

**Woodville Township**  
**321 East Main Street – PO Box 121- Woodville, Ohio 43469**  
**(419) 849-2492 - Fax (419) 849-2399**  
**woodvilletownship.org**

**Property Owner Information**

Name \_\_\_\_\_  
Current Mailing Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Phone # \_\_\_\_\_  
Driveway Contractor \_\_\_\_\_  
Contractor's Phone # \_\_\_\_\_

**Location of Proposed/Existing Driveway**

House # \_\_\_\_\_, Road # \_\_\_\_\_  
\_\_\_\_\_ Side of Township Road # \_\_\_\_\_ at \_\_\_\_\_ feet, \_\_\_\_\_ from the  
intersection with \_\_\_\_\_ Road # \_\_\_\_\_

**Driveway Use** (Circle one)

Farm/Field    Commercial    Residential    Industrial    Other \_\_\_\_\_

**Material for Driveway Approach** (Circle one) Stone    Asphalt

Other \_\_\_\_\_

Note: Concrete is prohibited within 5 feet from edge of pavement

**Driveway Construction Dates** (60 days is the normal limit)

Start \_\_\_\_\_ Finish \_\_\_\_\_

**Indemnification**

I the undersigned, for his/her successors and assigns, covenants and agree to indemnify and save Woodville Township, Sandusky County, Ohio harmless for any and all claims whatsoever arising out of the above work and/or existence of said encroachment; and further agrees that Woodville Township may revoke and terminate this permission to maintain an encroachment any time at its option; the undersigned further agrees to promptly restore said right-of-way to its original condition at such time as said encroachment is removed, and in the event said encroachment is removed to waive any and all claims for damages, including the repair and restoration of said right-of-way.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Signature of owner or person accepting all responsibility for driveway)

**OFFICE USE ONLY**

**APPROVAL**

This application is approved subject to the conditions listed below when signed by an authorized representative of the Woodville Township Trustees.

Special Conditions \_\_\_\_\_  
\_\_\_\_\_

**\_\_ NO culvert pipe is required as of the date signed below.** However, the approach must be sloped away from the road to insure that no ponding is created along the township road. In the future, if a drainage problem arises that necessitates a driveway culvert the Owner will be required to install a culvert pipe at the Owner's expense. It is not the responsibility of Woodville Township to install this culvert; however, it must be installed according to Woodville Township specifications.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Signature of the Woodville Township Trustees authorized representative)

**PLANNED SIZE OF CULVERT PIPE (IF NECESSARY):**

\_\_\_\_\_ (MINIMUM INSIDE DIAMETER)

Other Additional Comments  
\_\_\_\_\_  
\_\_\_\_\_

A copy of the Township's current standards is attached. For additional information or assistance in preparing this permit, please contact Woodville Township Road Supervisor Jim Busdiecker at 419-704-8644 Monday through Friday, 7:30 a.m. to 3:30 p.m.

**Please return this completed permit to the address listed above.**  
**A copy will be returned to you after review by the Township Trustees.**