

## THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – August 7, 2024

Chairman Ken Green called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

### Attendance:

Trustees: Ken Green, Paul Runion, Bill Hammer  
Fiscal Officer: Lori Kepus  
Assistant Fire Chief: Mark Grove  
Zoning Inspector: Steve Michaelis  
Road Supervisor: Jim Busdiecker  
Others: Jenna Johlin

**EMS** – LS19 was out of service for a few days in July due to no power on the ambulance side. Horton is sending us a part. The county has supplied a backup squad.

LS19 had minor contact with a mailbox while on a July run. The ambulance had a small scratch, and the mailbox was undamaged. The county will fix any damage.

**FIRE DEPARTMENT** – Fire Chief Tim Schnitker sent the following report:

- The new truck X-2 is leaking again. We found fuel on the floor in the bay and have called Sutphen.
- The Bidirectional Antenna parts are still on order.
- Sent in a radio for repair. It is not transmitting. It is one of the newest so hopefully it is covered under warranty.
- Thank you to Seth Parkhurst for fixing the generator. Very much appreciated.
- Mark Grove stated that trucks R-1, X-2, X-3, and X-4 were weight tested.

**Calendar for the rest of the month:**

- August 8 - F500 foam will be delivered. We bought 13 containers.
- August 12 – Assistant Chief Grove and Chief Schnitker will meet the new Woodmore principals hopefully along with Police Chief Gilkerson. Hope to discuss Fire Inspection and any safety concerns they have as well as a possible increased presence by the Fire Dept for PR and Public Safety Education.
- August 16 – American Red Cross Blood Drive
- August 17 – We will participate in the Pemberville Parade
- August 23 - The Fire Dept has been invited to attend the annual Kickball with the Cops. We will participate and will be taking our Fire Hydrant sprinkler, weather permitting.
- August 24 – Our mutual aid day at the Sandusky County Fair. We hope to be able to man a truck all day and support the Demolition Derby that evening.
- August 27 - We have Ladder Testing at 4:30 pm. If you want to see how they test our ladders, come on out.
- September 1 – Standby for Elmore Fireworks
- September 2 - Labor Day - No Scheduled Practice

**ZONING** – Zoning Inspector Steve Michaelis presented the following:

- David Honaker – discussions on permits and agriculture
- Caseys – The Zoning Commission held a meeting to review the Casey's permit. Items that do not meet our resolution are being added to a conditional use permit. A conditional use permit is required for a retention pond, so other items out of code parameters are being addressed. The Zoning Commission felt everything submitted on the zoning permit by Casey's is acceptable and fits with the community.

### **Permits Issued**

- 24-11 Tim & Meghan Pirk – 87.6" x 50' primary residence 3950 CR 62, Gibsonburg - \$100 permit fee for a new residence and \$300 for a driveway permit was paid.
- 24-12 Heath Liskai – 24' round above ground pool and chicken coop – 6375 CR 107, Gibsonburg - \$30 permit fee was paid.
- 24-13 Mark Buck – 40' x 52' residence/rental house – REJECTED for multiple houses on one lot – 2636 CR 62, Gibsonburg - \$100 permit fee was paid.
- 24-14 Robert & Nancy Krumnow – 20' x 12' front porch 3070 CR 62, Gibsonburg - \$30 permit fee paid.
- 24-15 Stephen Shimatzki – 50' x 40' accessory building/pole barn 4295 CR 16, Woodville - \$50 permit fee paid.

### **Pending permits**

- John Bedford, CR 42 – accessory building/chicken coop
- Roy Whitehead, Water Street – inground pool / fence  
I have had multiple contact with John and Roy. I have not had a mutually available date to meet with either.
- I emailed Mike Szabo stating that the zoning on the Martin Marietta property zoning districts has not been changed yet on our map.

### **ROAD DEPARTMENT**

Trustee Runion made a motion to enter into a **Cooperative Agreement** with Jackson, Madison, Rice, Scott, and Washington Townships to submit township roads for repaving for the **2025 Issue II OPWC application**. Trustee Green seconded. All answered yes to roll call. Motion passed. Woodville Township is once again serving as Lead for this project. Woodville Township plans to repave TR 165 from TR 28 to TR 16.

M&B Asphalt has finished repaving the following roads:

- TR 167 from the box culvert on TR 167 to CR 44
- TR 165 from TR 16 to CR 2
- TR 165 from Lime Road to the Wyandot Plaza Entrance
- TR 163 from R.R. to south of the bridge over the Toussaint Creek

Jim Busdiecker completed the berming. He said it took 45 loads of stone and he is still rolling to make it smooth. This saved the Township quite a bit of money. Thank you, Jim.

**CEMETERY** – Workers continue to work on getting the new roads in for the new addition.

**FISCAL OFFICER** - Lori Kepus presented the Trustees with the Township's **balanced bank reconciliation** for the month of July, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the July financial report.

July Revenue Received	\$ 22,055.17
July Expenses Paid	\$ 171,814.89
Balance of all Funds as of 7/31/2024	<b>\$ 2,547,762.97</b>

Fiscal Officer Kepus completed the newly enacted, mandatory Ohio Auditor of State's Fraud Reporting and Training on August 7. Arrangements have been made for every employee of the township to complete this training.

A representative from KLA Risk Consulting (the consulting firm for our OTARMA insurance) paid a visit to the township July 22 to provide recommendations on safety and operations of the township. Her final report of recommendations will be available soon.

Trustee Hammer made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the July 17, 2024 meeting minutes. Trustee Green seconded. All answered yes to roll call. Motion passed.

At 8:32 p.m., with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.