

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING - August 16, 2017

This regular meeting of the Woodville Township Trustees was held on August 16, 2017. Those in attendance: Trustees: Chairman Bill Hammer, Paul Heineman, Ken Green, Fiscal Officer Lori Kepus, Road Supervisor Jim Busdiecker, Zoning Inspector Steve Michaelis, Fire Chief Bill Andrews, Fire Captain Joe Kopp, and Paramedic Mike Tuttamore (left at 7:22).

Trustee Hammer called the meeting to order at 7:00 p.m.

Trustee Green made a motion to approve the minutes from the August 2, 2017 regular meeting. Trustee Heineman seconded. All answered yes to roll call. Motion passed. Trustee Heineman made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed.

EMS – Paramedic Mike Tuttamore reported that North Central purchased RSI kits (Rapid Sequence Intubation) for the squad. These kits are the current accepted method of quickly obtaining optimal intubation for patients who are difficult to intubate.

Trustee Hammer stated he received an email from Don Ballah, North Central, who wanted to know if the Trustees had made any decisions about the future of the North Central EMS contract. He replied that the Trustees are currently waiting for the county commissioners to decide if they can offer any financial assistance to the Woodville Township EMS. The EMS Levy is up for renewal next year. North Central recently reported that they need an additional \$50,000 each year to continue operations. This increased the contract price from \$283,000 to \$333,000. The current 4-mill levy generates \$287,400 which is not enough to pay for the North Central personnel contract and EMS living and vehicle expenses. The Trustees may have to consider asking voters for another increase to the levy.

It was also reported that the back bumper steps on the squad have been fixed and will be continually lubricated to keep them working properly.

ZONING – Zoning Inspector Steve Michaelis presented one approved zoning permit for Ken Green, 943 Water Street, Woodville for a 256' x 141' building addition. The \$50 permit fee was paid.

Daniel Hernandez was present with his brother to talk about a letter he received from the Trustees regarding a variance he received two years ago from the Zoning Board of Appeals. One of the conditions of approval was that the new home be placed on a permanent foundation. As of this date, the home has not been placed on a proper permanent foundation. Mr. Hernandez stated that he has received quotes from two companies to have this work done. "I'm trying to get everything done I can." Mr. Michaelis stated that the concrete slab must be anchored to the home to keep wind and animals out. Trustee Hammer told Mr. Hernandez that the Trustees appreciate your coming in to let us know what is going on and it appears that you are continuing to move forward on the project. Trustee Green stated that the Trustees also appreciate the clean-up work you are doing on the property and we thank you for that. Just keep everyone updated and keep the communications open about your progress; that is all that we are asking at this time. The Hernandez' left the meeting at 7:08 pm.

Steve reported that he spoke with Karen Powell regarding the variance she received years ago for a temporary second residence on the same lot due to a health hardship. Now that there is no longer a hardship, the temporary residence must be removed. She stated that she received a quote from Tille in the amount of \$6,000 to tear down the second house on her property, but she cannot afford that and stated that her and her son would probably have to remove it. Steve told her to please continue to show progress.

Steve stated that he attended a county regional planning meeting and they discussed the code changes that the Township's Zoning Commission would like to recommend be made to the Township's Zoning Resolution. Regional Planning was satisfied with all of the changes except those regarding "flag lots" which they had many questions and would like to see the term further defined. They also suggested creating a light commercial zoning district for home-based businesses. They also recommended using the definition in the Ohio Revised Code for permanent foundations.

Steve stated that John Willey from Regional Planning said that Sandusky County would conduct the 2020 LUCA Census count for Woodville Township as they will be reviewing all addresses the county so it would not be necessary for the Township to count again unless they wanted too. Thank you John!

CEMETERY - The following was reported:

- Township workers Dave Busdiecker and Wayne Sandrock continue mowing.
- Workers put dirt around the spots of the 47 trees that were removed earlier this year around the perimeter of Westwood Cemetery.
- Workers are getting ready to seed graves. The county will hydro-seed for us if we pay for the material. Trustee Green made a motion to allow this up to \$2,000. Trustee Hammer seconded. All answered yes to roll call. Motion passed.
- Workers leveled three monuments at Westwood Cemetery that were sinking due to tree root problems.
- They will have to purchase four new tires for the mower trailer at a cost of \$74 each.
- Jim Busdiecker applied grub control at Woodville Cemetery.

The trustees signed a cemetery deed for one plot for Edward and Sharon Wyborski, Woodville.

At 7:25 pm village residents Rita Mathna and Vic Coutcher arrived to discuss an issue they have observed with people walking their dogs in Westwood Cemetery and not cleaning up after them. They both observed feces being left on the ground near their loved ones' graves. The Trustees agreed to have signs placed asking people to clean-up their pet's messes as it is just plain disrespectful to not do so. Ms. Mathna and Mr. Coutcher left the meeting at 7:42 pm.

ROADS – Road Supervisor Jim Busdiecker reported that he continues with road mowing and trimming brush back with the boom mower. The bearings went out on the road mower, and he will replace as soon as the parts arrive.

Sandusky County Ditch Maintenance is cleaning the ditch on TR 38 from the bridge to the railroad tracks (Sugar Creek) and he mowed the weeds down for them today.

The Township received the signed receipt from the noxious weed letter sent to Area Aggregates asking them to control the weeds that were out of control on their property on State Route 20.

The county engineer's office pavement marking contract was recently awarded to the low-bidder Aero-Mark of Streetsboro, Ohio. The Township will have pavement marking done on TR 28 from TR 165 to TR 169 (one mile) and TR 16 from Route 20 to TR 163 (1/2 mile).

FIRE DEPARTMENT – The following was reported:

- Members of the department continue to weigh the pros and cons of two different models of turnout gear.
- A brief discussion was held on possibly implementing a financial incentive system that will pay fire-fighters for runs and training.
- Chief Andrews contacted the new pharmacy in town (CVS) to see if they were receptive to placing a knox box on their new store. He gave them an order form. The knox box is a box mounted by an entry door for emergency personnel to obtain a key to enter the property quickly and safely during an emergency response. The knox box prevents costly forced entry damage allowing for faster response to an emergency.
- The department will have ladder testing on August 29.
- The department continues to gather information for the purchase of a new 13-1/2' or 15' rescue boat with 15-20 HP at a marina in Marblehead at an approximate cost of \$13,000. The marina would offer a possible trade in value of \$1,500 for the Township's old boat, motor, and trailer. Members of the department will continue discussions in early September.
- Departmental upcoming events: August 18 - Tractor Pull in Bowling Green with X-2, August 19 - Pemberville Parade with Trucks '56 and '29, August 26 - Sandusky County Fair duty (truck X-5 will be there all day and X-2 will be there in the evening for standby at the tractor pulls.

FISCAL OFFICER – Kepus is putting the final touches on the Township's fair board which highlights different accomplishments of the township since last August. The board will be on display at the Sandusky County Fair August 22-26 in the county engineer's tent.

Kepus is also finalizing the renewal paperwork for the township's liability insurance renewal with OTARMA.

Kepus also received a letter from the Cemetery Section of the Ohio Division of Real Estate confirming the details of the registration of the Woodville cemeteries. All information they had was correct and the confirmation report was filed in accordance with state law.

It was reported that the assistant county prosecutor has found that the former tenant of the township owned house at 329 East Main Street (Lisa Pauley) who owes the township a judgment of \$10,000 for unpaid rent and damages incurred in 2012 is now unemployed and attending school. Her judgment will begin again when she is re-employed.

Trustee Hammer made a motion to adopt a resolution to accept the amounts and rates as determined by the county budget commission and authorize the necessary tax levies and certify them to the county auditor. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

According to the certificate, in 2018 it is anticipated that the township will collect "outside or voted millage" on a 3-mill Fire Levy which brings in \$191,302 annually, a 4-mill EMS Levy which brings in \$287,400 annually, and a .5 mill Cemetery Maintenance Levy which brings in \$40,628 annually.

The township will also collect "inside millage" in the amount of \$57,040 for the General Fund, and \$129,015 for the Road and Bridge Fund. Inside millage is an unvoted property tax authorized by the Ohio Constitution and is allocated to counties, townships, villages, and schools with a formula used by the county budget commission.

At 8:57 p.m., with no further business, Trustee Heineman moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.