road sign inventory to be completed on all township roads.

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING FEBRUARY 3, 2016 - PAGE 2

FIRE DEPARTMENT – Chief Andrews reported that the department had a hazmat run on the turnpike earlier this month where 100 gallons of fuel from a semi-truck was spilled. He will send a letter to the Sandusky County EMA requesting reimbursement from the trucking company for hazmat supplies used during the cleanup.

Chief Andrews stated that he is not happy with the Motorola Minitor pagers that were purchased last year as the reception range is not good at all. He currently has six pagers that are awaiting repair, and has found out that Motorola no longer supports Minitor V pagers, and the Unication brand pagers reportedly perform better than the Minitor VI pagers. Unication pagers are \$460 each plus a \$79 maintenance agreement (\$539 each). He stated that he did include four pagers per year in the fire department's budget.

He is looking into a maintenance contract with Ohio CAT for the generator in the fire station. Chief did change the oil and filter last month.

He reported that the fire department had 179 runs in 2015. There were 33 fire runs, 85 assists with the EMS, 34 motor vehicle accidents, 5 hazmat runs, 10 calls for smoke or carbon monoxide alarms, and 12 weather watch calls. These runs included 74 calls in the Township, 75 calls in the village, 25 calls on the Ohio Turnpike, and 5 Mutual Aid calls. The fire department's busiest months were May, June, and October.

Trustee Hammer again asked for a copy of the fire department's bylaws. Chief Andrews stated that the fire department's executive committee does not want to give the Trustees a copy.

Chief Andrews presented a letter from Brian Conroy, the Life Flight Senior Safety Advisor, who stated that he conducted a helipad safety survey at the Woodville station and made the following suggestions that may add to the safety of helicopter operations: the addition of some helipad warning signs and no smoking signs would be appropriate, and the relocation of the fuel tank that is adjacent to the helipad would make it safer as it would be further from the helipad. He enclosed an FAA Advisory Circular that also stated that the fuel tank should be at least 5 feet from a building. The Trustees are exploring options of moving the tank away from the building while still being easily accessible to the fire, EMS, and road departments.

Kepus asked the fire department for a copy of their inventory to add to the township's inventory that needs to be sent to the county on a yearly basis, per Ohio Revised Code.

He will be on vacation February 18 through the 29th. Assistant Fire Chiefs Mark Grove and Dave Miller will be in charge.

Upcoming departmental events: February 8 – CPR refresher class; February 9 – ProMedica's EMR continuing education class; February 14 pancake and sausage breakfast; February 15 – equipment practice; February 20 – the department's appreciation dinner; February 22 – a dual practice with the Elmore Fire Department; February 29 – the department's business meeting.

FISCAL OFFICER – Kepus presented the Township's balanced bank reconciliation for the month of January, 2016 and the updated Fund, Revenue, and Appropriation Status reports.

Kepus reported that she has paid the 2015 Ohio Bureau of Worker's Compensation premium. The total premium was \$3,798.54, but since the BWC is switching their payment systems from a retrospective pay to a prospective pay, they are offering a 50% discount on the 2015 and 2016 premiums. The total amount paid on the 2015 premium was \$1,823.67 after further discounts of \$75.60 for paying the premium on-line and on-time. Beginning in March, the BWC will send out the first bill for the 2016 payment.

After discussion, Trustee Hammer made a motion to invest \$300,000 in a 2-year CDARS with Huntington Bank at a rate of .90%. Trustee Green seconded. All answered yes to roll call. Motion passed.

Kepus read a letter from the Village of Gibsonburg regarding their Public Safety Service Memorial that will also feature a 36' 7000 pound section of the main antenna that was atop the North Tower of the World Trade Center. The memorial will be officially dedicated on September 11, 2016. The memorial serves to not only remember the events of September 11, 2001, but to also honor those public safety service personnel who give and have given in order to make their communities better places in which to live. If anyone would like to become involved, they can contact the Village of Gibsonburg Administration Office.

The Trustees approved the use of the hall for the Woodville Buckeye's 4-H Club for their monthly meetings on the following Sundays: February 21, March 6, April 3, April 17, May 1, May 15, June 12, June 26, July 10, August 14, September 18, October 16, and November 13.

The American Red Cross will hold a bloodmobile at the fire station on February 25 from noon to 5 p.m.

At 9:22 p.m., with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.