

## THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – December 7, 2022

A regular meeting of the Woodville Township Trustees was held on December 7, 2022. Those in attendance: Trustees: Paul Runion, and Bill Hammer, Fiscal Officer Lori Kepus, Fire Chief Tim Schnitker, and Sandusky County EMS Chief Jeff Jackson (left at 7:14 pm). Trustee Ken Green, Road Supervisor Jim Busdiecker, and Zoning Inspector Steve Michaelis were absent.

Chairman Paul Runion called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance. This meeting was held observing COVID precautions including social distancing.

**FIRE DEPARTMENT** – Fire Chief Tim Schnitker reported on the following activities of the fire department:

1. The valves were replaced on X-4.
2. Rescue I had its regular preventative maintenance at WW Williams on November 28.
3. X-5 was serviced today at W.W. Williams.
4. The American Red Cross will hold a Bloodmobile at the station on December 15.
5. The department will have a HIPAA training on December 12.
6. The department's next fund-raising pancake breakfast on December 11. For the January 8<sup>th</sup> breakfast, the department will possibly use a hybrid model of drive through and eat-in if they would like.
7. Dave Garber's Home Repair did a great job installing the new lights in the station and the drug vending machine electrical hookup. His bill was more than fair.
8. Seth Parkhurst has stepped down from his Lieutenant's role, but remains an active member of the department. He will be working in Cleveland for the next two years and will not be able to fill the lieutenant's position in an active role.

The Trustees stated that Sherriann Welch did an excellent job deep cleaning the fire station and restrooms after the plumbing project. All agreed that they would like her to continue to clean the station on a regular basis. Trustee Hammer made a motion to **hire Sherriann Welch, Woodville, to clean the meeting room and bathrooms up to \$350 a month on a 6-month trial basis.** Trustee Runion seconded. All present answered yes to roll call. Motion passed.

**EMS** – Chief Jackson stated they saw a dip in responses system-wide in November, however December is trending upward. LS-19 had 40 runs in November with 16 transports to area hospitals - 8 advanced lifesaving transports and 8 basic lifesaving transports.

The rear tires on the squad were replaced. There was an issue with the valve stems which required the truck to be out of service, but the county sent out a back-up squad for coverage as soon as it was discovered. A few electrical issues were also addressed.

The most recent communication with the ambulance manufacturer, Horton, is that our trucks will go to the production line in March, 2023 and should be completed in June, 2023.

**ZONING** – Tony Turner, TR 93, has removed his trailer.

**CEMETERY** – No report.

**ROAD DEPARTMENT** – After discussion, Trustee Hammer made a motion to pay the township's share of \$726.51 (which turns out to be around 5%) to **clean the ditch on TR 14 to Ron Hovis Construction** as this is the township's percentage of the water that runs into the ditch from the road. Trustee Runion seconded. All present answered yes to roll call. Motion passed. Upon Hovis' request, this ditch did have a LIDAR prepared by the county to fairly represent the property owner's percentage of water that drains into this ditch. Hovis also worked out a deal with Gary Thomasson to help alleviate his concerns about the project.

Trustee Hammer made a motion to set the price of the **2023 Garbage Tickets at \$100 each.** Trustee Runion seconded. All present answered yes to roll call. Motion passed.

**FISCAL OFFICER** – Lori Kepus presented the Trustees with the Township's **balanced bank reconciliation** for the month of November, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the November financial report.

November Revenue Received	\$ 32,167.91
November Expenses Paid	\$ 79,393.87
Balance of all Funds as of 11/30/2022	<b>\$ 2,672,635.64</b>

Kepus said she filed the application for **reimbursement for the Indigent Burial of Donald Toda**, a township resident and military veteran, in the amount of \$1,000 with the State of Ohio's Indigent Burial and Cremation Support Program which is run by the Ohio Board of Embalmers and Funeral Directors.

Trustee Runion made a motion to approve the warrants. Trustee Hammer seconded. All present answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the November 16, 2022 meeting minutes. Trustee Hammer seconded. All present answered yes to roll call. Motion passed.

At 7:53 pm, with no further business, Trustee Runion moved for adjournment. Trustee Hammer seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.