

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING - December 6, 2017

This regular meeting of the Woodville Township Trustees was held on December 6, 2017. Those in attendance: Trustees: Chairman Bill Hammer, Ken Green, Paul Heineman, Fiscal Officer Lori Kepus, Zoning Inspector Steve Michaelis, Road Supervisor Jim Busdiecker, and Fire Chief Bill Andrews.

Others in attendance: Firemen: Dave Miller, Joe Kopp, Matt Reardon, Mike Brzeczek (left at 9:30 pm), EMS Paramedics Tim Toflinski and Jeff Herman (left at 9 pm), Township Zoning Commission member Bob Schroeder, and newly elected Township Trustee Paul Runion.

Trustee Hammer called the meeting to order at 7:10 p.m. Trustee Green made a motion to approve the minutes from the November 15, 2017 regular meeting. Trustee Heineman seconded. All answered yes to roll call. Motion passed. Trustee Green made a motion to approve the warrants. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

EMS – North Central EMS Director Don Ballah arrived at 7:24 pm to discuss the future costs of the EMS personnel contract. Trustee Hammer asked Mr. Ballah if he could give the township a safe number so the trustees can decide how much money they need to ask the residents of Woodville Township for to operate the EMS for the next five years when they put a levy on the ballot next May.

Mr. Ballah stated that reimbursement from EMS transports is not going to change in Woodville Township. They currently only collect 37 cents on the dollar for transports. We would keep the membership program intact to keep residents from paying out of pocket for transports. We can review the contract which is currently \$333,283 on an annual basis and see if reimbursements or run volume go way up, and we can talk about possibly reducing the contract amount.

Mr. Ballah stated that Woodville was their first model for a permanent station for our personnel and it has worked out very well; It's a good fit for us here. We like the people and have a great relationship with the fire department. North Central will help in any way! It's a service issue for me personally. Everyone deserves service. Mr. Ballah left at 8:14 pm.

ZONING – No report.

CEMETERY – Sexton Jim Busdiecker presented a quote from Bay Tractor for a new mower that is on the state contract with John Deere & Company for a 2018 John Deere Z930M commercial Ztrak with 60" mower blade in the amount of \$8,994.55. The quote also included an offer for the trade-in of the township's 20" mower in the amount of \$204.

Jim stated that all of the township's mowers have a three-year warranty, and the township is currently on a schedule to trade them in every three years. If we have two 60" mowers it would be easier for the workers to mow everything at once and then keep the township's 48" mower at Westwood and use it for just trimming.

After discussion, Trustee Green made a motion to purchase the 2018 John Deere Z930M commercial Ztrak with 60" mower from Deere & Company at the state bid price of \$8,994.55, but to keep the 20" mower. Trustee Hammer seconded. Roll call: Green, yes, Hammer, yes, Heineman, no. Motion passed 2-1. Trustee Heineman stated it was a waste of money.

ROADS – Road Supervisor Jim Busdiecker reported that he continues with road berming and the part-time workers continue with tree trimming. All of the summer equipment has been moved to the back section of the maintenance building, and the winter equipment is now up front and ready to go. The salt spreaders have been put on trucks.

Jim said the part-time workers took the tarp off the salt shed, and he will be getting quotes to see what a curtain-style system would cost.

Jim said he was called by the Sandusky County Sheriff tonight and told that there was a bunch of dirt on TR 165 from a farmer coming out of the muddy field, and a car hit a big piece of dirt. When he arrived to investigate, the farmer was already there cleaning it up.

Jim said they dug up the 12" clay tile on TR 165 and found that it has holes in it, and it will take 470' of pipe to replace it. He will be getting prices on how much it will cost, and it may be a project for next year.

The rear flail blew a seal on the road mower and it was leaking oil. He tore out the gear box and took it to Certified Power to be fixed.

Jim turned in an approved driveway permit for Kelsey Gahler, 6760 TR 165, Woodville as she would like to widen her driveway.

Trustee Green made a motion to keep the price of a garbage ticket at \$75 for the 2018. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

Kepus reported that the township received a \$500 MORE grant from OTARMA, the township's liability insurance carrier, for road safety items purchased throughout the year.

FIRE DEPARTMENT – Chief Bill Andrews reported that after meeting with various companies, the fire department has decided to go with the Janesville turnout gear with helmet, boots, and gloves from Phoenix Safety Outfitters. The department would like to purchase ten sets at an approximate cost of \$20,000. Sizing for fire-fighters will begin on December 18. The Trustees previously approved this purchase at their June 21st meeting at a cost not to exceed \$35,000.

The department would also like to order five sets of boots, helmets, helmet shields, gloves, and hoods at an additional cost of approximately \$4,000, but have not yet received all of the quotes from the vendors they are looking at.

Chief Andrews gave the trustees a demonstration of how the "I Am Responding" system is being trial tested until January, and it appears to work very well and he would like to keep it. It has many great features on it. We have a good idea about who is responding, how long it will take them to get to the station, and we can program in a color coating system of all the fire hydrants in the village so we will quickly know their water gallon capacity. The cost for service is \$800 for one year, or \$650 a year if you sign up for a five-year contract.

It was reported that the department removed one of the older TV's that was hanging on the wall in the meeting room. They plan to move the other TV to the truck bay and link it to the "I Am Responding" system. The department has ordered a new 82" television that will be used during their training sessions.

After discussion about the recent rescue boat purchase, it was discovered that the invoice was incorrect in the amount of \$200. The fire department paid the difference. Trustee Heineman made a motion to reimburse the fire department in the amount of \$200. Trustee Green seconded. All answered yes to roll call. Motion passed.

The department stated that the Pemberville (Freedom Township) Fire Department is interested in purchasing our old inflatable rescue boat. The Trustees told them to get an offer and they will consider it as if any area department wishes to purchase one of our items, it does not have to be bid out.

The department would like to upgrade their current security camera system. He presented a quote from Digicam, Solutions (Travis Knepper of Woodville). After discussion, it was decided to add one additional camera to the east side of the station for security reasons to survey the fuel tank and parking area and to upgrade the current cameras to the Speco Remote Camera Management System DVR HD 1080p with night vision. Trustee Hammer made a motion to approve the quote from Digicam Solutions up to \$6,500 for the upgrade of the current 16 security cameras to Speco DVR HD 1080p with night vision and add one additional camera for the parking/fuel area. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

He presented a quote from Northwood Door with various options for installing either new key locks or key pads on the five doors to the fire station. The grand total would be \$4,207. The firemen also stated they would like to put locks on the inside doors that lead to the truck bay. The Trustees tabled this issue.

The department formed a compensation committee consisting of Joe Kopp, Mike Brzeczek, Matt Reardon, Rob Kopp, and Tim Schnitker to look into implementing a pay program for the firefighters. After reviewing what area departments have implemented, they put together a proposal on different amounts that they feel would work for our fire department. The Trustees thanked them for putting this nice proposal together and putting so much thought into this new venture and stated that they will be discussing this in more detail at a future Trustee's meeting.

Matt Depner passed his 36-hour basic firefighter's course.

On December 3, the department received a call that there was a (house) structure fire on TR 165 & TR 28, but when they arrived on scene, no structure fire was found. Upon further investigation, they found a rubbish fire that was burning behind the old Producers' building, and they immediately notified the EPA.

He will be looking for two replacements for the Volunteer Firefighters' Dependents' Board. Long-time secretary Bob Heineman will be retiring. Member Emil Konesky passed away last May.

FISCAL OFFICER - The Trustees signed the township's balanced bank reconciliation for the month of November and were presented with the updated Fund, Revenue, and Appropriation status reports.

Trustee Green made a motion to approve the following transfer to appropriately allocate funds: \$200 from the General Fund Auditing Account to the General Fund UAN Account. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

Trustee Hammer made a motion to renew membership with the Sandusky County Farm Bureau in the amount of \$75. Trustee Green seconded. All answered yes to roll call. Motion passed.

The American Red Cross will hold their next bloodmobile at the station from noon to 5 pm on February 16, 2018.

At 9:42 p.m., with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.