

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING - December 21, 2016

This regular meeting of the Woodville Township Trustees was held on December 21, 2016.

Those in attendance: Trustees: Chairman Bill Hammer, Paul Heineman, Ken Green, Fiscal Officer Lori Kepus EMS Paramedic Mike Tuttamore (left at 7:10 pm) --- Zoning Inspector Steve Michaelis --- Road Supervisor Jim Busdiecker --- Fire Chief Bill Andrews, Assistant Fire Chief Dave Miller, Fire Captain Joe Kopp --- and Township Resident Donna Nedelco.

Trustee Hammer called the meeting to order at 7:00 p.m. Trustee Green made a motion to approve the minutes from the December 7, 2016 regular meeting. Trustee Heineman seconded. Motion passed. Trustee Heineman made a motion to approve the warrants. Trustee Green seconded. Motion passed.

EMS – Mike Tuttamore reported everything is running well in the department.

ZONING – Zoning Inspector Steve Michaelis stated that the Board of Zoning Appeals held a public hearing on December 14 to discuss the applications for a conditional use zoning permit for the home based businesses of: 360 Lawn Mowing (Dustin Schmidt), A-T Construction (Adam Turner), Burt's Diesel (Alan Huss), Emch Brothers, John Theirry, Matt Moenter, Nedelco's Auto Repair, Pupkus (Ashley Gackstetter), and Carpet Farm (Nourm Freyer). All were granted a permit, except Emch Brothers and A-T Construction and those were referred to the Township Zoning Commission to discuss at their January 11, 2017 regular meeting at 7 p.m. at the fire station.

Steve submitted the \$50 that was due from the Bruce Stone permit, bringing the permit total to \$100 for new construction of a single family dwelling at 5475 CR 115, Gibsonburg (Woodville Township).

CEMETERY – The Trustees signed a cemetery deed for Tim and Tammy Schnitker, Woodville, for two plots.

Kepus stated that there were four cremation burials and fourteen full burials in 2016. There were eight graves sold and twelve new foundations were poured.

ROADS – Road Supervisor Jim Busdiecker stated that there is a lot of interest in the sale of the 1998 Chevy 4x4 pickup truck with an 8 foot Meyers plow. Sealed bids will be accepted until 7 p.m. January 4. The bids will be opened at 7 p.m. January 4 during the Trustee's regular meeting. The truck will be available for viewing in front of the township maintenance building at 761 East Main Street, weather permitting.

Busdiecker also stated that the strobe lights on Truck 503 are not working and will cost approximately \$1,000 to replace. Trustee Green made a motion to purchase two LED stop/tail/turn/backup light kits up to \$1,500 from Mill Supply's Discount Snow Plow Parts. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

Busdiecker added that he also put a strobe light on the new wing plow for greater visibility.

Kepus stated there were 67 tickets sold at the garbage site in 2016. The ticket revenue was \$4,690, landfill costs were over \$2,700, leaving a balance of \$1,900. Labor and mileage costs were approximately \$4,200, so the Township paid approximately \$2,300 to run the site. The Trustees stated that by offering this service, it keeps trash from accumulating throughout the township and in township ditches.

The Sandusky County Emergency Management Agency's NEXUS project update December 15 meeting was cancelled due to the snow storm in the area of the NEXUS headquarters in Cleveland. It has not been rescheduled yet.

FIRE DEPARTMENT – Fire Chief Bill Andrews reported on the following:

- Former Fire Chief Bob Hathaway passed away. The department will perform a Last Call Service for him at Solomon Lutheran Church on Friday.
- The department will participate in a county-wide grant application for the purchase of two more portable MARCS radios and users fees and user fees for the 22 radios in inventory now.
- The Northwest Ohio Firemen's Association will hold their next meeting at the fire station from 9 am to 1 pm December 31. Dave Miller served as the chairman of the fire school this year.
- The department has been invited to attend a leadership skills class for officers at the Lindsey Fire Department in January and February sponsored by the Ohio Fire Chief's Association. There is no charge for this class.
- There will be a refresher class on hazmat materials sponsored by the Northwest Ohio Hazmat Conference on January 21 at the University of Findlay. This is a great opportunity to update skills.
- Chief stated he has put in 800 hours at the station and earned 513 hours on runs for 2016.
- The Sandusky County Firemen's Association and the departments of Woodville, Gibsonburg, Helena, and Lindsey donated \$1,500 to the Dickman Scholarship Fund "Live a Dream Foundation." The foundation was created to help educate the public on the life of a fire-fighter and what their families sacrifice and the consequences of arson and the great impact it makes on the community and first responders. The foundation offers scholarships, adopts fire houses in Northwest Ohio, and provides essentials for fire departments.
- The department donated \$250 to the Woodville Food Bank.
- The department's annual fund-raising gun raffle will be held March 18. Tickets are now available for purchase.
- The snow blower at the fire station is not working. The Trustees agreed that it should be taken to Bay Tractor for service.
- At the December pancake breakfast 218 were served. The next breakfast is January 8.
- The department elected officers for 2017: President – Joe Kopp, Vice President – Mike Brzeczek, Secretary – Bill Andrews, and Treasurer – Matt Reardon.

The department is having issues with the sweeper. Trustee Hammer made a motion to purchase a new sweeper up to \$250. Trustee Green seconded. All answered yes to roll call. Motion passed. The Trustees also agreed to allow the purchase of a new toilet roll holder and grab bar for the men's bathroom.

Fire Chief Andrews reported that there was an accident with Rescue-I after a run on December 17. While backing into the building, Rescue I accidentally hit the safety pole. Minor damage was done to the rear compartment door, marker light, and right turn signal. Joe Kopp fixed the back door. It is now functional, and the truck is back in service. They don't have any repair estimates available yet.

FISCAL OFFICER – Kepus stated that the Township received a \$1,000 grant from the OSS Recycling Center for expansion of the recycling pad.

After further discussion regarding the rental house at 329 East Main Street, Trustee Heineman made a motion to start the process to split the property into two lots and sell the rental house. Trustee Green seconded. All answered yes to roll call. Motion passed. Trustee Heineman agreed to chair this project. The village zoning department will be contacted, a professional appraisal needs to be done, and the property will need to be surveyed.

Discussion was also held regarding the possibility of allowing Township residents to use the village dump site at the lagoon on Port Clinton Road, or possibly Hirzel Farms in Pemberville by possibly obtaining a dump ticket to use the sites as there is currently no place in the township that could meet this need, but it was agreed that there is a great need for the proper dumping of leaves, grass, and brush.

The American Red Cross collected 22 pints of blood at their bloodmobile on December 15 at the fire station. The next blood drive is scheduled for February 17. Chief Andrews stated that he still has six smoke detectors that the American Red Cross donated. They also have some "bed shakers" for people who are hard of hearing and cannot hear the alarm from a smoke detector.

At 8:05 p.m., with no further business, Trustee Green moved for adjournment. Trustee Heineman seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.