

MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING AUGUST 5, 2015

This regular meeting of the Woodville Township Trustees was held on August 5, 2015. Those in attendance: Trustees: Chairman Ken Green, Bill Hammer, Paul Heineman, Fiscal Officer Lori Kepus --- Zoning Inspector Bill Rowles --- Road Supervisor Jim Busdiecker --- and Fire Chief Bill Andrews.

Chairman Green called the meeting to order at 7:00 p.m. Minutes from the July 15, 2015 regular meeting were approved by unanimous vote. Trustee Heineman made a motion to approve the warrants. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

EMS - No report.

ZONING – Zoning Inspector Bill Rowles stated that noxious weed letters need to be sent to Thomas and Christine Linke, for their property off CR 28 west of the Village of Woodville's solar field, Parcel #282100004301, and Penny Sutton, 1654 SR 20, Woodville, Parcel #282000000303. Both properties have thistles and other weeds growing out of control on their property. The Trustees asked Kepus to send both parties a certified letter.

It was reported that certified letters regarding the removal of noxious weeds on the properties of Fred Keith, TR 16, and Area Aggregates, SR 20, were sent after the last meeting, and both property owners removed their weeds in a timely manner.

CEMETERY – The Trustees signed five cemetery deeds for Yvonne and Virgil Riffle, Woodville (2 plots) Larry Wiseman, Indiana (1 veteran plot) and Allen Meyer, Florida (2 veterans plots) and transfer of ownership deeds between Fred Winters (4 plots) and Barb Gentry (1 plot).

Kepus reported that the cemetery levy resolutions were filed with the Board of Elections for the November 3 election, and she has also updated the cemetery software to the new UAN software module.

Kepus reported that Crosser Monument Company sent a bill in the amount of \$1,200 for the repair of 14 monuments and the releveling of 12 monuments at the Woodville Cemetery on Lime Road. To date, Crosser's has repaired 38 monuments.

The Trustees asked Jim Busdiecker to gather a quote for a metal roof for the maintenance building at Woodville Cemetery.

Jim Busdiecker reported that they investigated an 18" hole that appeared in the cemetery driveway just below the crossover and discovered that it was an old test bore well drilling hole. Martin Marietta hired Kimball Well Drilling to plug the hole, and the township workers filled it in with stone donated by Martin Marietta and will blacktop it in the near future.

Kepus reported that there are currently only seven single plots and four double plots (a total of 15 plots) left in the Veteran's Section at Westwood Cemetery. The Trustees previously set aside 20 additional plots, but Kepus would like the Trustees to visit the cemetery and make a decision as to where to plot these new graves.

Trustee Hammer made a motion to allow the purchase of three urn vaults and 20-30 stainless steel lot markers to number the additional veteran's graves from Holland Supply Company in Holland, Michigan in an amount not to exceed \$400. Trustee Green seconded. All answered yes to roll call. Motion passed.

ROADS – Road Supervisor Jim Busdiecker reported on the following:

- He purchased a broom (\$748) and backhoe attachment (\$855) at the ODOT District 2 summer auction. This purchase was approved at the last Trustee's meeting.
- The water cooler at the maintenance building is broke. The Trustees decided that it would be less expensive to just purchase bottled water.
- Trustee Heineman stated that Josh Bryer Co. submitted a quote for cracksealing various township roads in the amount of \$22,500, but he has not yet received the requested quote from Gerken Paving. The roads included in the bid were on the north side of TR16, TR 28, TR 62, TR 93, TR 165, TR 56.
- Trustee Hammer presented information he received from the County Township Association regarding a RUMA (road use maintenance agreement). The association will continue to address this matter with all townships so they can arrive at an agreement that will protect all involved.

FIRE DEPARTMENT – After review of the bids that were opened at the Trustee's July 15 meeting, Trustee Hammer made a motion to approve the bid from Gerken Paving, Napoleon, in the amount of \$70,195 for the repaving of the fire station parking lot. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

Chief Bill Andrews reported on the following:

- The valve/motor on the back of X-4 has been estimated to cost \$2,500 to replace it.
- He has applied for a grant for a BullsEye digital fire extinguisher training system from the FEMA Fire Prevention & Safety grant program and a grant for an electronic sign to be placed in front of the fire station from the Sandusky County Communities Foundation.
- Presented a quote for the concrete pad on the east side of the truck bay entrance from Tri State Floors in the amount of \$12,188 to just coat the pad, not replace it.
- Stated that RK Painting would like to start painting the truck bay on August 24.
- The department will provide a safety inspection at Solomon Lutheran School on August 10 and will be holding a meet and greet soon with Woodmore Elementary School's new principal, Gary Haas and Martin Marietta's new safety director, Ronnie Constable.
- Upcoming departmental events: August 11 – Hazmat training presented by the Wood County EMA; August 12 – County Firemen's Association meeting in Gibsonburg; August 15 – the department will participate in the Pemberville Parade with X-5 and R-1 will be on EMS duty; August 21 – the department will provide stand-by at the Bowling Green Tractor Pull with X-5 and X-6; August 27 – the department will provide mutual aid at the Sandusky County Fair with X-5.

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FISCAL OFFICER – Lori Kepus presented the Trustees with the Township's balanced July bank reconciliation and the updated Fund, Revenue, and Appropriation status reports.

Kepus reported that she has successfully completed the required Sunshine Laws training in regard to Ohio's Public Records Act and Open Meetings Act through the Ohio Attorney General's Office online program.

Kepus reported that the county auditor sent word that a county-wide reappraisal for tax year 2015 payable in 2016 has been completed and the Township's parcel that the rental house is on slightly increased in valuation and the parcel of land behind the house slightly decreased in valuation. The reappraisal is mandated by the State of Ohio Tax Commissioner to be done once every six years. Their goal is to insure that your property value is fair and equitable.

Kepus asked the Trustees what they would like to put on this year's Sandusky County fair board. It was decided to feature the fire department and their equipment, and the monument restoration project at the Woodville Cemetery by Crosser Monument Company. The fair begins on August 25.

The American Red Cross collected 29 pints at their July 30 bloodmobile at the fire station. They would like to hold their next bloodmobile from noon to 5 p.m. Friday, October 16.

At 8:48 p.m., with no further business, Trustee Green moved for adjournment. Trustee Heineman seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.