

## THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – December 6, 2023

Chairman Bill Hammer called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

### Attendance:

Trustees: Bill Hammer, Ken Green, and Paul Runion  
Fiscal Officer: Lori Kepus  
Fire Chief: Absent  
Assistant Fire Chief: Mark Grove  
Road Supervisor: Jim Busdiecker  
Zoning Inspector: Absent

EMS – No report.

FIRE DEPARTMENT – Fire Chief Tim Schnitker was not able to be present, but sent the following update from the fire department:

- Friday, we have the final inspection on the new truck. Hopefully we can bring it home that day. X-6 and the boat are temporarily stored in Ken Green's barn.
- I would like to advertise the old X-2 for 30 days in the FireTec magazine for a month for \$25,000 or \$30,000 and see if we get any nibbles.
- The brakes on X-4 have been coming back hot from runs so I want to move some equipment from X-4 over to X-2 and get X-4 scheduled for repair at Atlantic. Their quote is \$3,385.20. This is site unseen based on the truck information.
- I called Northwood Door. X-25's door will go up, but not down using the remote. They are going to call me when they can come out.
- We have 2 spill kits. I placed one out by the fuel tanks here at the station behind the tanks. If Jim would like the other one for out at the road garage, I will get it out to him. It has some pads, socks, and a drain cover. It is currently in our shop if he wants to take a look at it.
- Friday, as long as Bender Communications gets the correct template, they will be here to reprogram all of our radios to the new template. When they do that, they will get what they need to send to Cleveland Communications so we can get the other Ottawa County channel in our radios as well. Unfortunately, they will have to come back a second time to program it because of the way Cleveland Communications does business.
- George Brzeczek Jr. attended a 3-day rope rescue training at One Energy in Findlay.

ZONING – No report.

ROAD DEPARTMENT – Jim Busdiecker took the building plans for the new lean-to on the Road Maintenance Building to the Sandusky County Commercial Building Code Department for a permit. The cost of the permit was \$540.75. They send the plans to Columbus for further approval. The process takes about 10 days. Thank you to the Emch Brothers for giving us a copy of the original plans.

Jim presented the Trustees with a job description for the Road Supervisor's position along with the beginning of a Standard Operating Procedure checklist for the road and cemetery departments.

The Trustees discussed possible road work for 2024.

- TR 93 Repair between TR 123 and TR 115
- TR 165 from CR 2 to TR 16
- TR 165 from Lime Road to the Wyandot Plaza Entrance
- The Trustees plan to use our remaining COVID money of \$130,620 for these projects.

Trustee Runion made a motion to set the **2024 garbage ticket price** for township residents at \$100 for the year. Trustee Green seconded. All answered yes to roll call. Motion passed.

Kepus presented the **final payments for 2023 road projects**. Trustee Green made a motion pay the township's portion of the Issue II road repaving project (TR 14) to M&B in the amount of 54% of the \$144,215.59 project or \$77,876.42 and the extra road project (TR 42) in the amount of \$67,671.74 which was slightly higher than the engineer's estimate of \$62,000 that was approved last February 1 **and to increase township appropriations by adding OPWC's contribution to the Issue II project in the amount of \$66,339.17 bring the total 2023 township appropriations to \$2,241,959**. Trustee Runion seconded. All answered yes to roll call. Motion passed. Kepus has completed and submitted the OPWC Issue II final disbursement request for the remaining 46% of the project for the Township Road Repaving Project with Jackson, Madison, Rice, Scott, Washington, and Woodville Townships to be paid to M&B Asphalt.

CEMETERY – Roads for the new addition behind the current sections at Westwood Cemetery are being laid out with the help of Dean Silva from the County Engineer's Office. Two of the three entrance roads to the new section have been dug out. Stone has been hauled in with more to go.

FISCAL OFFICER - Lori Kepus presented the Trustees with the Township's **balanced bank reconciliation** for the month of November, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the November financial report.

November Revenue Received	\$	28,695.01
November Expenses Paid	\$	78,798.72
Balance of all Funds as of 11/30/2023		<b>\$ 2,529,304.20</b>

Trustee Green made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the November 15, 2023 meeting minutes. Trustee Green seconded. All answered yes to roll call. Motion passed.

At 8:02 pm, with no further business, Trustee Green moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.