

## THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – February 6, 2024

Chairman Ken Green called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance. This meeting was held on a Tuesday, as the Trustees will be attending the OTA Winter Conference tomorrow.

### Attendance:

Trustees: Bill Hammer, Ken Green, and Paul Runion  
Fiscal Officer: Lori Kepus  
Assistant Fire Chief: Mark Grove  
Road Supervisor: Jim Busdiecker  
Zoning Inspector: Steve Michaelis

EMS – No report.

FIRE DEPARTMENT – Fire Chief Tim Schnitker sent the following report for the Trustees:

- The Open House went well. We had a light but constant flow of people with at least one Commissioner, a Trustee, and at least 1 council member. We showcased all the new equipment and stressed it was the taxpayer's truck that we are the users and stewards of their money and property.
- Rescue 1 has been put back together and is working properly so far. WW Williams had also put the wrong electric plug on the side when they fixed it last. I made them fix that. We should not get charged for that as it was their mistake and we paid for it the first time.
- Let's list old X-2 on GovDeals. **Trustee Runion made a motion to allow the sale of old X-2 on GovDeals when all appropriate information has been gathered. Trustee Hammer seconded. All answered yes to roll call. Motion passed.**
- We have 2 firefighters scheduled for the SCBA maintenance class. One is paid for by Atlantic and we will get the bill for the attendance of Mike Brzeczek Jr.
- Mike Brzeczek Sr. has asked if we would pay for him to take a Fire Officer Course. It is all online. I think this would be a great asset to the department and I am encouraged that he would seek out this opportunity. He is willing to pay for it up front and would turn in the bill when he finishes and passes it. I have had some of our junior officers asking if I could bring in some officer training and I am working towards that as well. I can get some state money to do this if we open it up regionally. **Trustee Runion made a motion to allow Mike Brzeczek Sr. to be paid for the Fire Officer Course at a cost of \$725 plus 120 hours and to be reimbursed after successful completion of the class. Trustee Hammer seconded. All answered yes to roll call. Motion passed.**
- Trustee Runion met with Delventhal regarding loose tile that has been found in the meeting room and hallway. He will meet with the tile people tomorrow.

**Trustee Hammer made a motion to approve the payment of \$6,850 for the volunteer firefighters 4<sup>th</sup> Quarter, 2023 pay for runs and training. Trustee Runion seconded. All answered yes to roll call. Motion passed.**

ZONING – Zoning Inspector Steve Michaelis reported on the following:

- Presented approved zoning permit #24-02 for Robert Haar, 2843 CR 14, Woodville for a 26' x 32' accessory building. The \$50 permit fee was paid.
- I cancelled the meeting with prosecutor. I was sick and unable to attend
- Letters were sent to Wiese, CR 30, (cc to Martin Marietta) and Schaffner, US 23, for zoning violations. Schaffner called and will be applying for a Home-Based Business or Special Use Permit. I have had no response from Wiese, but did speak with the Cory at Martin Marietta (the property owner now).
- Jaime & Meaghan Morris, CR 24, permit and variance request is scheduled for a Variance Public Hearing on February 15<sup>th</sup>. I put the ad in the Suburban Press and sent letters sent to the Board of Appeals and contiguous neighbors.
- Discussed Penn Lane zoning with a realtor. They had questions on possible uses.
- David Honaker property, US 20, has a cargo container on his property. I sent a violation letter on January 15th. I have had multiple phone calls and multiple mentions of a brother who is a lawyer. Sent him an email as requested with sections of the zoning code that does not allow cargo containers. Also sent information on his needing a permit for any structure, property being non-conforming due to size of lot, set back requirements and amount of yard allowed to have structure on it. I gave him his 4 options: fill out a zoning permit request to place a structure on your lot; if that permit is rejected, you can file for a conditional use permit; you can file for a zoning resolution amendment to change the zoning resolution to allow the cargo container; or you can request an administrative appeal.
- The Trustees stated that there is also a cargo container on the property of Allan Huss, US 20.

ROAD DEPARTMENT – Jim Busdiecker reported the shaft on the Chipper is cracked and broke. He can fix this inhouse and it will also need new bearings. Trustee Green made a motion to allow up to \$7,000 to fix the chipper. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

- There is a Dura Seal Crack Sealer Tank and Post Pounder for sale by ODOT on GovDeals. **Trustee Green made a motion to allow up to \$600 to be bid for each item. Trustee Runion seconded. All answered yes to roll call. Motion passed.**
- **Trustee Runion made a motion to allow the sale of the Sterling Plow Truck on GovDeals when all appropriate information has been gathered. Trustee Hammer seconded. All answered yes to roll call. Motion passed.**

CEMETERY – We received the new mowers today from Ag Pro / State of Ohio trade-in program.

FISCAL OFFICER – Lori Kepus presented the Trustees with the Township's **balanced bank reconciliation** for the month of January, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the January financial report.

January Revenue Received	\$ 29,096.68
January Expenses Paid	\$ 32,556.55
Balance of all Funds as of 1/31/2024	<b>\$ 2,342,893.91</b>

- The Sandusky County Township Association annual dinner at Ole Zims is January 18, 2024.
- The OTA Winter Conference in Columbus is February 7-9.

Trustee Hammer made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the January 17, 2024 meeting minutes. Trustee Green seconded. All answered yes to roll call. Motion passed.

At 7:59 pm, with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.