

MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING DECEMBER 3, 2014

This regular meeting of the Woodville Township Trustees was held on December 3, 2014. Those in attendance: Trustees: Chairman Bill Hammer, Ken Green, Paul Heineman, Fiscal Officer Lori Kepus --- EMS Personnel Mike Tuttamore (left at 7:30 p.m.) --- Road Supervisor Jim Busdiecker --- Fire Chief Bill Andrews (left at 9 p.m.) Assistant Fire Chief Dave Miller (left at 8:15 p.m.), Ron Zakrzewski (left at 7:20 p.m.), Renter JoAnn Strzesynski (arrived at 7:45 p.m. left at 7:55 p.m.).

Chairman Hammer called the meeting to order at 7:00 p.m. Minutes from the November 17, 2014 regular meeting were approved by unanimous vote. Trustee Green made a motion to approve the warrants. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

Ron Zakrzewski was present to inform the Trustees that he has contracted with a farmer to farm his ground next spring and stated that the property on the corner of TR 38 & TR 123 is still not draining properly and the ditch is usually full of water. He said it is better, but it is not fixed and it is starting to flood on my property up to the woods. He said he would like to get the cooperation of the Township to help get the property to drain properly. He has noticed that there is a different draining route out there and is only causing him more flooding issues. He said he spoke with the County Engineer's office and they suggested he speak with the Township Trustees.

Trustee Hammer stated that it is only the responsibility of the Township to keep the water off the roadway. Zakrzewski's neighbor Jim Bischoff told him that they would fix it and he has not held up his end of the bargain. Bischoff was to make a fall, and there is no fall. Jim Busdiecker stated that the Township cannot enter Area Aggregate's property as we don't have an easement to do that.

Jim Busdiecker stated that the line is clear and in June, 2012 the Township had Adkins try to camera the ditch, but the camera could not make the turn. Busdiecker stated the township workers dug down and found crossover tile, and the quarry plugged it off going to the west into the quarry gourdns. The tile under the railroad is open, but runs uphill.

Trustee Green suggested that Ron speak with the Sandusky County Soil & Water District as they may be able to give him some options because the Trustees are very limited on what they can do in these types of situations.

EMS – The lens on the lights on the back of the squad have moisture in them, so Chief Andrews is ordering more.

ZONING – Trustee Hammer reported that the Board of Zoning Appeals approved three permits for conditional uses of the home based businesses of Jeff Andrews, Jim Reed Jr, and William Busdiecker Jr. at a public meeting held on December 2. The Board placed no restrictions on any of the permits.

CEMETERY – After discussion of a previously passed township resolution from November, 1999, Trustee Hammer made a motion to adopt **Resolution 2014-12** restating the Trustees decision to disallow the casket/vault lowering process at all Woodville Cemeteries due to the possibility of cave-ins, the liability that could be incurred to the township, and the safety of our workers and those attending a funeral. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

The Trustees reviewed the entire Rules, Regulations, and Restrictions of the township's cemeteries. There were no changes in fees. Some of those items newly added or revised:

- **Burial time** (No funerals will be accepted for service after 4 p.m. All funeral participants must be out of the cemetery gates by 5 p.m.)
- **Indigent Burial Process** (Policy on file in Fiscal Office)
- **Vault Lowering Procedure** (Woodville Township Cemeteries do not allow the procedure of lowering vaults with caskets in them during a funeral.)
- **Clarifications to Veterans Section** (Veteran's plots are free to an honorably discharged veteran residing in Sandusky County, or a former resident that moved from the township for health or retirement reasons.)
- All tombstones, markers, headstones, benches, or any other fixture shall **be placed ONLY under the supervision of the Township's cemetery personnel** Monday through Friday 8 a.m. to 3 p.m.

Trustee Hammer made a motion to adopt these clarifications and changes to the Woodville Township Cemetery Rules, Regulations, & Restrictions effective immediately. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

ROADS – Road Supervisor Jim Busdiecker reported on the following:

- Workers are busy road mowing and cracksealing the spots they just repaired on TR 165 & TR 56.
- The County Engineer borrowed our new laser as they are thinking about purchasing one and would like to test it out first.
- Workers patched various spots on township roads today with cold mix from M&B Asphalt.

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FIRE DEPARTMENT – Fire Chief Bill Andrews reported on the following:

- The batteries on X-2 were tested at Dynalite and found to be ok, so the truck will go to WW Williams to have the charging system and RPM gauge checked.
- The department will soon receive training on the Simplex Fire Alarm Sprinkler System at Woodmore Elementary School.
- The department had a belt fire at Martin Marietta November 21.
- The department will soon apply for a grant for a new rescue boat, motor, and trailer. Ben Meyer gathered two quotes on an Achilles boat in the amounts of \$10,000 and \$13,000.
- Upcoming departmental events: December 8 – Woodmore will provide a school bus for members to inspect to prepare for any emergencies they may encounter in a bus accident; December 14 – pancake and sausage breakfast; December 17 – the department will host the Sandusky County Firemen's Association Meeting at 7 p.m. and will have the Urban Search and Rescue Trailer on site to see what is available in an emergency; December 22 – the department will hold their monthly meeting one week earlier due to the holidays.

FISCAL OFFICER – Fiscal Officer Lori Kepus presented the Township's balanced bank reconciliation for the month of November and the updated Fund, Revenue, and Appropriation Status reports.

Trustee Green made a motion to adopt **Resolution 2014-13** to offer healthcare insurance to the full time worker and fiscal officer in an amount not to exceed \$15,000. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

Renter JoAnn Strzesynski was present to ask the Trustees if her December rent could be skipped as she was not working at the time, but will soon have two jobs and can make the January rent plus pay a little extra each month forward to make up the December past due rent. The Trustees unanimously stated that this arrangement is satisfactory.

Trustee Green made a motion to approve the transfer of \$1,500 from the Road & Bridge Fund property insurance account to the Road & Bridge Fund repairs & maintenance account to appropriately allocate funds. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

The debtor's exam for Lisa Pauley for her past due rent and damages owed to the Township will be held at 11:15 a.m. on Monday, December 29 at the Sandusky County Court in Woodville.

The Trustees will hold their 2015 organizational meeting immediately following the regular meeting on December 17. Kepus will post the meeting notice in the *Suburban Press* and *New Messenger*.

At 9:45 p.m., with no further business, Trustee Heineman moved for adjournment. Trustee Hammer seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.