

MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING AUGUST 20, 2014

This regular meeting of the Woodville Township Trustees was held on August 20, 2014. Those in attendance: Trustees: Chairman Bill Hammer, Ken Green, Paul Heineman, Fiscal Officer Lori Kepus EMS Personnel Mike Tuttamore (left at 7:15 p.m.) --- Zoning Inspector Bill Rowles (left at 7:45 p.m.) Road Supervisor Jim Busdiecker --- Fire Chief Bill Andrews (arrived at 8 p.m.) --- Township Resident Virginia Swartz (left at 7:10 p.m.).

Chairman Hammer called the meeting to order at 7:00 p.m. Minutes from the August 6, 2014 regular meeting were approved by unanimous vote. Trustee Green made a motion to approve the warrants. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

PUBLIC HEARING – A public hearing was held to discuss the deteriorating barns on the property of Virginia Swartz, 868 Fort Findlay Road in Woodville Township that have been declared structurally defective, insecure, and unsafe by the fire department and Trustees per Ohio Revised Code Section 505.86. The code states that after certified notice to the property owner and a public hearing, the structure must be removed to the satisfaction of the Board. If the structures remain, the Board may take action to remove it and all expenses incurred in such work shall be certified to the Sandusky County Auditor who shall place the costs on the property owner's tax duplicate.

Trustee Hammer stated that the Township is trying to cleanup nuisance properties in the township. Ms. Swartz stated that after researching old records regarding this property she learned that Standard Oil transferred ownership of this area to her father in 1980, and the last fuel delivery was in 1984. Kepus said she had a telephone conversation with Anthony Moore of Safety Clean, Toledo, who stated that they have been contacted by Ms. Swartz to remove the liquid contents in the 550 gallon underground storage tank beneath the barns. This work will be completed by Environmental Remediation Services (ERS) of Bowling Green.

Hammer stated that we are going down the right path, but that this work should be done before the snow flies. As soon as that is finished, Ms. Swartz will obtain an Ohio EPA permit to open burn, and the barns can be burned by the fire department. Both the Township and Ms. Swartz were pleased with this plan of action to resolve this situation.

EMS – Mike Tuttamore reported that North Central was attempting to apply a combination keypad lock onto the EMS quarters' door, but the age of the door, handle, and locking device would not allow the keypad to be used without modifying the doors. The Trustees agreed that the easiest way to resolve this is to just rekey the locks. Trustee Heineman will contact Northwood Door to have this done.

ZONING – Zoning Inspector Bill Rowles presented two approved zoning permits: Gerald Behring, 17980 US 23, Gibsonburg, for a 32' x 32' detached garage (the \$50 permit fee was paid) and Cheryl Kubista, 4061 TR 16, Woodville, for a 12' x 20' barn and lean too (the \$50 permit fee was paid).

The Township has also received two conditional use permit applications for home based businesses from Brad Rife (seed sales) and Jeff Andrews (masonry business). Each has paid the \$50 permit fee. As soon as a few more permits have been received, the Township's Zoning Board of Appeals will meet to discuss these permits.

Mr. Rowles also stated that the Village of Woodville is in the process of contracting with Solar Planet, Columbus, for a six acre solar electric field to be built in the township on village owned property north of the village utility building on Lime Street. This property is currently zoned agriculture, so the Trustees stated that a permit would be required, but the fee will be waived.

CEMETERY – Trustee Heineman would like to see some of the trees replaced at Westwood Cemetery. Two dead Locust trees have been removed by our workers, and there are plans to remove more as time permits. Kepus stated that a plan was developed in 2011 when the township received a grant from ODNR. Heineman will review this plan and present a proposal.

ROADS – Road Supervisor Jim Busdiecker reported on the following:

- He is still waiting for Century Link to send out their contracted crew to move the phone line on TR 16 so our workers can install a new culvert. Jim stated the company has set their equipment, at the site so this should be completed soon.
- Workers will repair damage to TR 93 caused by farm machinery (Harrison Farms, Wayne, Ohio). The Trustees authorized Kepus to send a bill for \$500 when the repairs are completed.
- The Trustees signed an approved driveway culvert permit for James Stewart, 3750 TR 93, Woodville.
- Kepus stated that the ODOT winter salt bid came in at \$134.90 per ton. Fortunately, the township participated in the summer contract and only paid \$45.02 a ton saving the township over \$6,700. Busdiecker will receive the Morton salt delivery next week.
- Jim Busdiecker's state pesticide applicator's license was renewed at a cost of \$35.
- Zimmerman Paint completed the paint striping on August 18 on the newly paved TR 28 and TR 16 and will complete the thermal markings at the railroad crossings in the next few days. Kepus reported that the Township has not yet received the final bill on the Issue II project.

MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING AUGUST 20, 2014 – PAGE 2

ROADS CONT - The broken culvert pipe in the township's right-of-way on the property of Tom Miller, TR 28, Woodville, will be replaced by our workers next week from the creek to 200 feet beyond Miller's driveway. Busdiecker received a new quote from H&D Waterworks, Perrysburg, for 12" plastic pipe at \$4.75 a foot. This price is much cheaper than the quote he received previously from Bill Emch at \$6.30 a foot. Trustee Green made a motion to purchase 620 feet of dual wall 12" plastic pipe from H&D Waterworks instead of Bill Emch at a cost of \$4.75 a foot for a total cost of \$2,945. Trustee Hammer seconded. All answered yes to roll call Motion passed.

The Trustees reviewed two quotes for tree removal on TR 93, TR 165, and in the old cemetery on Lime Road: Perkins Tree Service, Gibsonburg, in the amount of \$2,550 and Top to Bottom Tree Services, Gibsonburg, in the amount of \$1,925. Trustee Hammer made a motion to contract with Top to Bottom Tree Services in the amount of \$1,925 for the removal, cleanup, and grinding of stumps of three trees. Trustee Heineman seconded. Roll Call: Hammer, yes, Heineman, yes, Green, abstain. The motion passed 2-0-1.

FIRE DEPARTMENT – Fire Chief Bill Andrews reported on the following:

- He sent an amended grant request that was approved by the Ohio Department of Commerce of items the department will purchase with the \$10,000 state fire marshal's grant.
- He attended the Ohio Turnpike and Infrastructure Commission meeting on August 13 and stated it was well attended and many good points were brought up, but the Commission said that the turnpike does not have funds to implement any changes at this time.
- He will be on vacation from September 5-12, and Assistant Chiefs Mark Grove and Dave Miller will be assuming the fire chief's duties.
- P&R Communications is investigating the MARCs radio frequency problems truck R-1 is experiencing.
- The UHF radio frequency needs reprogrammed – pagers cost \$25 each, radios \$300 each and he suggests we investigate purchasing our own program and reprogram the radios ourselves.
- Kepus filed the first quarterly safety grant report with the Ohio Bureau of Worker's Compensation for the Stryker cot.
- Upcoming departmental events: August 20, Sandusky County Fair (they took X-5) – August 23, Life Flight Golf Outing at Fallen Timbers & Woodville Farmers Market in Trailmarker Park (table with fire prevention materials) – August 31, Elmore's Fireworks (will take truck and manpower) – September 3, MARCS radio training and the annual state ladder inspection is scheduled.

JEDD – Trustee Hammer reported that the *Sugar Creek Joint Economic Development District* has received approval from the Ohio Development Service Agency (DSA) on August 19 to officially begin the formation of the JEDD on SR 51. The next step is to form the JEDD Board of Directors within 90 days and hold their first organizational meeting. Several candidates have been proposed by both Woodville and Harris Townships. Only one person will be appointed to the JEDD Board of Directors by the two townships. Trustee Hammer stated he would like to put together a mini workshop for all interested candidates to give an overview of the JEDD and what would be required from the Board of Directors.

FISCAL OFFICER – Fiscal Officer Lori Kepus presented the Township's updated Fund, Revenue, and Appropriation Status Reports.

Kepus reported that the Ohio Bureau of Worker's Compensation is once again offering their *Billion Back* program. The rebates should equal 60% of our annual \$3,700 premium. Rebates will be distributed in October.

Kepus reported that the Ohio Historical Society has approved the township's RC-1 schedule for the disposal of obsolete records. The Township would like to dispose of over 100 old books in the record's room. The Historical Society has requested that the township transfer 34 of these volumes for historical purposes to their building in Columbus and then the rest can be destroyed.

Trustee Heineman reported that the tornado siren is scheduled to be installed on August 25 at the village sewage plant on Port Clinton Road.

Trustee Green stated that he would like to pursue the Hartley's request to enter into a lease agreement with the Township regarding a strip of land on the west side of the fire station, and not pursue the purchase of this land. The parties hope to meet in person in the near future. The Trustees agreed with this, but would like the lease agreement to be in the amount of \$1 for an indefinite period of time.

The Trustees approved the use of the hall for the Woodville Business Association for their September 11 meeting at 7:30 a.m.

At 9:25 p.m., with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.