

MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING AUGUST 6, 2014

This regular meeting of the Woodville Township Trustees was held on August 6, 2014. Those in attendance: Trustees: Chairman Bill Hammer, Ken Green, Paul Heineman, Fiscal Officer Lori Kepus Zoning Inspector Bill Rowles --- Road Supervisor Jim Busdiecker --- Fire Chief Bill Andrews --- Assistant Fire Chief Dave Miller (left at 7:30 p.m.).

Chairman Hammer called the meeting to order at 7:00 p.m. Minutes from the July 16, 2014 regular meeting were approved by unanimous vote. Trustee Heineman made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed.

EMS – No report.

ZONING – Zoning Inspector Bill Rowles presented three approved zoning permits: Ground Level Inc., 873 US 20, Woodville, for a 10' x 10' sign for Lockport Transportation, LLC (the \$40 permit fee was paid); John and Tracey Huss, 1220 Pemberville Road, Woodville, for a 51' x 66' barn addition (the \$50 permit fee was paid); and Richard Deitemeyer, 3990 TR 16, Woodville, for two additions on his barn – 12' x 48' and 38' x 40' (the \$50 permit fee was paid).

Mr. Rowles signed and faxed back a letter from Sprint for tower work near 5331 TR 28, Woodville, confirming that no zoning approval or building permit was needed in Woodville Township for this purpose.

Mr. Rowles said he received information from a resident who expressed their concern about ground water runoff from a lime pile on the property of Predator Trucking on Pemberville Road. The resident stated that the lime pile appears to continually grow and never goes away. Mr. Rowles stated that although this is not a zoning issue and no zoning action was taken, he heard that the Ohio EPA is aware of this situation, and the Sandusky County Health Department may possibly be looking into this matter.

CEMETERY – Road Supervisor Jim Busdiecker said a coyote and her pup have taken up residence at the old Woodville Cemetery on Lime Road. Traps may possibly be set. The Trustees signed two cemetery deeds for Barb LaBriere and Bob Walter, both of Woodville. Robert Keaton recently moved from Woodville Township to Genoa (Clay Township) and would like to sell his four cemetery plots back to the Township. The Township repurchased the four plots at their original price of \$200 each (\$800).

ROADS – Road Supervisor Jim Busdiecker reported on the following:

- He is still waiting for Century Link to send out their contracted crew to move the phone line on TR 16 so our workers can install a new culvert. Jim has continually tried to contact someone, but since there is no longer a local contact at the phone company, no one is giving any concrete information about the relocation of this wire that is in the way of a culvert project.
- He is collecting quotes for the removal of three dead trees in the Township – one in the old Woodville Cemetery on Lime Road, one on TR 93, and one TR 165. The quotes will include tree chipping and stump removal. The trees are too large for our workers and the project must be contracted out.
- The broken culvert pipe on the property of Tom Miller, TR 28, will be replaced from the creek to Miller's driveway. Busdiecker received a quote from Bill Emch, Woodville, at \$6.30 a foot and 400 feet would be needed to complete the project. Trustee Green made a motion to purchase 400 feet of dual wall 12" plastic pipe from Bill Emch at a total cost of \$2,520. Trustee Hammer seconded. All answered yes to roll call. Motion passed. The project will be completed this fall.
- The Trustees discussed a culvert project on the property of James Stewart, TR 93, Woodville. After review of the area, Busdiecker said that the Township's minimum required size of 12 inches for culvert pipe is too large for this spot. The Trustees stated that an 8 inch culvert would be sufficient, but the minimum length of 30 foot of pipe will still be required. The homeowner hired Jeff Andrews to complete the project, and Andrews will submit the driveway permit.
- During the Issue II project, the county's surveyor stated that he would be willing to install ten monument boxes on TR 16 & TR 28 at no cost to the township if we can provide him with one man for labor. The monument boxes are advantageous to both the township and surveyor as the surveyor would not have to chip up the road to do their measuring as any survey work could be done from the premade boxes. The Trustees unanimously agreed to allow this project to proceed.

ISSUE II - The Shelly Company began the repaving projects on TR 16 and TR 28 on July 31 and completed berming on August 5. The initial engineer's estimate for the two roads was \$253,000, but the bid from Shelly came in at \$200,859. The Township's share will be \$ 108,464 (54%) and Issue II will pay \$92,395 (46%) of the costs.

Zimmerman Paint Contractors, Fremont, will complete the project with paint striping on August 12, weather permitting. The white railroad crossing marks on the road were not calculated into the original specifications, so Zimmerman Paint quoted a price of \$750 to mark the railroad crossing on TR 28. Busdiecker stated that pavement markings were never done at the railroad crossing on both sides of TR 16 and could also be done while Zimmerman was here. Busdiecker also said that the berm on the road across the bridge on TR 16 should be soil and not stone to allow for cleaner maintenance and Matt Tille could reclaim the soil (run the topsoil through a machine to filter out rocks and large clumps of dirt).

Trustee Hammer made a motion to hire Matt Tille Enterprises, Gibsonburg, to reclaim the soil at a cost of \$300, and Zimmerman Paint to provide thermal pavement markings at three spots near the railroad crossings at TR 16 and TR 28 in the amount not to exceed \$2,250. Trustee Green seconded. All answered yes to roll call. Motion passed.

MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING AUGUST 6, 2014 – PAGE 2

FIRE DEPARTMENT – Fire Chief Bill Andrews reported on the following:

- He will attend the first meeting of the Ohio Turnpike and Infrastructure Commission with State Senator Randy Gardner regarding emergency response on the Ohio Turnpike. The meeting will be held at 5:30 p.m. August 13 at the Lake Township Administrative Offices in Millbury.
- He presented a list of the items he will purchase with the \$10,000 state fire marshal grant which includes 6 self-contained breathing apparatus' (SCBA), 4 face pieces, 2 personal alarm safety systems (PASS) device alarms, and 11 lengths of hose.
- Mark Grove would like to restripe the floor in the truck bay and will borrow the village's paint striper to complete the project.
- The department is purchasing with their own funds \$3,500 worth of heavy duty ropes and two 6' folding tables, 2 benches, and 2 chairs for on-scene triage events.
- Ben Swanson from the Toledo Fire Museum was at the station and took pictures of the fire trucks. Matt Reardon put them on the department's Facebook page.
- Upcoming departmental events: August 11, tour of the new Woodmore school building to check out their new sprinkler system and also test the department's MARCS radios – August 15, Bowling Green Tractor Pull – August 16, Pemberville Parade – August 18, LEPC meeting – August 20, Sandusky County Fair – August 23, Life Flight Golf Outing & Woodville Farmers Market – August 31, Elmore's Fireworks.

JEDD – The Trustees continue to speak with various residents to see if they would be interested in sitting on the JEDD Board of Directors. Several candidates have been proposed by both Woodville and Harris Townships. Only one person will be appointed to the JEDD Board of Directors by the two townships.

FISCAL OFFICER – Fiscal Officer Lori Kepus presented the Township's balanced bank reconciliation for the month of July, and the updated Fund, Revenue, and Appropriation Status Reports.

Trustee Heineman reported that the tornado siren is scheduled to be installed on August 25 at the village sewage plant on Port Clinton Road.

Trustee Hammer made a motion to adopt **RESOLUTION 2014-07** SETTING A HEARING AND PROVIDING NOTICE CONCERNING A STRUCTURALLY DEFECTIVE, INSECURE, AND UNSAFE STRUCTURE AND DECLARING THE BARNS ON THE PROPERTY OWNED BY VIRGINIA SWARTZ LOCATED AT 868 COUNTY ROAD 117 (FORT FINDLAY ROAD), WOODVILLE TOWNSHIP A NUSIANCE. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

Ohio Revised Code Section 505.86 allows the Board to declare a structure a nuisance after declaration by the fire department and a public hearing with the property owner. After certified notice to the property owner, the structure must be removed to the satisfaction of the Board within 30 days. The public hearing will be held on August 20 at 7 p.m. at the fire station. If the structure remains, the Board may take action to remove it and all expenses incurred in such work shall be certified to the Sandusky County Auditor who shall place the costs on the tax duplicate.

Trustee Green received an email from Bud Hartley stating that they would like to enter into a 10-year lease agreement with the Township regarding a strip of land on the west side of the building. After a recent survey of the land, it was discovered that many years ago the parking lot was paved partially on the Hartley's land. The Trustees unanimously authorized Green to inform the Hartleys that the Township would like to purchase that strip, not lease it, as the fire department will be here for an indefinite period of time.

Kepus asked the Trustees for approval to mail the township newsletter to residents that are not on Woodville's rural routes and could not be included in the "every door direct mail" mailing. Kepus put together a list of 180 names of Woodville Township residents that have Gibsonburg, Genoa, Pemberville, and Elmore addresses. The Trustees approved the mailing of the newsletters at a cost \$88.20.

The Trustees approved the use of the fire hall for the Woodville Senior Center on Wednesday, August 13 and Thursday, September 4 from 3 to 8 p.m. so they can host community focus group meetings to help boost interest in the county's senior programs.

The American Red Cross collected 28 pints of blood at their bloodmobile at the station on July 31.

Trustee Green made a motion to approve the transfer of \$1,000 from the Cemetery Fund – Improvement of Sites Account to the Cemetery Fund – Other Expenses Account to appropriately allocate funds. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

The township received two quotes for a new metal roof on the rental house at 329 East Main Street from Done Right Roofing, Fremont, in the amount of \$8,500 and Homestead Construction, Gibsonburg, in the amount of \$7,965. Trustee Green made a motion to contract with Homestead Construction in the amount of \$7,965 for a new metal roof on the rental house on Main Street. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

At 9:10 p.m., with no further business, Trustee Heineman moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.