

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – December 21, 2022

A regular meeting of the Woodville Township Trustees was held on December 21, 2022. Those in attendance: Trustees: Paul Runion, Bill Hammer, and Ken Green, Fiscal Officer Lori Kepus, Fire Chief Tim Schnitker, Zoning Inspector Steve Michaelis, and Road Supervisor Jim Busdiecker.

Chairman Paul Runion called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance. This meeting was held observing COVID precautions including social distancing.

FIRE DEPARTMENT – Fire Chief Tim Schnitker reported on the following:

- Emergency procedures were developed today for manually starting the generator and manually opening the overhead doors.
- The trucks have been prepped for the upcoming weather. If we end up with an extended power outage, there is no place in Woodville that has offered to be a warming station. The Village Police Chief said the village does not have a backup generator, so would it be ok to open the fire station as a warming area if needed? The Trustees unanimously stated this would be ok. We do not have much room and the kitchen is torn up, but in an emergency, we can open the station and have someone come up and man it.
- I need to order two pike poles that have broken and parts for our new air packs that commonly get lost or broken and I need 30 Diablo blades for the Sawzall.
- Working on the inventory putting in new replacement values.
- I promoted Conor Emch to Lieutenant. Conor recently graduated from the Toledo Fire Academy. He is also a full-time firefighter for the City of Toledo.
- Would it be alright to have those on light duty still attend continuing education classes at the fire station? The Trustees all stated that if firefighters are on medical leave and have not yet been released by their doctor to attend fire activities, they are not allowed to attend any fire department activities at the fire station.
- The American Red Cross will hold a Bloodmobile at the station on January 6.
- The department had a HIPAA training on December 12.
- The department's next fund-raising pancake breakfast is January 8th. The department will use a hybrid model of drive through and eat-in if they would like.

Kepus filed the updated board member listing for the **Volunteer Firefighter Dependent's Board Annual Certification** through the State of Ohio's Department of Commerce, Division of State Fire Marshal, in accordance with ORC 146.02(A). Members who have volunteered are:

Bruce Stone - President
Legislative – Bill Hammer, Secretary
Legislative – Pat Dunn
Fire Department Rep – Matt Depner
Fire Department Rep – Josh Karchner

ZONING – Zoning Inspector Steve Michaelis stated he is working on three permits – Shane Baumert, CR 42 – only to record farmland information about his wildlife area for his state and federal permits; Jim Miller, US 20, for a one-year extension to permit #20-18 for his greenhouse which will actually expire next September, 2023, and Carolyn Pflieger, 1800 Lime Road, for an addition to her house.

Trustee Hammer is arranging a Zoom Meeting and/or In-person Meeting at the Woodville Township Fire Station potentially on January 11 which is also the night the Zoning Commission meets with a representative from the Ohio Farm Bureau who is very knowledgeable on solar field regulations. Sandusky County Regional Planning Director John Willey, Sandusky County Prosecutor Beth Tischler, and area Township Trustees have been invited to attend to discuss implementing county-wide zoning rules and regulations regarding solar fields across the county.

CEMETERY – Huss Dairy paid their rental fee for the 5.5 acres of land behind Westwood Cemetery.

Kepus stated that in 2022 there were 27 burials – 16 cremations and 11 casket burials. Nine lots were sold leaving approximately 349 lots remaining and 35 for veterans. Workers also poured 22 foundations this year.

ROAD DEPARTMENT – Road Supervisor Jim Busdiecker reported they are getting ready for the big storm. The wing plows are on, the trucks are filled with salt, and we changed the filters on the fuel tanks at the road garage and fire station. The floor heater in the garage works great and will be helpful to the trucks.

Trustee Runion spoke with the Ohio EPA regarding a potential yard waste dump site at the road garage. They said the township does not have any issues with being too close to a river or stream or ditch, so no permit is needed from the EPA. Trustee Green made a motion to **open on a TRIAL basis a site at the road garage for Township Residents and Permit Holders Only to dump leaves and brush and to charge a \$25 yearly fee for a permit for this use**. Trustee Runion seconded. All answered yes to roll call. Motion passed.

Madison Township and the Village of Gibsonburg cleaned the TR 42 ditch on the Madison Township side, but they stopped when they got to the Woodville Township line. To avoid potential issues in the future, the Trustees will address this issue in the near future.

FISCAL OFFICER – Lori Kepus is preparing the financials for year-end and the New Year!

Kepus said the Township received **reimbursement for the Indigent Burial of Donald Toda**, a township resident and military veteran, in the amount of \$1,000 from the State of Ohio's Indigent Burial and Cremation Support Program which is run by the Ohio Board of Embalmers and Funeral Directors. When the cremains are received from the funeral home, it will be the responsibility of the township to bury the urn.

Delta Dental and Vision Service Plan renewed the township's insurance premiums with no increase for the 8th year in a row.

The Township still has **\$130,620** in American Rescue Plan funding to spend. The funds must be obligated by December 31, 2024 and spent by December 31, 2026.

Trustee Green made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Hammer made a motion to approve the December 7, 2022 meeting minutes. Trustee Runion seconded. All answered yes to roll call. Motion passed.

At 8:34 pm, with no further business, Trustee Runion moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.